



Greater Cleveland
Regional Transit Authority

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Cleveland, Ohio 44113-1302
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riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, October 29, 2024** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board via the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Board of Trustees Meeting – agenda attached

A handwritten signature in blue ink, appearing to read 'India L. Birdsong Terry'.

India L. Birdsong Terry
General Manager, Chief Executive Officer

IBT:tab
Attachment

Scan this QR code to access the meeting schedule, live streams and meeting materials.





REVISED AGENDA

RTA Board of Trustees Meeting

Tuesday, October 29, 2024

9:00 a.m.

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of the September 24, 2024, Board Meeting minutes
5. Public comments (**2 minutes**) on **Agenda and Non-Agenda items:**
 - a. In person
 - b. Phone: 440-276-4600
 - c. Web form (1 comment limit) comments will be forwarded to Board and staff
6. Board Governance Committee report
7. Operational Planning & Infrastructure Committee report
 - Chair: Ms. Lauren R. Welch
8. Organizational, Services & Performance Monitoring Committee report
 - Chair: Mayor Anthony D. Biasiotta
9. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Mayor Paul A. Koomar
10. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Rev. Charles P. Lucas
11. Civilian Oversight Committee (COC)
 - Board Liaison: Ms. Lauren R. Welch
12. Community Advisory Committee (CAC)
 - Board Liaison: Ms. Deidre McPherson
13. Ad Hoc Committee reports:
 - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair
 - Ad Hoc Technology Committee – Mr. Jeffrey W. Sleasman, Chair
14. Introduction of new employees and announcement of promotions

15. Introduction of resolutions:

- A. 2024-74 - Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the third quarter of 2024
- B. 2024-75 - Authorizing Contract No. 2024-096 with Sam Schwartz Consulting, LLC for fleet electrification study services in an amount not to exceed \$311,924.00 (RTA Development Fund, Engineering & Project Development Department budget)
- C. 2024-76 - Authorizing Contract No. 2024-112 with Sona Construction, LLC for Project No. 19.60 – Brookpark Maintenance Facility modifications in an amount not to exceed \$1,281,000.00 (RTA Development Fund, Engineering & Project Development Department budget)
- D. 2024-77 - Authorizing Contract No. 2024-116 with Michael Baker International, Inc. for Project 20.19 – On-Call Rail Engineering Services - 2024 in an amount not to exceed \$450,000.00 for a period of twenty-four (24) months (RTA Capital and/or Development Funds, Engineering & Project Development Department budget)
- E. 2024-78 - Authorizing Contract No. 2024-124 with Cook Paving & Construction Co., Inc. for GCRTA Central Rail Maintenance Facility repave, as specified, in an amount not to exceed \$353,865.00 (RTA Development Fund, Engineering & Project Development Department budget)
- F. 2024-79 - Authorizing Contract No. 2024-133 with Sunoco, LLC for the furnishing of approximately 450,000 gallons of 87 octane unleaded gasoline, as specified and as required, for each of three years at a cost of plus \$0.0313 per gallon above the OPIS index for year one, at a cost plus \$0.0338 per gallon above the OPIS index for year two, and at a cost of plus \$0.0363 per gallon for year three (General Fund, Fleet Management Department budget)
- G. 2024-80 - Authorizing a change order to exercise an option under Contract 2020-071 with Gillig, LLC for the purchase and delivery of forty 40-ft. low floor CNG coaches, spare parts and tooling, as specified, for an amount not to exceed \$28,893,874.40 (RTA Development Fund, Fleet Management Department budget)
- H. 2024-81 - Amending Resolution No. 2023-103 to provide for an increase in the Fiscal Year 2024 appropriations for the current expenses and other expenditures for the General Fund in the amount of \$18,444,837 and the Reserve Fund in the amount of \$2,415,340 for the Greater Cleveland Regional Transit Authority
- I. 2024-82 - Amending budget appropriations for the Fiscal Year (“FY”) 2024 Capital Improvement Budget to provide for an increase of \$101,502,256

- J. 2024-83 - Authorizing the establishment of a three-year overall annual goal for Disadvantaged Business Enterprise (DBE) participation in the Greater Cleveland Regional Transit Authority's federally funded contract procurement opportunities for Federal Fiscal Years 2025 through 2027 and also authorizing its submission to the Federal Transit Administration

16. Secretary-Treasurer's Report:

- a. General Fund Revenue – September 30, 2024 compared to September 30, 2023
- b. General Fund Revenue – period ending September 30, 2024 compared to budget
- c. Sales & Use Tax Receipts Report budgeted during 2024, actual receipts through October 2024
- d. Inventory of Treasury Investments as of September 30, 2024
- e. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of September 30, 2024
- f. Summary of Investment Performance, Year to Date through September 30, 2024
- g. Report on Investment Earnings (cash basis) as of September 30, 2024
- h. Composition of Investment Portfolio as of September 30, 2024
- i. Banking and Financial Relationships as of September 2024

17. General Manager's Report

18. President's Report

19. Old Business

20. New Business:

- a. Proposed 2025 Board and Committee Meeting schedule
- b. APTA TRANSform Conference Update
Update from Board Members who attended the APTA TRANSform Conference in Anaheim, CA, Sept. 29-Oct. 2, 2024.

21. Executive Session Requested:

- a. To consider the appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official.
- b. To enable the Board to conference with GCRTA attorneys for information-gathering, fact-finding and to receive legal advice.

22. The next regular Board meeting is scheduled for **Tuesday, November 19, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page (www.RideRTA.com/board) by clicking the meeting date. The public is welcome to attend in person.

23. Adjournment

Minutes

RTA Board of Trustees Meeting

9:00 a.m. September 24, 2024

Board Members: Koomar (Chair), Welch (Vice Chair), Elder, McPherson, Pacetti, Sleasman, Weiss

Not present: Biasiotta, Love, Lucas

Staff: Birdsong Terry, Burney, Caver, Dangelo, Davidson, Fields, Flannery, Fleig, Ford-Marshall, Freilich, Ganther, Garofoli, Gautam, Gibbons, Hudson, Jones, Jupina, Kirkland, Schipper, Schmitt, Talley, Togher, Walker-Minor, Young

Public: Buford, Folmar, Gibbons, Katusin, Loh, Rosenberger, Zhang

The meeting was called to order at 9:00 a.m. There were seven (7) Board members present. Sophia Stern, Executive Assistant, Administration and External Affairs, filled in for Theresa Burrage for this meeting.

It was advised that notice of this meeting had been posted more than twenty-four hours in advance of the meeting, that the usual notification had been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting had been complied with.

Minutes

The minutes from the August 27, 2024, Board Meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. It was moved and seconded. The minutes were approved.

Public Comments – Agenda and Non-Agenda Items

The public comment section has been consolidated to include agenda and non-agenda items.

1. Shawndra Folmar – Shawndra was diagnosed with multiple sclerosis in August 2021 at the age of 33. Paratransit helped her adapt to her new condition. RTA's paratransit service convinced her not to move out of state. The service gets you everywhere you need to go.
2. Jason Zhang – Westlake, OH – Jason heard there were plans to phase out articulated buses. Route 51 has bad crowding, taking 5-10 minutes at a stop. The 55 and 22 use articulated buses on weekdays and those routes would see crowding without the artic at certain times. During the recent rail shutdown, the 66R bus was at crush capacity. He's heard of the plan to address crowding, but there is an operator shortage so additional buses are added when crowding gets so bad, it is unable to board. Sixty-foot buses should replace the buses being phased out. This would relieve crowding and improve travel times. By having a pool of 60ft buses you do not need more operators for an additional run. This adds flexibility for unpredictable increases in passengers that an additional scheduled run can't account for. Eliminating these buses will increase costs, reduce on time performance and hurt ridership.
3. April Buford – Cleveland, OH – Operators are not allowed to leave the vehicle to assist her when they pick her up at her home due to an operator being bitten by a dog at her home. She suggested they meet her in the driveway. On September 11, an operator from GC Logistics was rude to her. Dispatch changed her pick-up time without notifying her or the operator. She

was told she was a problem. Some operators take a smoke break or are on the phone when they are supposed to assist her. Ms. Terry said they would follow up with her.

4. Airric Stewart – The note keeping for these meetings is inefficient. The phone survey is still not working. There should be a survey set up for Paratransit riders.

Mr. Davidson, Director of Paratransit said the phone survey is random. It has been tested and works as designed. It asks three questions and thanks the caller for their feedback. Ms. Terry added that there are several ways to send comments; via email, phone, in person and by letter. She encouraged customers to send in their comments and suggestions. Staff are managing the concerns. The phone survey is for additional input. She asked staff to allow customers to opt in or out of the survey and ensure the survey is equitable and follows industry standards.

5. Isaac Shimsky-Agosto – Cleveland, OH (webform) - Earlier this year, RTA added a bus shelter on Adelbert Road, near the intersection with Euclid Avenue. It has made that stop a lot more comfortable to use. It is a big shelter with a bench long enough for multiple people to use, without being on top of each other. You are protected from wind in all directions. Under certain conditions, I used to walk further to another stop, but there is no need to do so anymore. I recommend that RTA expand the use of shelters like this all over the region.

Committee Reports

Mr. Sleasman reported that the Ad Hoc Technology Committee met September 16, 2024 at 4 p.m. It was a robust meeting about fare collection, EZfare, smart cards, open payments and account-based ticketing. The meeting and minutes are posted online.

Ms. Welch announced that the Civilian Oversight Committee (COC) meets tonight at 5 p.m. Mayor Koomar added that the Audit Committee meets Nov. 6. He encouraged Board members to attend to get an overview of the Internal Audit Department activities.

Introduction of New Employees/Promotions

Ms. Ford Marshall introduced the new employees and promotions. There were 33 new hires and 4 promotions. Ms. Terry introduced Chad Schmitt who is a new hire in the Legal Division.

