

## Minutes

### RTA Organizational, Services and Performance Monitoring Committee Meeting

9:13 a.m., February 4, 2025

**Committee Members:** Welch (Vice Chair), McPherson, Pacetti, Sleasman

**Not present:** Biasiotta (Chair)

**Staff/Other:** Becker, Biggar, Birdsong Terry, Blaze, Burney, Campbell, Caver, Dangelo, Davidson, Dietrich, Feke, Fields, Flannery, Fleig, Fogliano, Freilich, Garofoli, Gautam, Hudson, Jones, Jupina, Laule, Manning, Marotta, McGervey, Miller, Miranda, Moore, Morgan, Mothes, Reed, Schipper, Sulik, Togher, Walker Minor, Young

**Public:** Colon, Davis, Fischer, Fowler, Gallo, Gibbons, Sikich, Yost

The meeting was called to order at 9:13 a.m. Three (3) committee members were present. Ms. Pacetti arrived after the roll call.

#### HASTUS Maintenance and Support

Tonina Campbell, ITS Manager and Shawn Becker, Program Contract Manager gave the presentation.

#### *Project Overview*

This will be a 3-year renewal of GCRTA's HASTUS Maintenance and Support Agreement with GIRO, Inc. for 2025-2027. Currently we use 16 HASTUS products. The support agreement covers all of them. The agreement guarantees:

- 24/7 emergency support
- Timely resolution of software issues
- On site vendor training
- Software customization
- Software upgrades

GCRTA has used the HASTUS modules for over 20 years for scheduling, run cutting, schedule analysis, employee performance management, and daily dispatching for GCRTA bus and rail operators. This is a mission critical software that allows GCRTA to develop service schedules, plan service changes, and pay operators in accordance with the ATU contract. The software is proprietary and is supported and maintained exclusively by GIRO, Inc.

#### *Procurement Overview*

This is a non-competitive purchase with GIRO, Inc. Per R.C. 306.43 (H) GIRO, Inc. is the developer and original provider of the Authority's HASTUS software and its proprietary software. Procurement requested a proposal November 21, 2024. A proposal was received December 3, 2024. The proposal was reviewed by representatives from the Information Technology and Procurement Departments. A 0% DBE goal was assigned to this project. GIRO has over 40 years of experience in the transit industry. They have in-depth knowledge of public transportation challenges. They have integration of best practices worldwide. They are heavily invested in research and development and they utilize the problems and solutions to co-innovate with clients.

GIRO'S current clients include GCRTA, Metro Transit (Minneapolis, MN), King County Metro (Seattle, WA), MTA (New York, NY), CTA (Chicago, IL) among many others. The year over year price increase is 5%.

Year	Amount
2024 (Yr 3 Previous Contract)	\$329,734
2025 (Yr 1)	\$345,737
2026 (Yr 2)	\$363,024
2027 (Yr 3)	\$381,175

*Recommendation*

Staff requests that the Organizational, Services & Performance Monitoring Committee recommend to the Board of Trustees the award for HASTUS Software Maintenance and Support services to GIRO, Inc. in a total contract amount not to exceed \$1,089,936.00 for a three-year period. This amount is approximately 1% below the independent cost estimate.

Mr. Sleasman asked if the last contractor had a similar percentage increase year over year. Mr. Becker confirmed. Additional modules would increase the price. It was moved by Ms. McPherson, seconded by Ms. Welch and approved to move to the full Board.

Shaker Heights Landscaping Maintenance and Parking Lot Snow Removal

Jim Reed, Property Manager, gave the presentation. This agreement request is for a one-year term beginning January 1, 2025. This has been a successful arrangement between the City of Shaker Heights since 1983. Shaker Heights is technically the Authority's contractor for these services. It covers all right away and adjacent areas along the Green and Blue Lines within the City of Shaker Heights. This arrangement has been reviewed extensively and the consensus is that the Authority receives fair value and services with this agreement.

*Background:*

- 1982 Agreement | 3-Year Agreements
- City agrees to perform landscaping and snow removal services
- Green and Blue Lines within the City of Shaker Hts.

Within the cost, there is \$282,170.00 of regularly scheduled maintenance, which is an increase of \$10,000 over the 2024 expense. A provision for a one-time installation of new landscaping related to the Shaker Blvd. Shelter project at a cost not to exceed \$37,895.00

*Recommendation:*

Staff request the Organizational, Services & Performance Monitoring Committee recommend approval of an agreement with the City of Shaker Heights for the provision of labor and materials for all landscape maintenance for a one-year term at a cost of \$320,064.55.

It was moved by Ms. Welch, seconded by Mr. Sleasman and approved to move to the full Board.

Bus Option for Six (6) five (5) door, 60-ft Articulated BRT Coaches

Dan Dietrich, Director, Fleet Management and Glenville Manning, Contract Administrator II gave the presentation. This is to exercise an option under Contract No. 2020-046 with New Flyer of America, Inc. for the purchase of six (6) five (5) door, 60-ft articulated BRT coaches.

*Project Overview*

RTA operates 60 ft articulated, five door BRT coaches servicing the Healthline which carry over three times more passengers per mile than any other mode for RTA. Six additional CNG BRTs will allow for the existing fleet to rotate into a mid-life maintenance program while continuing to provide reliable service for the Healthline. The vehicle features include passenger information system, contoured plastic seats, ADA passenger stations, tip-in vented windows, 360 degree cameras, center door ADA access and 5G router/Wi-Fi.