Introduction of Resolutions

- A. 2024-70 - Authorizing Contract No. 2024-73 with Stephen J. Hall DBA Firelands Vending to provide Authority-wide vending services for a period of three years with two, one-year options (Revenue Generating, Variable amount based upon sales), the adoption of which was moved by Ms. Pacetti, seconded by Mayor Weiss and approved by unanimous vote.
- B. 2024-71 - Authorizing Contract No. 2024-094 with WSP USA Inc. for Ticket Vending Machine consultant services in an amount not to exceed \$173,716.94 for the base contract and in amounts not to exceed \$88,085.66 and \$117,970.09 for option years 1 and 2, respectively, for a total contract not to exceed \$379,772.69 (General Fund, Management Information Services Department budget), the adoption of which was moved by Mr. Sleasman, seconded by Ms. Welch and approved by unanimous vote.
- C. 2024-72 - Authorizing Contract No. 2024-138 with Splash Business Intelligence, Inc. to provide annual maintenance and support services for a period of one year in an

amount not to exceed \$105,131.25 (General Fund, Management Information Services Department budget), the adoption of which was moved by Ms. Welch, seconded by Ms. Pacetti and approved by unanimous vote.

- D. 2024-73 - Expressing sincere appreciation to the Cleveland Foundation and authorizing the General Manager, Chief Executive Officer to accept a grant for \$105,000 for the purpose of sponsoring a fare-free Election Day on November 5, 2024, the adoption of which was moved by Mayor Weiss, seconded by Ms. Welch and approved by unanimous vote.

Mr. Andrew Katusin, Program Officer, Grantmaking Initiative, Cleveland Foundation thanked RTA for this partnership. Harvard University says that 66% of people with a car vote and 36% of people without a car vote. This grant ensures that transit is free on Election Day across the county. Ms. Terry thanked the ATU leadership for their collaboration. Clarence King, Union President. Darnell Morris, Vice President. Omeal Mullings, Assistant Business Agent. She thanked the HR team for their hiring efforts, reducing the operator shortfall to 60.

Secretary-Treasurer's Report

Rajan D. Gautam, Deputy General Manager of Finance and Secretary-Treasurer gave the report. The annual inflation rate had reached a high of 9.1% in June 2022. It has come down to 2.5% in August 2024. The FOMC reduced interest rates to 5% after a 0.5% reduction on September 19. August ridership was 9.1% higher compared to August 2023. Pre-COVID, we are still 5 million rides lower or 23.5%. Through August all modes have seen an increase in ridership.

August 2024 fare revenue is 55.8% above July 2024. This is largely due to a receipt of \$1.2 million (based on timing) from CMSD for student passes. This number is 53.2% above budget. As a result of the timing issues, compared to pre COVID passenger fare revenue of \$25.6 million, we are \$4 million lower or 15.6%. Throughout the Pandemic, sales tax has remained stable. September 2024 receipts were 2.2% lower than September 2023. YTD we are 0.9% higher compared to last year. YTD 2024 versus 2023, 11 of the 23 categories that make up the sales tax base were positive. Online sales remained strong at 11.7% higher. Regular and statewide sales were 0.1% higher and motor vehicles and watercraft were 3.1% lower.

Selected Data

Total Long-Term Debt – 12/31/2023	\$ 30.3 million
Average Investment Yield – YTD	4.49%
Cash and Investments	
Unrestricted (General Fund)	\$ 33.2 million
Restricted	<u>\$345.8 million</u>
TOTAL CASH AND INVESTMENTS	<u>\$378.9 million</u>

The Authority makes principal payments on the long-term debt once a year. A payment of \$8 million plus interest will be made in December. The total debt service including interest would be roughly \$8.7 million. As a measure of protection for investors they set aside monthly amounts and most of that is already covered.

Mayor Weiss asked with the reduction in interest rates by the Federal Reserve Bank, if the plan is to budget interest income lower in 2025. Mr. Gautam said historically they have been conservative.

They will review the budget for 2025 and adjust accordingly. Many of the investments have staggered terms so there may not be a tremendous amount of impact.

General Manager, CEO Report

India L. Birdsong Terry, General Manager, CEO gave the report. Dr. Walker Minor, Deputy General Manager, Administration and External Affairs along with Ohio Public Transit Association (OPTA) leadership met with Ohio Department of Transportation (ODOT) members, September 4 in Columbus to discuss the 2026-2027 Transportation Budget and increased state funding. Emphases were made for greater flexibility with ODOT funding.

RTA hosted the Toledo Area Regional Transit Authority (TARTA) August 29 at RTA to discuss Bus Rapid Transit (BRT) and Transit Oriented Development (TOD). RTA is one of the top agencies for BRT. Ms. Terry along with OPTA members met with Governor DeWine's policy staff on September 12, 2024, in Columbus to emphasize transit's role in workforce development, economic growth, increased funding, and stronger state-local partnerships to expand transit access, mobility and equity initiatives. Women's Transportation Seminar (WTS) awarded RTA's Baby on Board program the Northeast Ohio Innovative Transportation Solutions award, September 17, at the Great Lakes Science Center. WTS also awarded Ms. Terry the Northeast Ohio Leadership Award at the same event. Both recognitions will be eligible to compete at the International level in 2025.

Thanks to a \$105,000 grant from the Cleveland Foundation, RTA will be providing free rides (on all modes) on Election Day, November 5. This grant award will remove barriers so that all residents can participate in the democratic process. RTA also received a grant from the Cleveland Foundation in 2020. In memory of Michael York, former Deputy General Manager, Operations for RTA from 1998-2017, RTA held a dedication ceremony September 6 at the West 117th Street Madison Rapid Station. Mr. York's family, RTA leadership, union members and staff were in attendance. RTA proudly celebrates National Co-Responder & Crisis Responder Week, September 15-21, 2024.

Ms. Terry participated in the Cleveland Leadership Center's (CLC) virtual lunch break series, September 18. The series is available on YouTube. Key points included public transportation in promoting sustainability, connectivity and social equity across Greater Cleveland, advocacy as well as Diversity, Equity and Inclusion.

President's Report

The Board of Trustees held a retreat last week. They didn't get through the entire agenda, so Mayor Koomar plans to follow up with each board member to get feedback about their committees. He wished Sophia Stern a happy birthday.

Upcoming Meetings

The next regular Board meeting is scheduled for **Tuesday, October 29, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Board page (www.RideRTA.com/board) by selecting the meeting date. The public is welcome to attend in person.

The meeting was adjourned at 9:56 a.m.

President

Attest: _____
Secretary-Treasurer

RESOLUTION NO. 2024-74

EXPRESSING CONGRATULATIONS TO THE EMPLOYEES OF THE
GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY WHO RETIRED
DURING THE THIRD QUARTER OF 2024

WHEREAS, the following employees retired from the Greater Cleveland Regional Transit Authority during the third quarter of 2024 after numerous years of dedicated public service:

<u>Name</u>	<u>Title</u>	<u>Work Location</u>
Katherine Underwood	Rail Operator	Rail
Shelia Johnson	Bus Operator	Triskett
Joseph Mocolnikar	Bus Operator	Triskett
Edward Isokov	Bus Operator	Triskett
Sharon Giles	Bus Operator	Triskett
Ricky Buck	Assistant Supervisor-Equipment	Hayden
Paul Hudy	Signal Technician	Central Svc Bldg.
Audie Rivers	Line Maintainer	Central Svc Bldg.
Michael Capek	Engineering Pro Mgr.- Facilities	Main Office Bldg.

WHEREAS, these retirees faithfully gave of their skills, time and talents to provide high quality public transportation to the community; and

WHEREAS, these retirees did much to contribute to the quality of life in Greater Cleveland by providing much-needed public transit service and protecting our valuable environment; and

WHEREAS, the retirees' outstanding diligence in the performance of their jobs was of immeasurable value to both riders and residents of Cuyahoga County; and

WHEREAS, these retirees represent hundreds of years of invaluable public transit experience, and they will be missed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the sincere congratulations and gratitude of the Board of Trustees is hereby extended to each of the above-named employees on the occasion of their retirement from the Greater Cleveland Regional Transit Authority.

Section 2. That the members of the Board of Trustees offer their best wishes to the retirees for continued success and happiness, which they so richly deserve.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FLEET ELECTRIFICATION STUDY VENDOR: SAM SCHWARTZ CONSULTING, LLC AMOUNT: NOT TO EXCEED \$311,924.00	Resolution No.: 2024-75
	Date: October 24, 2024
	Initiator: Engineering – Project Support
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for a fleet electrification study to assist the Authority in evaluating the feasibility of transitioning to zero emission vehicles by providing technical guidance to identify and help navigate the challenges.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority's primary focus to date for reducing fleet emissions has been to transition from diesel fuel sources to alternative fuel sources, mainly compressed natural gas ("CNG"). While CNG emits reduced levels of greenhouse gases, there is a need to explore the possibility that zero emission vehicles would assist in reaching the Authority's Climate Action Plan targets.

 The Authority is seeking proposals from qualified consultants with transition planning experience to assist the Authority evaluating the feasibility of transitioning to a zero emissions fleet of vehicles.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the Authority's Procurement website and advertised in local newspapers. Thirty-six (36) interested parties, including potential subcontractors, downloaded the solicitation package. Four (4) proposals were received on July 12, 2024. After an initial evaluation by a panel of Authority employees, all four (4) proposers were selected to be interviewed.

 Each proposer was asked to submit a best and final offer following their interview. Best and final offers were reviewed by a panel of Authority employees in accordance with established Procurement department policies and procedures. After negotiations, the proposal from Sam Schwartz Consulting, LLC to provide said services in a total contract amount not to exceed \$311,924.00 was determined to be the most advantageous proposal to the Authority, price and all other factors considered.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds and Capital Grant OH-2024-030-03 in a total amount not to exceed \$311,924.00 (\$250,000.00 in federal funds, which represents 80% of total cost).

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay the Authority's ability to determine the feasibility of transitioning to a zero emissions fleet of revenue and non-revenue vehicles.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the October 15, 2024, Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Sam Schwartz Consulting, LLC be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2024-75

AUTHORIZING CONTRACT NO. 2024-096 WITH SAM SCHWARTZ CONSULTING, LLC FOR FLEET ELECTRIFICATION STUDY SERVICES IN AN AMOUNT NOT TO EXCEED \$311,924.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has taken steps to reduce emissions in its revenue and non-revenue fleet of vehicles by adopting new technology and transitioning to low emissions fuel sources; and

WHEREAS, the Authority currently has a need for an experienced consultant to provide fleet electrification transition planning services to assist the Authority in determining the feasibility of transitioning to a zero emissions fleet of vehicles; and

WHEREAS, the proposal of Sam Schwartz Consulting, LLC, located at 322 Eighth Avenue, 5th Floor, New York, New York, 10001 to provide fleet electrification study consulting services in an amount not to exceed \$311,924.00 was received on July 12, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Sam Schwartz Consulting, LLC, as negotiated, to provide fleet electrification study consultant study services, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Sam Schwartz Consulting, LLC to provide fleet electrification study consulting services be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Sam Schwartz Consulting, LLC to provide said services.

Section 3. That said contract will be funded through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds and Capital Grant OH-2024-030-03 in a total amount not to exceed \$311,924.00 (\$250,000.00 in federal funds, which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Sam Schwartz Consulting, LLC will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT NO. 19.60 – BROOKPARK MAINTENANCE FACILITY MODIFICATIONS VENDOR: SONA CONSTRUCTION, LLC AMOUNT: \$1,281,000.00	Resolution No.: 2024-76
	Date: October 24, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to perform construction services for the Brookpark Maintenance Facility Modifications.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has the need to complete extensive modifications to this facility to make the building suitable for use by both the Facilities Maintenance and Transit Police departments. This work includes, but is not limited to, modifications to the interior and exterior of the structure.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Sixteen (16) interested parties, including potential subcontractors, downloaded the solicitation package. Six (6) bids were received and opened on August 28, 2024, as follows:

SONA Construction, LLC	Total Base Bid: \$1,260,000.00 Alternate #1: \$21,000.00
Millstone Management Group, Inc.	Total Base Bid: \$1,359,800.00 Alternate #1: \$24,800.00
Ozanne Construction Company, Inc.	Total Base Bid: \$1,370,000.00 Alternate #1: \$26,500.00
The Ruhlin Company	Total Base Bid: \$1,371,400.00 Alternate #1: \$20,000.00
Perk Company, Inc.	Total Base Bid: \$1,498,309.00 Alternate #1: \$25,717.00
RL Hill Management, Inc.	Total Base Bid: \$1,523,924.00 Alternate #1: \$26,164.00

The basis of award is the lowest responsive and responsible bid for the total base bid/ lump sum price. Alternate I was to be awarded based on the availability of funding. The total base bid price of \$1,260,000.00 from SONA Construction, LLC is 0.80% greater than the Engineer's Estimate of \$1,250,000.00. Alternate I is in the amount of \$21,000.00. The total award is \$1,281,000.00. SONA Construction, LLC was determined to be a responsible bidder.

A price analysis has been performed, and the bid of SONA Construction, LLC has been determined by the Procurement department to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** All Affirmative Action requirements have been met. An 11% DBE goal was established for this procurement. SONA Construction, LLC has committed to achieving the DBE participation goal through the utilization of the following firms: East-West Construction Co, (Asian Pacific male-owned) in the amount of \$50,000.00, River City Building Solutions, LLC (Caucasian female-owned) in the amount \$60,000.00, and Western Reserve Interiors (Caucasian female-owned) in the amount \$43,000.00 for a total of \$153,000.00 or 12.14%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Development Fund, Engineering & Project Development department budget, including but not limited to Capital Grant OH-2023-042-307, in an amount not to exceed \$832,914.00 (\$666,331.20 in federal funds, which represents 80% of total cost), 100% local funds, pending grant revision for Capital Grant OH-2023-042-307, for a total amount not to exceed \$1,281,000.00.
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid would result in a work location for Facilities Maintenance and Transit Police Departments that does not meet operational needs.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the October 15, 2024 Operational Planning and Infrastructure Committee meeting. It is recommended that the bid from SONA Construction LLC be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-76

AUTHORIZING CONTRACT NO. 2024-112 WITH SONA CONSTRUCTION, LLC FOR PROJECT NO. 19.60 – BROOKPARK MAINTENANCE FACILITY MODIFICATIONS IN AN AMOUNT NOT TO EXCEED \$1,281,000.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deems it necessary to acquire construction services for Project 19.60 – Brookpark Maintenance Facility Modifications; and

WHEREAS, on August 28, 2024, SONA Construction, LLC, located at 7122 Harvard Avenue, Cleveland, Ohio 44105, submitted a Total Base Bid and Alternate #1 bid in a total amount not to exceed \$1,281,000.00; and

WHEREAS, the Authority's General Manager, Chief Executive Officer deems the bid from SONA Construction, LLC to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the Total Base Bid and Alternate #1 bid from SONA Construction, LLC for Project No. 19.60 – Brookpark Maintenance Facility Modifications, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with SONA Construction, LLC for Project No. 19.60 – Brookpark Maintenance Facility Modifications.

Section 3. That said contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2023-042-307, in an amount not to exceed \$832,914.00 (\$666,331.20 in federal funds, which represents 80% of total cost), 100% local funds, pending grant revision for Capital Grant OH-2023-042-307, for a total amount not to exceed \$1,281,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that SONA Construction, LLC will attempt to exceed the 11% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024

President

Attest: _____

Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: ON-CALL RAIL ENGINEERING SERVICES - 2024 VENDOR: MICHAEL BAKER INTERNATIONAL, INC. AMOUNT: NOT TO EXCEED \$450,000.00 FOR A PERIOD OF TWENTY-FOUR (24) MONTHS	Resolution No.: 2024-77
	Date: October 24, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Project 20.19 – On-Call Rail Engineering Services - 2024.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project is to obtain professional services to perform rail engineering support. The services will be authorized by task order on an as-needed basis.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the Authority's Procurement website and advertised in the local newspapers. Thirty-two (32) interested parties, including potential subcontractors, downloaded the solicitation package and two (2) responsive proposals were received. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act Procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Michael Baker International, Inc., the first ranked firm, and an acceptable price was reached.

 Michael Baker International, Inc. has successfully completed projects for the Authority, LA Metro, Sound Transit in Seattle, Orange County Transportation Authority, DART and ODOT, among others.

 The Procurement Department performed a cost analysis and determined the proposed pricing from Michael Baker International, Inc., in an amount not to exceed \$450,000.00 for a period of twenty-four (24) months, to be fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. Michael Baker International, Inc. has committed to achieve the 8% DBE participation goal established for this procurement, which is equivalent to \$36,000.00, and has agreed to utilize the following certified DBE firms: Barr Engineering DBA: NEAS, Inc. (Subcontinent Asian male-owned) and Denise's Flagging and Construction Services, Inc. (African American female-owned) in amounts that will be a function of the specific nature of the on-call service required.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% local funds and FTA grant funds to be determined, in an amount not to exceed \$450,000.00 for a period of twenty-four (24) months.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this could compromise the Authority's ability to study and maintain its rail system by preventing access to external technical expertise that is needed.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the October 15, 2024, Operational Planning and Infrastructure Committee meeting. It is recommended that the offer from Michael Baker International, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2024-77

AUTHORIZING CONTRACT NO. 2024-116 WITH MICHAEL BAKER INTERNATIONAL, INC. FOR PROJECT 20.19 – ON-CALL RAIL ENGINEERING SERVICES - 2024 IN AN AMOUNT NOT TO EXCEED \$450,000.00 FOR A PERIOD OF TWENTY-FOUR (24) MONTHS (RTA CAPITAL AND/OR DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires professional engineering services for Project 20.19 – On-Call Rail Engineering Services - 2024; and

WHEREAS, the proposal of Michael Baker International, Inc., with an office located at 1111 Superior Avenue, Suite 2300, Cleveland, Ohio 44114, to perform said services was received on August 29, 2024 in response to a competitive solicitation; and

WHEREAS, after negotiations, Michael Baker International, Inc. has agreed to perform the required services in an amount not to exceed \$450,000.00 for period of twenty-four (24) months; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Michael Baker International, Inc. to be the most advantageous to the Authority, finds the price to be fair and reasonable for said services, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Michael Baker International, Inc. to provide professional engineering services under Project 20.19 On-Call Rail Engineering Services - 2024 be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Michael Baker International, Inc. for the performance of said services.

Section 3. This procurement shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% local funds and FTA grant funds to be determined, in an amount not to exceed \$450,000.00 for a period of twenty-four (24) months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Michael Baker International, Inc. will attempt to exceed the 8% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024

President

Attest: _____
Secretary-Treasurer



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: October 24, 2024

Subject: Disadvantaged Business Enterprise (DBE) Prime Contractor for
October 29, 2024 Board meeting

Please be advised of the following resolution involving a DBE firm as the prime contractor will be presented at the October 29, 2024 Board meeting.

- Authorizing Contract No. 2024-124 with the Cook Paving & Construction Co. to provide construction services for Contract No. 2024-124 – Central Rail Maintenance Facility Repave

If you have any questions please feel free to contact me. You can also contact Carl Kirkland, Director of Office of Business Development, directly at 216-356-3128.

CC:IBT:CK:db



TITLE/DESCRIPTION: CONTRACT: GCRTA CENTRAL RAIL MAINTENANCE FACILITY REPAVE VENDOR: COOK PAVING & CONSTRUCTION CO., INC. AMOUNT: \$353,865.00	Resolution No.: 2024-78
	Date: October 24, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Project 19.58 GCRTA Central Rail Maintenance Facility Repave.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project includes the removal and replacement of asphalt pavement from the Central Rail Maintenance Facility, located at 6000 Grand Ave., Cleveland, Ohio, from the east end gate to the salt storage facility. It also includes adjustment of roadway castings to grade.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty-nine (29) interested parties, including potential subcontractors, downloaded the solicitation package. Six (6) responsive bids were received and opened on September 12, 2024. The bids are as follows:

Company Name	Total Base Bid
Cook Paving & Construction Co., Inc.	\$353,865.00
Barbicas Construction Co. Inc.	\$354,995.00
Cole Burton Contractors, LLC.	\$378,005.00
Phillips Paving LLC.	\$387,000.00
Specialized Construction Inc.	\$452,001.25
Geauga Highway Co.	\$506,747.50

The basis of award is the lowest responsive bid from a responsible bidder for the total base bid. Cook Paving & Construction Co., Inc. was determined to be a responsible bidder. The total base bid price of \$353,865.00 from Cook Paving & Construction Co., Inc. is 48.61% below the project estimate of \$688,551.95.