*Procurement Overview*

The Board of Trustees approved Resolution No. 2020-61 on August 25, 2020, authorizing Contract No. 2020-046 with New Flyer of America, Inc. for the manufacture and delivery of up to seven (7) five (5) door 60 ft. articulated BRT coaches, spare parts, tooling and training in an amount not to exceed \$7,154,341.63, with options to procure up to twenty-one (21) additional coaches, spare parts, tooling and training to be delivered over the five (5) year contract term.

There is a critical need to replace additional coaches that have exceeded their useful life. Funding has been identified to procure six (6) of the remaining twelve (12) coaches under a contract option. New Flyer, Inc. will have capacity available to meet GCRTA's production need.

*Purchase Summary:*

To date, the Board of Trustees have approved the purchase of sixteen (16) BRT coaches under this contract as follows:

- On August 25, 2020, Resolution No. 2020-061 authorized seven (7) five (5) door BRT coaches, spare parts, tooling and training, for a total amount of \$7,154,341.63.
- On March 23, 2021, Resolution No. 2021-021 authorized nine (9) five (5) door BRT coaches at a unit price of \$971,783.80, for a total amount of \$8,746,054.20.

*Recommendation:*

Staff requests that the Organizational, Services & Performance Monitoring Committee recommend to the Board of Trustees the award of an option for the purchase and delivery of six (6), five (5) door, 60-ft articulated BRT coaches, in an amount not to exceed \$7,956,739.02.

Ms. Welch asked for the delivery timeline. Mr. Dietrich said there is a 18-24 month lead time. Ms. Elder noted the high ridership of the HealthLine. She asked if these buses would accommodate increased ridership or simply for maintenance purposes. Mr. Dietrich said these buses require more maintenance because of their length. They need a midlife refresh to allow them to be taken out of service so that peak time service will not be affected. Dr. Caver added that if these buses are purchased at the same time they will go down together. This will allow them to move them in and out and not threaten service. They are looking at a plan to use the excess for bus lines that have the capacity need at Hayden. More buses would be needed on the HealthLine if service was increased. The new vehicles could be used on other routes.

Mayor Koomar asked for the size of the fleet. There are 16 BRT vehicles. The new buses will bring the total to 22. Mr. Sleasman asked if the size of the fleet could constitute more frequent service. Dr. Caver said the additional vehicles could give us the potential to add more service if the demand was there. The most frequent lines have 15-minute service. Frequency and coverage predetermined if increased service (7 minutes) is an option. The community asked RTA to balance frequency and coverage so the core frequency is 15 minutes. When there are increased resources, we have sought to increase frequency on less frequent lines. Mr. Sleasman would like to see increased service on the HL given its efficiency. Ms. Terry said they will look at it. It depends on whether the ridership supports it and whether the resources are available.

Ms. Terry asked staff to discuss the operational efficiency of this vehicle in inclement weather. Dr. Caver said these buses operate better on a flat surface versus inclines during bad weather.

It was moved by Ms. McPherson, seconded by Mr. Sleasman and approved to move to the full Board.

#### IFB Procurement for Ultra Low Sulfur Diesel Fuel

Ryan Fogliano, Assistant Supply Chain Manager and Glenville Manning, Contract Administrator II gave the presentation.

#### *Project Overview*

Ultra Low Sulfur Diesel Fuel ("ULSDF") is required for the operation of the Authority's revenue and non-revenue vehicles which includes Bus and Non-Revenue Fleets, work equipment, trucks and generators. The Authority continues to reduce its consumption of ULSDF as we convert from diesel to CNG vehicles. This contract will seek approval to procure up to 1,000,000 gallons of ULSDF per year, which includes a contingency quantity in the event of an unanticipated need.

The current average pricing for diesel fuel is \$2.47 per gallon. ULSDF pricing fluctuates based on the average daily sales rate, tracked and published by the Oil Price Information Services ("OPIS"). OPIS collects refinery pricing, wholesale and retail fuel prices from various sources to determine daily price changes. The collected data is processed and verified for accuracy and used as a pricing benchmark between buyers and sellers.

#### *Procurement Overview*

The Invitation for Bid for the furnishing of ULSDF for a period of three years was issued on December 15, 2024. Seven responsive bids were received on January 15, 2025. Petroleum Traders Corporation, headquartered in Fort Wayne, Indiana, was determined to be the lowest responsive and responsible bidder. The Authority will procure ULSDF for a period of three years, at approximately 1,000,000 gallons per year, at a firm basis rate of the OPIS index average daily rate on the date of delivery minus (\$0.0333) per gallon for year one, minus (\$0.0308) per gallon for year two, and minus (\$0.0283) per gallon for year three. Recent experience includes Allen County RTA, Ohio Edison, City of Canton and USPS-Cleveland.

#### *Recommendation*

Staff requests that the Organizational, Services & Performance Monitoring Committee recommend to the Board of Trustees the award of a contract to Petroleum Traders Corporation, for the furnishing of approximately 3,000,000 gallons of Ultra Low Sulfur Diesel Fuel, as specified and as required, for a period of three years.

Organizational, Services and Performance Monitoring Committee

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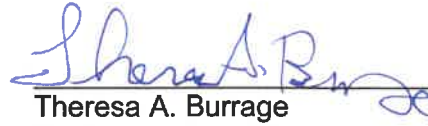
Mayor Weiss asked if this fuel is standard for RTA. Mr. Manning confirmed. It was moved by Ms. McPherson, seconded by Mr. Sleasman and approved to move to the full Board.

The meeting was adjourned at 9:38 a.m.



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Rajan D. Gautam  
Secretary/Treasurer



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Theresa A. Burrage  
Executive Assistant