A price analysis has been performed, and the bid of Cook Paving & Construction Co., Inc. has been determined by the Procurement Department to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** All Affirmative Action requirements have been met. A 16% DBE goal was established for this procurement. The prime contractor is Cook Paving & Construction Co. a certified DBE (African American Female-owned) firm fulfilling the DBE participation goal established for the contract.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to OH-2021-050-307 in an amount not to exceed \$353,865.00 (\$283,092.00 in federal funds, which represents 80% of total cost).
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid will impact the Authority's ability to restore the road to its original condition and protect user safety.
- 8.0 **RECOMMENDATION:** It is recommended that the bid from Cook Paving & Construction Co., Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-78

AUTHORIZING CONTRACT NO. 2024-124 WITH COOK PAVING & CONSTRUCTION CO., INC. FOR GCRTA CENTRAL RAIL MAINTENANCE FACILITY REPAVE, AS SPECIFIED, IN AN AMOUNT NOT TO EXCEED \$353,865.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deems it necessary to remove and replace asphalt pavement from the Central Rail Maintenance Facility east end gate to the salt storage facility, and to adjust roadway castings to grade; and

WHEREAS, the bid of Cook Paving & Construction Co., Inc., located at 4545 Spring Road, Brooklyn Heights, Ohio 44131, was received on September 12, 2024, in an amount not to exceed \$353,865.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Cook Paving & Construction Co., Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Cook Paving & Construction Co., Inc. for the GCRTA Central Rail Maintenance Facility Repave be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Cook Paving & Construction Co., Inc. for the removal and replacement of asphalt pavement from the Central Rail Maintenance Facility east end gate to the salt storage facility and adjustment of roadway castings to grade.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to OH-2021-050-307 in an amount not to exceed \$353,865.00 (\$283,092.00 in federal funds, which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Cook Paving & Construction Co., Inc. will attempt to exceed the 16% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024

President

Attest: _____

Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROCUREMENT OF 87 OCTANE UNLEADED GASOLINE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF THREE (3) YEARS VENDOR: SUNOCO, LLC AMOUNT: PLUS \$0.0313/GALLON ABOVE OPIS INDEX FOR YEAR ONE, PLUS \$0.0338/GALLON ABOVE OPIS INDEX FOR YEAR TWO, AND PLUS \$0.0363/GALLON ABOVE OPIS INDEX FOR YEAR THREE	Resolution No.: 2024-79
	Date: October 24, 2024
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for the furnishing of 87 octane unleaded gasoline, as specified and as required, for a period of three (3) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The 87 octane unleaded gasoline is required to power the Authority's revenue and non-revenue vehicles.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the Authority's Procurement web site and advertised in the local newspapers. Fifteen (15) interested parties downloaded the solicitation. Five (5) responsive bids were received on September 19, 2024. The bid price reflects the OPIS average daily fuel cost billed the day the fuel is ordered. The bid of Sunoco, LLC ("Sunoco") has been determined by the Procurement Department to be fair and reasonable to the Authority.

Estimated Usage 450,000 Gallons a Year			
Supplier	Year 1 Contractor's Increment (+/-) OPIS Average	Year 2 Contractor's Increment (+/-) OPIS Average	Year 3 Contractor's Increment (+/-) OPIS Average
Sunoco, LLC	\$ (+) 0.0313	\$ (+) 0.0338	\$ (+) 0.0363
Petroleum Traders Corporation	\$ (+) 0.0316	\$ (+) 0.0341	\$ (+) 0.0366
Universal Oil	\$ (+) 0.05	\$ (+) 0.05	\$ (+) 0.05
Colonial Oil Industries, Inc.	\$ (+) 0.0748	\$ (+) 0.0773	\$ (+) 0.0798
World Fuel Services, Inc.	\$ (+) 2.0500	\$ (+) 2.0500	\$ (+) 2.0500

All deliveries are provided by tank wagons which carry less than 5,000 gallons. A price analysis has been performed, and the Procurement Department has determined the bid of Sunoco to be fair and reasonable to the Authority. The bid price is approximately 7% below the budget estimate

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget. The cost of the 87 octane unleaded gasoline will fluctuate daily depending on the OPIS index. The proposed budget for the base year delivery of 87 octane unleaded gasoline is forecasted at \$2.64 per gallon. The anticipated usage of 87 octane unleaded gasoline for the term of this contract is 450,000 gallons. The cost per gallon will be \$0.0313/gallon above OPIS index for year one, \$0.0338/gallon above OPIS index for year two and \$0.0363/gallon above OPIS index for year three.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid would significantly impact the Authority's ability to procure the 87 octane unleaded gasoline at pricing that is advantageous to the Authority.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the October 15, 2024 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the bid from Sunoco be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-79

AUTHORIZING CONTRACT NO. 2024-133 WITH SUNOCO, LLC FOR THE FURNISHING OF APPROXIMATELY 450,000 GALLONS OF 87 OCTANE UNLEADED GASOLINE, AS SPECIFIED AND AS REQUIRED, FOR EACH OF THREE YEARS AT A COST OF PLUS \$0.0313 PER GALLON ABOVE THE OPIS INDEX FOR YEAR ONE, AT A COST PLUS \$0.0338 PER GALLON ABOVE THE OPIS INDEX FOR YEAR TWO, AND AT A COST OF PLUS \$0.0363 PER GALLON FOR YEAR THREE (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires the furnishing of unleaded gasoline for the Authority's vehicles; and

WHEREAS, the Authority received a bid on September 19, 2024 from Sunoco, LLC ("Sunoco"), located at 8020 Park Lane, Dallas, Texas, 75320, for the furnishing of approximately 450,000 gallons of 87 octane unleaded gasoline, as specified and as required, for each of three years at a cost of plus \$0.0313 per gallon above the OPIS index for year one, at a cost of plus \$0.0338 per gallon above the OPIS index for year two, and at a cost of plus \$0.0363 per gallon above the OPIS index for year three ; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Sunoco, to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Sunoco for the furnishing of unleaded gasoline, as specified and as required, for a period of three (3) years be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Sunoco LLC for the furnishing of approximately 450,000 gallons of 87 octane unleaded gasoline, as specified and as required, for each of three years at a cost of plus \$0.0313 per gallon above the OPIS index for year one, at a cost of plus \$0.0338 per gallon above the OPIS index for year two, and at a cost of plus \$0.0363 per gallon above the OPIS index for year three.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget. The cost of the 87 octane unleaded gasoline will fluctuate daily depending on the OPIS index. The proposed budget for the base year delivery of 87 octane unleaded gasoline is forecasted at \$2.64 per gallon. The anticipated usage of 87 octane unleaded gasoline for the term of this contract is 450,000 gallons: The cost per gallon will be \$0.0313/gallon above OPIS index for year one, \$0.0338/gallon above OPIS index for year two and \$0.0363/gallon above OPIS index for year three.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Sunoco will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024

President

Attest: _____
Secretary- Treasurer



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer

Date: October 24, 2024

Subject: 40 Gillig Bus Option Procurement

A handwritten signature in blue ink, appearing to read 'IBT', enclosed in a blue oval.

At the October 15, 2024 meeting of the Organizational, Services & Performance Monitoring Committee, staff presented an option to procure the remaining forty 40 ft. CNG coaches, spare parts and tooling from Gillig, LLC. During the presentation, Mayor Biasiotta asked staff to advise if the option price was competitive with the current price of a coach if GCRTA made the purchase under a separate agreement.

As part of its price analysis prior to recommendation for award by the Board of Trustees, the FTA requires that the Procurement Department determine whether the option pricing is fair and reasonable. Staff evaluated the current pricing with the manufacturer Gillig, LLC. GCRTA was advised that a purchase separate from Contract No. 2020-071 would have to be a "piggybacking" off of another contract with separately priced items to make the vehicle meet GCRTA's specific requirements.

The option pricing that GCRTA has from Contract No. 2020-071, which is based off of the original unit price plus inflationary market increase, results in a unit price of \$715,529.86 which is a savings of approximately 8% from the amount GCRTA would pay if the coaches were purchased outside of Contract No. 2020-071.

During the Committee, staff also advised that the coaches being purchased will replace coaches that have exceeded their useful life. GCRTA will solicit for a new five-year contract to procure more 40 ft. CNG coaches in the near future. These contracts support GCRTA's Bus Improvement Plan (BIP).

If you have any questions or require additional information prior to Tuesday's meeting, please contact me or Melinda Dangelo, Director of Procurement, at (216) 356-3135.

IBT/MD



TITLE/DESCRIPTION: CONTRACT: AUTHORIZING A CHANGE ORDER TO EXERCISE AN OPTION TO PURCHASE FORTY 40-FT. CNG COACHES, SPARE PARTS AND TOOLING VENDOR: GILLIG, LLC AMOUNT: NOT TO EXCEED \$28,893,874.40	Resolution No.: 2024-80
	Date: October 24, 2024
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will authorize a change order to allow the Greater Cleveland Regional Transit Authority ("Authority") to exercise an option for the procurement and delivery of all forty of the remaining 40-ft. low floor CNG coaches, spare parts and tooling under Contract No. 2020-071, which was approved by the Board of Trustees in Resolution No.2021-022 and adopted March 23, 2021.

2.0 **DESCRIPTION/JUSTIFICATION:** To provide safe, reliable, and cost-effective service, coaches are replaced on a regular cycle. The Federal Transit Administration ("FTA") recommends replacement of transit buses at twelve years or 500,000 miles. The Authority intends to replace coaches that have exceeded their useful life in accordance with the Authority's vehicle replacement policy and guidelines.

3.0 **PROCUREMENT BACKGROUND:** On March 23, 2021, the Authority, through Resolution No. 2021-022, awarded Contract No. 2020-071 to Gillig, LLC ("Gillig") for the manufacture and delivery of twenty 40-ft., low floor CNG coaches, spare parts, tooling and training. The contract included an option to procure up to an additional eighty coaches, plus spare parts and tooling over the five-year term of the contract. Resolution No. 2021-100 authorized Change Order No. 4, exercising the option to purchase twenty additional 40-ft. low floor CNG coaches. Resolution No. 2022-098 authorized Change Order No. 6 to exercise the purchase of twenty additional 40-ft. low floor CNG coaches, leaving an option to purchase forty coaches still remaining under the contract.

This resolution will authorize the funding to manufacture and deliver forty 40-ft., low floor CNG coaches, spare parts and tooling at a unit price of \$715,529.86, with a scheduled delivery starting date of third quarter 2025. The negotiated price is within the FTA suggested Producer Price Index (PPI) Best Practices guidelines. This procurement will exhaust all remaining options under the contract.

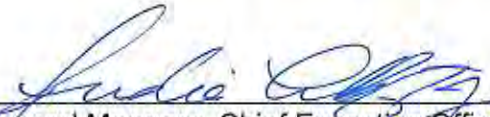
A cost analysis was performed by the Procurement Department, and it was determined that the price is fair and reasonable to the Authority. Contract option award is contingent upon the successful review of all costs associated with this procurement, compliance with Pre-Award/Buy America Audit requirements and FTA approval of applicable grants.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Per federal regulations, the Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements involving the purchase of Transit Motor Vehicles (TMV's).

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This contract option shall be funded through the RTA Development Fund, Fleet Management Department budget, including but not limited to FTA Capital Grants OH-2018-002 in the amount not-to-exceed \$9,534.00, OH-2018-027 in the amount not-to-exceed \$29,620.00, OH-2020-044-307 in the amount not-to-exceed \$103,750.00, OH-2021-050-307 in the amount not-to-exceed \$1,190,315.91, OH-2021-050-339 in the amount not-to-exceed \$1,593,471.49, OH-2024-030-01 in the not-to-exceed amount \$14,480,000.00, and local advance pending award of FFY2023 Federal Transit Administration Low-No Emission grant program in the amount not-to-exceed \$4,042,000.00, SFY2024 Ohio EPA Diesel Emission Reduction Grant (DERG) in the amount not-to-exceed \$3,894,180.00, and SFY2023 Urban Transit Program (UTP) 100% Reimbursable Grant in the amount not-to-exceed \$3,551,003 for a total contract amount not to exceed \$28,893,874.40 (\$19,534,402.92 in federal & state funds which represents 68% of the total cost).
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would delay the ability of the Authority to purchase replacement coaches.
- 8.0 **RECOMMENDATION:** This contract option was discussed by the Board of Trustees at the October 15, 2024 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the negotiated offer of Gillig, LLC be accepted and the resolution adopted authorizing the General Manager, CEO to modify the contract.
- 9.0 **ATTACHMENT:** Change Order Log

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

CHANGE ORDER LOG

CONTRACT NO. 2020-071

MANUFACTURE AND DELIVERY OF TWENTY (20) FORTY FOOT COACHES, SPARE PARTS, TOOLING, AND TRAINING, WITH AN OPTION TO PROCURE UP TO EIGHTY (80) ADDITIONAL COACHES EXCERCISED WITHIN FIVE YEARS OF CONTRACT SIGNATURE

Contract # **2020-071**

Contractor: **Gillig, LLC.**

Original Contract Amount **\$11,052,060.00**

Total G.M. Authority Remaining **\$ 392,060.00**

Total Change Order Amount to Date: **\$24,358,848.60**

<i>ITEM NO.</i>	<i>NOTE No.</i>	<i>APPROVAL DATE</i>	<i>CHANGE ORDER AMOUNT</i>	<i>APPROVAL AUTHORITY</i>	<i>NEW CONTRACT AMOUNT</i>
1		6/2021	\$(560.00)	GM	\$11,051,500.00
2		7/19/21	NO COST	GM	\$11,051,500.00
3		9/17/2021	\$75,000.00	GM	\$11,126,500.00
4		11/16/2021	\$11,211,397.40	BOARD	\$22,337,897.40
5		7/28/2022	\$32,380.00	GM	\$22,370,277.40
6		11/10/2022	\$13,040,631.20	BOARD	\$35,410,908.60
7			\$28,893,874.40	BOARD	\$64,304,783.00

NOTES/CHANGE ORDER DESCRIPTION:

CO # 1 Various additions and deletions to the final design of the 40' coaches. Some additions are: HVAC dash display, infotainment brochure holder, 29' infotainment monitor system. Some deletions are starting capacitor, LED horizontal sign, ribbed interior flooring.

CO #2 No Cost change order to the front cap/windshield on the twenty (20), forty-foot coaches and option coaches.

CO #3 CNG training needed at the Triskett and facility. Training to include Cummins engine and Allison transmission and CNG certificate

CO #4 Authorizes Funding for 20 coaches.

CO #5 Authorizes the purchase and installation of Gillig driver barriers for the twenty (20) bus order.

CO #6 Authorizes Funding for 20 coaches.

CO #7 Authorizes Funding for 40 coaches, spare parts and tooling.

RESOLUTION NO. 2024-80

AUTHORIZING A CHANGE ORDER TO EXERCISE AN OPTION UNDER CONTRACT 2020-071 WITH GILLIG, LLC FOR THE PURCHASE AND DELIVERY OF FORTY 40-FT. LOW FLOOR CNG COACHES, SPARE PARTS AND TOOLING, AS SPECIFIED, FOR AN AMOUNT NOT TO EXCEED \$28,893,874.40 (RTA DEVELOPMENT FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") must replace revenue vehicles that have exceeded their useful life with similar environmentally friendly fuel-efficient vehicles; and

WHEREAS, Resolution No. 2021-022 authorized Contract No. 2020-071 ("Contract") with Gillig, LLC ("Gillig") for the manufacture and delivery of twenty 40-ft., CNG coaches, spare parts, tooling and training with an option to procure an additional eighty 40-ft., CNG coaches, spare parts, tooling and training, over the five year term of the contract; and

WHEREAS, Resolution No. 2021-100 authorized Change Order No. 4 with Gillig exercising the option to purchase twenty additional 40-ft. low floor CNG coaches; and

WHEREAS, Resolution No. 2022-098 authorized Change Order No. 6 with Gillig exercising the option to purchase twenty additional 40-ft. low floor CNG coaches; and

WHEREAS, pursuant to the original options under the Contract, Gillig has offered to manufacture and deliver the final forty 40-ft. low floor CNG coaches remaining under the contract, plus spare parts and tooling, as specified, for a total negotiated contract amount not to exceed \$28,893,874.40; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Gillig, as negotiated, to be advantageous to the Authority, cost and other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from Gillig to provide forty 40-ft. low floor CNG coaches, spare parts and tooling be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a change order for the exercise of an option to Contract No. 2020-071 with Gillig, to provide funding for the purchase of forty 40-ft low floor CNG coaches, spare parts and tooling, for a total change order amount not to exceed \$28,893,874.40.

Section 3. This contract option shall be funded through the RTA Development Fund, Fleet Management Department budget, including but not limited to FTA Capital Grants OH-2018-002 in the amount not-to-exceed \$9,534.00, OH-2018-027 in the amount not-to-exceed \$29,620.00, OH-2020-044-307 in the amount not-to-exceed \$103,750.00, OH-2021-050-307 in the amount not-to-exceed \$1,190,315.91, OH-2021-050-339 in the amount not-to-exceed \$1,593,471.49, OH-2024-030-01 in the not-to-exceed amount \$14,480,000.00, and local advance pending award of FFY2023 Federal Transit Administration Low-No Emission grant program in the amount not-to-exceed \$4,042,000.00, SFY2024 Ohio EPA Diesel Emission Reduction Grant (DERG) in the amount not-to-exceed \$3,894,180.00, and SFY2023 Urban

Transit Program (UTP) 100% Reimbursable Grant in the amount not-to-exceed \$3,551,003 for a total contract amount not to exceed \$28,893,874.40 (\$19,534,402.92 in federal & state funds which represents 68% of the total cost).

Section 4. That said Contract option shall be binding upon and an obligation of the Authority contingent upon funding for future years, compliance by the contractor to the specifications and addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That all terms and conditions of the original contract remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024


President

Attest:

Secretary- Treasurer



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: October 24, 2024

Subject: Proposed FY 2024 General Fund, Reserve Fund, and Capital Improvement Fund
Amendments – additional requested information

On Tuesday, October 15, 2024, staff presented the Proposed Fiscal Year ("FY") 2024 Amended Budget, which included increases in the appropriations to the General Fund, Reserve Fund and Capital Improvement Fund, to the Operational Planning & Infrastructure Committee.

Additional information was requested by the Board of Trustees:

- Paratransit Internal Cost per Hour of Service
- Reserve Fund Revenue Stabilization balance
- Rail Car Funding Stack (48 cars)
- Copy of the presentation

The Paratransit Internal Cost per Hour of Service was calculated using the National Transit Database (NTD) 2023 Report. The NTD was created by Congress in 1974 to be the repository of data about the financial, operating, and asset condition of American transit systems. The NTD information is provided by transit agencies annually to help Congress keep track of the industry and provide public information and statistics. The NTD is designed to support local, state, and regional planning efforts and help governments and other decision-makers make multi-year comparisons and perform trend analyses. The Federal Transit Administration (FTA) uses NTD data to apportion funding to urbanized and rural areas in the United States. Transit agencies report data on a number of key metrics including Vehicle Revenue Miles (VRM), Vehicle Revenue Hours (VRH), Passenger Miles Traveled (PMT), Unlinked Passenger Trips (UPT), and Operating Expenses (OE).

The most recent NTD information available is for Fiscal Year 2023. The NTD report delineates between in-house operations and purchased transportation for the Paratransit. The operating expenses for in-house operations include Paratransit expenses for salaries, payroll taxes, fringe benefits to operate the vehicles and the District. Administrative expenses (overhead such as Accounting, Payroll, Procurement, Service Management, etc.) are allocated across all modes, of which a percentage is allocated to Paratransit. Because the Paratransit District also maintains the non-revenue vehicle fleet maintenance, these expenses were deducted from the in-house total. For 2023, the Paratransit in-house cost per service hour was \$188.69.

The additional information requested will be attached to this memo.

IBT/KMS

Reserve Fund Balance Analysis


	FY 2023 Actual	FY 2024 Budget	FY 2024 Amended Budget
Revenues			
Transfers			
Transfer from GF for Rolling Stock Reserve	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000
Transfer from GF for 27th Pay	878,615	878,615	878,615
Total Transfers	10,878,615	10,878,615	10,878,615
Other Revenue			
Investment Income	9,276,174	4,000,000	4,000,000
Total Other Revenue	9,276,174	4,000,000	4,000,000
Total Revenues	20,154,789	14,878,615	14,878,615
Expenditures			
Transfers			
Transfer to GF for Compensated Absences	-	-	1,076,181
Transfer to GF for Hospitalization	-	-	568,656
Transfer to RTA Development Fund for Rolling Stock Reserve	10,000,000	10,000,000	10,770,503
Transfer to GF for Revenue Stabilization	-	30,000,000	30,000,000
Total Transfers	10,000,000	40,000,000	42,415,340
Total Expenditures	10,000,000	40,000,000	42,415,340
Net Increase (Decrease)	10,154,789	(25,121,385)	(27,536,725)
Beginning Balance	150,884,063	161,038,852	161,038,852
Projected Ending Balance	\$ 161,038,852	\$ 135,917,467	\$ 133,502,127
Projected Rolling Balances			
Compensated Absences	\$ 4,022,237	\$ 4,122,459	\$ 3,046,277
Fuel	2,838,432	2,909,157	2,909,157
Hospitalization	2,905,871	2,978,276	2,409,620
Rolling Stock Reserve	770,503	789,702	19,199
27th Pay	6,004,729	7,009,685	7,009,685
Revenue Stabilization	144,497,079	118,108,189	118,108,189
Projected Total	\$ 161,038,852	\$ 135,917,467	\$ 133,502,127

RAILCAR REPLACEMENT PROGRAM - FUNDING STACK

<u>FUNDING SOURCE</u>	<u>FUNDING AMOUNT</u>	<u>AWARDED</u>	<u>COMMITTED</u>	<u>UNCOMMITTED</u>
GCRTA ROLLING STOCK RESERVE FUND	\$79,000,000	\$79,000,000	\$0	\$0
FTA SECTION 5307 AND 5337 FORMULA GRANT FUNDS	\$80,500,000	\$34,232,286	\$46,267,714	\$0
FTA SECTION 5337 IJA Rail Car/USDOT BUILD/RAISE FUND	\$155,000,000	\$155,000,000	\$0	\$0
ODOT STBG/CMAQ	\$50,000,000	\$16,900,000	\$20,680,000	\$12,420,000
ODOT GRF	\$4,500,000	\$4,500,000	\$0	\$0
NOACA STBG	\$24,000,000	\$9,600,000	\$14,400,000	\$0
Total	\$393,000,000	\$299,232,286	\$81,347,714	\$12,420,000



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: October 25, 2024

Subject: Proposed FY 2024 General Fund, Reserve Fund, and Capital Improvement Fund
Amendments – additional requested information

On October 24th, in a memorandum to you via email, staff shared the cost of in-house Paratransit service, based on the National Transit Database (NTD) information from 2023. Please note that the cost information shared represented a “fully loaded” cost since it incorporates an allocated portion of administrative expenses, such as Legal, Accounting, Payroll, Procurement, etc. on top of the direct cost of service.

While this may be an approved methodology for the FTA, we wanted to ensure we provided the direct cost of Paratransit service, similar to what was presented to the Board on October 15, 2024 by Ms. Sutula and Mr. Davidson. This information below, based on 2023 accrual data, provides for a better comparison.

Direct operating cost of in-house Paratransit Service:	\$14,966,629
Total Actual Revenue Hours for 2023:	156,174
Direct operating cost per hour for in-house Paratransit Service:	<u>\$ 95.83</u>
Direct operating cost per hour for outsourced Paratransit Service	<u>\$ 67.66</u>

KMS/



TITLE/DESCRIPTION: AMENDING RESOLUTION NO. 2023-103 TO PROVIDE FOR AN INCREASE IN THE FISCAL YEAR 2024 APPROPRIATIONS FOR THE GENERAL FUND IN THE AMOUNT OF \$18,444,837 AND THE RESERVE FUND IN THE AMOUNT OF \$2,415,340 FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY	Resolution No.: 2024-81
	Date: October 24, 2024
	Initiator: Office of Management & Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will authorize an amendment to increase the appropriation in the General Fund and Reserve Fund.
- 2.0 DESCRIPTION/JUSTIFICATION: The proposed amendment will authorize an increase in the General Fund appropriations budget for fiscal year ("FY") 2024 by \$18,444,837 and the Reserve Fund for FY 2024 by \$2,415,340.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: The FY 2024 Budget provides for the revenues and expenditures of the Authority. The increased appropriation in the General Fund of \$18,444,837 will enable the Authority to cover increased operating expenses for payroll (including salaries, overtime, payroll taxes, and fringe benefits) and purchased transportation, as well as an increase to the transfer to the Capital Improvement Fund.

The Reserve Fund helps to protect the Authority from future economic downturns, as well as significant increases in fuel, hospitalization, and accrued liability costs. The Codified Rules & Regulations of the Greater Cleveland Regional Transit Authority ("Code Book") Section 460.03(b)(2) states that the reserve for compensated absences shall not exceed 25% of the prior year's ending liability, and Code Book Section 460.03(b)(3) states that the reserve for hospitalization shall not exceed 10% of the prior year's hospitalization costs.

At the end of 2023, the accrued liability totaled \$11,784,225. The compensated absences sub-fund's balance totaled \$4,022,237 at the end of 2023, an excess of \$1,076,181. This funding will be transferred back to the General Fund. The total hospitalization costs for 2023 totaled \$23,372,145. The Reserve Hospitalization sub-fund's balance totaled \$2,905,871 at the end of 2023, an excess of \$568,656. This funding will also be transferred back to the General Fund.


At the end of 2023, the Rolling Stock Reserve sub-fund had an excess of \$770,503 at the end of 2023 from allocated interest earnings. Pursuant to Code Book Section 460.03(b)(5), these funds will be transferred to the RTA Capital Fund for the Rail Car Replacement Program.

- 6.0 ECONOMIC IMPACT: This amendment will increase the General Fund budget for operating expenses by \$16,800,000 and \$1,644,837 for the transfer to the Capital Improvement Fund.

This amendment will also provide for an increase of expenditures in the Reserve Fund by \$2,415,340.

- 7.0 ALTERNATIVES: Modify or not approve the budget amendment as proposed. This would impact the Authority's ability to cover expenses in the General Fund and be out of compliance with the Code Book policy for the Reserve Fund.
- 8.0 RECOMMENDATION: The proposed FY 2024 Amended Budget was reviewed by the Operational Planning & Infrastructure Committee on October 15, 2024 and is recommended for adoption. It is recommended that the Board approve the proposed FY 2024 Amended Budget as proposed herein.
- 9.0 ATTACHMENTS:
- A: General Fund Balance Analysis
 - B: Reserve Fund Balance Analysis

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

General Fund Balance Analysis

	FY 2024 Budget	FY 2024 Amended Budget	2024 Variance
Revenues			
Operating Revenues			
Passenger Fares	\$ 27,100,000	\$ 30,656,522	\$ 3,556,522
Advertising & Concessions	2,061,751	1,579,775	(481,976)
Naming Rights	485,300	432,800	(52,500)
Investment Income	1,000,000	1,013,672	13,672
Total Operating Revenues	30,647,051	33,682,769	3,035,718
Non-Operating Revenues			
Sales & Use Tax	268,300,000	263,529,810	(4,770,190)
Reimbursed Expenditures	5,000,000	12,538,128	7,538,128
Other Non-Operating Revenue	1,500,000	1,625,336	125,336
Transfer from Reserve Fund - Other Sub-Funds	-	1,644,837	1,644,837
Transfer from Reserve Fund - Revenue Stabilization	30,000,000	30,000,000	-
Total Non-Operating Revenues	304,800,000	309,338,111	4,538,111
Total Revenues	335,447,051	343,020,880	7,573,829
Expenditures			
Operating Expenditures			
Salaries & Overtime	164,283,362	172,527,000	8,243,638
Payroll Taxes & Fringes	57,564,329	63,509,960	5,945,631
Fuel (Diesel, CNG, Propulsion Power, Propane, Gasoline)	9,683,400	9,300,000	(383,400)
Utilities	3,964,200	3,300,000	(664,200)
Inventory	13,000,000	13,900,000	900,000
Services, Materials & Supplies	25,938,982	23,800,000	(2,138,982)
Purchased Transportation	11,533,644	17,400,000	5,866,356
Other Expenditures	7,669,043	6,700,000	(969,043)
Total Operating Expenditures	293,636,960	310,436,960	16,800,000
Transfers to Other Funds			
Transfers to/from Insurance Fund	2,500,000	2,500,000	-
Transfers to/from Reserve Fund	10,878,615	10,878,615	-
Transfers to/from Capital			
Transfers to/from Bond Retirement Fund	9,346,959	9,346,959	-
Transfers to/from Capital Improvement Fund	17,483,041	19,127,878	1,644,837
Total Transfers to/from Capital	26,830,000	28,474,837	1,644,837
Total Transfers to/from Other Funds	40,208,615	41,853,452	1,644,837
Total Expenditures	333,845,575	352,290,412	18,444,837
Excess / (Deficiency) of Total Revenues over Total Expenditures	1,601,476	(9,269,532)	
Beginning Balance	36,763,593	36,763,593	
Projected Ending Balance	\$ 38,365,069	\$ 27,494,061	
# Months Reserves - Projected	1.6	1.1	

Reserve Fund Balance Analysis

	FY 2023 Actual	FY 2024 Budget	FY 2024 Amended Budget
Revenues			
Transfers			
Transfer from GF for Rolling Stock Reserve	\$ 10,000,000	\$ 10,000,000	\$ 10,000,000
Transfer from GF for 27th Pay	878,615	878,615	878,615
Total Transfers	10,878,615	10,878,615	10,878,615
Other Revenue			
Investment Income	9,276,174	4,000,000	4,000,000
Total Other Revenue	9,276,174	4,000,000	4,000,000
Total Revenues	20,154,789	14,878,615	14,878,615
Expenditures			
Transfers			
Transfer to GF for Compensated Absences	-	-	1,076,181
Transfer to GF for Hospitalization	-	-	568,656
Transfer to RTA Development Fund for Rolling Stock Reserve	10,000,000	10,000,000	10,770,503
Transfer to GF for Revenue Stabilization	-	30,000,000	30,000,000
Total Transfers	10,000,000	40,000,000	42,415,340
Total Expenditures	10,000,000	40,000,000	42,415,340
Net Increase (Decrease)	10,154,789	(25,121,385)	(27,536,725)
Beginning Balance	150,884,063	161,038,852	161,038,852
Projected Ending Balance	\$ 161,038,852	\$ 135,917,467	\$ 133,502,127
Projected Rolling Balances			
Compensated Absences	\$ 4,022,237	\$ 4,122,459	\$ 3,046,277
Fuel	2,838,432	2,909,157	2,909,157
Hospitalization	2,905,871	2,978,276	2,409,620
Rolling Stock Reserve	770,503	789,702	19,199
27th Pay	6,004,729	7,009,685	7,009,685
Revenue Stabilization	144,497,079	118,108,189	118,108,189
Projected Total	\$ 161,038,852	\$ 135,917,467	\$ 133,502,127

RESOLUTION NO. 2024-81

AMENDING RESOLUTION NO. 2023-103 TO PROVIDE FOR AN INCREASE IN THE FISCAL YEAR 2024 APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE GENERAL FUND IN THE AMOUNT OF \$18,444,837 AND THE RESERVE FUND IN THE AMOUNT OF \$2,415,340 FOR THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has both a legal and managerial requirement to establish the revenues to be received for the upcoming fiscal year, including all taxes, user fees, and other types of revenues, as well as estimates of all expenditures or outlays for the operation of its public transportation system in the fiscal year ("FY") to be paid or met from said revenue; and

WHEREAS, in order to meet those requirements, a budget for the Authority's operations for the fiscal year beginning January 1, 2024 and ending December 31, 2024 ("FY 2024 Budget") was adopted by the Board of Trustees on December 19, 2023 through Resolution No. 2023-103; and

WHEREAS, the General Fund is the general operating fund of the Authority and accounts for all operating expenditures and transfers to other funds; and

WHEREAS, the Reserve Fund helps protect the Authority from future economic downturns, as well as significant increases in fuel, hospitalization, and compensated absence costs; and

WHEREAS, the General Fund budget has been closely monitored throughout the year and has experienced significant increases in salaries, overtime, payroll taxes and fringe benefits, and purchased transportation; and

WHEREAS, it is in the best interest of the Authority to increase the General Fund budget by \$16,800,000 for the operating budget and increase the transfer to the Capital Improvement Fund by \$1,644,837, for a total increase in the General Fund of \$18,444,837; and

WHEREAS, the Codified Rules & Regulation of the Greater Cleveland Regional Transit Authority ("Code Book") Section 460.03(b)(2) states that the reserve for compensated absences shall not exceed 25% of the prior year's ending liability, and Code Book Section 460.03(b)(3) states that the reserve for hospitalization shall not exceed 10% of the prior year's hospitalization costs; and

WHEREAS, as reported in the Annual Comprehensive Financial Report Fiscal Year 2023, 25% of the compensated absence liability totaled \$2,946,056, and 10% of the annual hospitalization costs totaled \$2,337,215; and

WHEREAS, at the end of 2023, compensated absence sub-fund had an excess of \$1,076,181, and the hospitalization sub-fund had an excess of \$568,656, both of which will be transferred back to the General Fund; and

WHEREAS, at the end of 2023, the Rolling Stock Reserve sub-fund had an excess of \$770,503 from interest earnings which will be transferred to the Capital Improvement Fund for the Rail Car Replacement Program; and

WHEREAS, the amended appropriation from the Reserve Fund is \$42,415,340, an increase of \$2,415,340; and

WHEREAS, the Operational Planning & Infrastructure Committee of the Board of Trustees discussed the FY 2024 Amended Budget on October 15, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the appropriations for the current expenses and other expenditures of the Authority, during the period of January 1, 2024 through December 31, 2024 ("Fiscal Year 2024"), as set forth in Resolution 2023-103, adopted by the Board on December 19, 2023, are hereby amended as follows:

General Fund Expenditures	2024 Budget	2024 Amended Budget	Variance
Salaries & Overtime	\$ 164,283,362	\$ 172,527,000	\$ 8,243,638
Payroll Taxes & Fringes	57,564,329	63,509,960	5,945,631
Fuel & Utilities	13,647,600	12,600,000	(1,047,600)
Inventory, Services, Materials, Supplies	38,938,982	37,700,000	(1,238,982)
Purchased Transportation	11,533,644	17,400,000	5,866,356
Other Expenditures	7,669,043	6,700,000	(969,043)
Total Operating Expenditures	293,636,960	310,436,960	16,800,000
Transfers to Other Funds			
Transfers to/from Insurance Fund	2,500,000	2,500,000	-
Transfers to/from Reserve Fund	10,878,615	10,878,615	-
Transfers to/from Bond Retirement Fund	9,346,959	9,346,959	-
Transfers to/from Capital Improvement Fund	17,483,041	19,127,878	1,644,837
Total Transfers to Other Funds	40,208,615	41,853,452	1,644,837
Total General Fund Expenditures	\$ 333,845,575	\$ 352,290,412	\$ 18,444,837

Reserve Fund Expenditures	2024 Budget	2024 Amended Budget	Variance
Transfers to GF for Compensated Absences	\$ -	\$ 1,076,181	\$ 1,076,181
Transfers to GF for Fuel	-	-	-
Transfers to GF for Hospitalization	-	568,656	568,656
Transfer to RTA Development Fund for Rolling Stock Reserve	10,000,000	10,770,503	770,503
Transfers to GF for 27th Pay	-	-	-
Transfers to GF for Revenue Stabilization	30,000,000	30,000,000	-
Total Transfers	\$ 40,000,000	\$ 42,415,340	\$ 2,415,340

Section 2. That all other provisions of the appropriations for the current expenses and other expenditures of the Authority during Fiscal Year 2024, as set forth in Resolution No. 2023-103, not otherwise amended, shall remain in full force and effect.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: AMENDING BUDGET APPROPRIATIONS FOR THE FISCAL YEAR ("FY") 2024 CAPITAL IMPROVEMENT FUND TO PROVIDE FOR AN INCREASE OF \$101,502,256	Resolution No.: 2024-82
	Date: October 24, 2024
	Initiator: Office of Management & Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will authorize an increase in the Fiscal Year ("FY") 2024 Capital Improvement Fund budget appropriation by \$101,502,256.
- 2.0 DESCRIPTION/JUSTIFICATION: The proposed amendment to the FY 2024 Capital Improvement Fund budget will increase the overall appropriation by \$101,502,256 to establish the proper budget authority to cover the estimated cost of eighteen (18) additional rail cars, rail infrastructure modifications and corresponding contingencies.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: The FY 2024 Capital Improvement Fund budget provides for the upkeep of the Greater Cleveland Regional Transit Authority's ("GCRTA") existing infrastructure, facilities, equipment, vehicle replacement programs and provides for the implementation of projects included in the Long-Range Plan. This increase in the FY 2024 Capital Improvement Fund budget will establish sufficient budget authority to cover eighteen (18) additional rail cars, rail infrastructure modifications and corresponding contingencies in the FY 2024 Capital Budget.
- 6.0 ECONOMIC IMPACT: The current FY 2024 Capital Improvement Fund budget, as established in Resolution No. 2023-40, provides the budget authority for expenditures or outlays of \$146,274,914. The amended appropriation will provide for the spending of \$247,777,170 which is an increase of \$101,502,256.
- 7.0 ALTERNATIVES: Not approve the proposed increase in the FY 2024 Capital Improvement Fund budget. This would leave insufficient budget authority in the Capital Improvement Fund to cover the additional needs for the Railcar Replacement Program.
- 8.0 RECOMMENDATION: The proposed amendment to the FY 2024 Capital Improvement Budget was reviewed by the Operational Planning & Infrastructure Committee of the Board of Trustees ("Board") on October 15, 2024. It is recommended that the Board approve amending the FY 2024 Capital Improvement Fund budget, as proposed.
- 9.0 ATTACHMENTS: A. 2024 – 2028 Amended Combined Capital Improvement Plan

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

Attachment A

2024 - 2028 AMENDED CAPITAL IMPROVEMENT PLAN RTA DEVELOPMENT FUND + RTA CAPITAL						
PROJECT CATEGORY	2024	2025	2026	2027	2028	TOTAL 2024-2028
Bus Garages	\$3,900,000	\$0	\$2,150,000	\$500,000	\$0	\$6,550,000
Buses	\$23,066,750	\$23,057,497	\$23,121,247	\$23,184,997	\$23,238,747	\$115,669,238
Equipment & Vehicles	\$5,225,541	\$21,634,144	\$25,986,353	\$16,203,730	\$16,047,150	\$85,096,918
Facilities Improvements	\$24,480,000	\$13,810,000	\$26,585,000	\$13,860,000	\$7,085,000	\$85,820,000
Other Projects	\$5,871,250	\$33,341,575	\$18,341,576	\$2,841,576	\$2,841,576	\$63,237,553
Preventive Maint./Oper. Rei	\$1,001,373	\$1,740,075	\$5,252,874	\$6,022,249	\$12,975,887	\$26,992,458
Rail Car Program	\$143,989,756	\$34,500,000	\$20,500,000	\$13,750,000	\$14,250,000	\$226,989,756
Rail Projects	\$38,942,500	\$49,150,000	\$27,600,000	\$37,325,000	\$22,200,000	\$175,217,500
Transit Centers	\$1,300,000	\$300,000	\$375,000	\$375,000	\$375,000	\$2,725,000
TOTALS	\$247,777,170	\$177,533,291	\$149,912,050	\$114,062,552	\$99,013,360	\$788,298,423

RESOLUTION NO. 2024-82

AMENDING BUDGET APPROPRIATIONS FOR THE FISCAL YEAR ("FY") 2024
CAPITAL IMPROVEMENT BUDGET TO PROVIDE FOR AN INCREASE OF
\$101,502,256

WHEREAS, there are both legal and managerial requirements to establish the revenues to be received for the upcoming fiscal year, including all taxes, user fees, and other types of revenues, as well as estimates of all expenditures or outlays for the capital improvement program of the Greater Cleveland Regional Transit Authority ("GCRTA") to be paid from said revenue during each fiscal year; and

WHEREAS, in order to meet those requirements, a Capital Improvement Budget for the GCRTA for the Fiscal Year ("FY") beginning January 1, 2024 and ending December 31, 2024 ("FY 2024") was adopted by the Board of Trustees on May 16, 2023 through Resolution No. 2023-40; and

WHEREAS, this amendment will allow an additional eighteen (18) railcars, rail infrastructure modifications and corresponding contingencies to be added to the 2024 Capital Improvement Budget; and

WHEREAS, the increase of appropriation for the FY 2024 Capital Improvement Budget by \$101,502,256 will establish a sufficient balance in the FY 2024 Capital Improvement Budget to cover design and consultants, purchase of 18 railcars, spare parts, force account labor, and rail infrastructure modifications at various stations and platforms.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the appropriation budget set forth in Resolution No. 2023-40, adopted May 16, 2023, be and is hereby amended as follows:

<u>Current 2024 Appropriation</u>	<u>Amended 2024 Appropriation</u>
\$146,274,914	\$247,777,170

Section 2. That Resolution No. 2023-40 shall remain unchanged in all other respects.

Section 3. That the Capital Improvement Budget may be amended from time to time in order to appropriate additional capital grant funds that may be received in FY 2024

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024

President

Attest: _____
Secretary-Treasurer



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer

Date: October 24, 2024

Subject: 2025-2027 Triennial DBE Goal revision and Additional Information

At the August 13, 2024 meeting of the Organizational, Services & Performance Monitoring Committee, staff presented the triennial Disadvantaged Business Enterprise ("DBE") goal for FFY 2025-2027. As a result of further review based on the availability of some additional information, the DBE goal for the FFY 2025-2027 has been revised to 20.25%. The goal increased slightly from the 20.21% goal that was presented at the Committee. At its October 29, 2024 meeting, staff will request that the Board approve the 20.25% triennial goal.

During the Committee meeting, the Board requested additional information regarding the triennial goal. Specifically, the Board requested comparative information for other transit authorities as well as GCRTA's actual DBE expenditures for FFY's 2021, 2022 and 2023 in comparison to the previous 3-year DBE goal of 21.5%.

Research on other transit authorities shows the following 3-year annual goals:

- Central Ohio Transit Authority – 12.0% (FFY 2024-2026)
- Pittsburgh Regional Transit – 12.83% (FFY 2023-2026)

GCRTA's actual DBE expenditures were as follows:

- FFY 2020-2021 - \$4,083,508 or 13.98%
- FFY 2021-2022 - \$2,258,237 or 11.20%
- FFY 2022-2023 - \$8,867,393 or 28.30%*

* FFY 2023-2024 (concluding September 30, 2024) is still being computed and analyzed

Due to the pandemic and its aftereffects, GCRTA fell short of its goal in FFY 2021 and FFY 2022. GCRTA exceeded its goal in FFY 2023 with a 28.30% result due to a self-performing DBE contractor on the Trunk Line Signal Project. The combined expenditures for the 3-year period amounted to 19.00% expenditure, closer to the 21.5% 3-year established goal. For both FFY 2021 and FFY 2022, GCRTA completed a Shortfall Analysis in compliance with requirements of the Federal Transit Administration.

We are continuing our research involving other transit authorities and are in the process of seeking additional guidance from FTA as well as training opportunities to ensure that GCRTA's DBE Goal conforms to federal requirements.

Please see the attached documents for further information regarding the calculation for the FFY 2025-2027 DBE goal.

If you have any questions or require additional information, please contact me.

Attachments: FFY 2025-2027 Goal Calculation
Calculation Methodology
Census DBE Data (excel spreadsheet)

IBT/CK/RG

Greater Cleveland Regional Transit Authority
THREE YEAR OVERALL ANNUAL DBE GOAL CALCULATION
FEDERAL FISCAL YEARS 2025-2027
(October 1 – September 30)

1) Adjusted DBE Base Figure

21.5% Unadjusted DBE Base Figure (Availability Study)
15.9% Estimated DBE Availability based on review of planned RTA contract opportunities for FFY2025-2027
 37.40% divided by two = 18.70% (**Adjusted Base**)

2) Overall Annual DBE Goal

(A) – Actual DBE Contracting for past 3 years

2021 21.80%
 2022 13.40%
 2023 29.00%

21.80% = Median Achievement

(B) - Proposed 2025-2027 Overall DBE Goal

18.70% Adjusted DBE Base Figure
21.80% DBE Achievement for past 3 years
 40.50% Divided by two = 20.25%
Proposed Overall DBE Goal = 20.25%

(C) – Actual Race Neutral DBE Contracting for past 3 years

2021 3.6%
 2022 3.2%
 2023 3.2%

3.2% = Median Race Neutral Achievement 20.25%

**Proposed 2025-2027 Race Neutral Goal is 3.2% 3.2%
 17.05%**

(D) – Proposed 2025-2027 DBE Goal Race Neutral/Race Conscious Components

17.05% Proposed Race 2025-2027 Conscious DBE Goal
3.20% Proposed Race 2025-2027 Neutral DBE Goal
20.25% Proposed 2025-2027 Overall DBE Goal

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY (GCRTA)

Federal Fiscal Years (FFY) 2025-2027
Three Year Overall Annual DBE Goal
Calculation Methodology

The proposed Overall Annual Goal for DBE participation on federally funded contracts in FFY 2025-2027 (exclusive of transit motor vehicles) is **20.25%**, as compared to the FFY 2022-2024 Three Year Overall Annual DBE Goal of **21.5 %**.

I. Determining the Overall Annual DBE Goal

GCRTA first determines a base figure for the relative availability of DBEs available to contract with GCRTA. In accordance with DOT Regulation 49 CFR Part 26, GCRTA considered several factors in setting the base figure including data from a local DBE availability study and the number, types and dollar value of contracts expected to be awarded during federal fiscal year 2025-2027.

The base figure is taken from a local availability study completed in the GCRTA market area. The study examined the availability of DBEs and minority firms in Cuyahoga County that are ready, willing, and able to do business with GCRTA.

The following is the DBE Availability percentage data as identified by contract area:

CONSTRUCTION	35.29% DBE Availability
ARCHITECTURAL & ENGINEERING SERVICES	33.19% DBE Availability
GOODS & OTHER SERVICES	36.52% DBE Availability
<hr/>	
OVERALL DBE AVAILABILITY	35.01% DBE Availability

GCRTA adjusted this base figure to reflect the DBE participation GCRTA would expect in the absence of discrimination. In doing so, GCRTA considered contracting opportunities expected to be awarded during the federal fiscal years and the DBE firms that are ready, willing, and able to perform such work as compared to the total contractors available in the market area.

After considering the above and GCRTA achievement for the past three years, we propose a Three Year Overall Annual Goal of **20.25% for DBE Participation for FFY 2025-2027**.

II. Breakout of Estimated Race-Neutral and Race-Conscious Participation

GCRTA will meet the maximum feasible portion of the Overall Annual DBE participation Goal using race-neutral methods. Race-neutral participation includes but is not necessarily limited to DBE participation as a prime contractor obtained through customary competitive procurement procedures; DBE participation as a subcontractor on a prime contract that does not carry a DBE goal and/or DBE participation exceeding a contract goal; and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

GCRTA used the average of the most recent three years' actual race neutral attainment to estimate the race neutral component of the 2025-2027 goal. As such, it is estimated that GCRTA will meet the proposed **Three Year Overall Annual DBE Goal** of **20.25%** as follows: **17.05%** through **race-conscious measures** and **3.2%** through **race-neutral means**.

spreadsheet of market area percentages from 2019

	provided by Census NAICS coded firms			provided by UCP database				
	Cuyahoga total firms	contiguous counties	total firms Market area	Total DBE Firms in Mkt Area	State total DBE firms	% of DBE firms in Cuyahoga	% of DBE firms in 7-county	% of DBE firms by state
Construction	1025	1593	2618	206	924	20.10%	7.87%	35.29%
A&E Services	452	470	922	53	306	11.73%	5.75%	33.19%
other services	341	436	775	91	283	26.69%	11.74%	36.52%
total firms	1818	2499	4315	350	1513	19.50%	8.11%	35.01%



TITLE/DESCRIPTION: ESTABLISHMENT OF A THREE YEAR OVERAL ANNUAL DBE GOAL FOR FEDERAL FISCAL YEARS 2025 THROUGH 2027 AND AUTHORIZING ITS SUBMISSION TO FTA	Resolution No.: 2024-83
	Date: October 24, 2024
	Initiator: Office of Business Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to establish a three-year overall annual goal for Disadvantage Business Enterprise (DBE) participation for federal fiscal years (FFYs) 2025 through 2027.
- 2.0 DESCRIPTION/JUSTIFICATION: Pursuant to Title 49 of the Code of Federal Regulations Part 26, as amended, the Authority, as a recipient of funding from the Federal Transit Administration ("FTA"), is required to establish a three-year DBE participation goal.

The purpose of the DBE program is to help create a level playing field as related to past community-wide disparities in local contracting opportunities, so that DBE firms can more fairly compete in all facets of local contracting opportunities. The DBE program's objectives are to increase the number and quality of bids received from and contracting done with DBE firms.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: In compliance with federal regulations and guidelines, the Authority proposes a three-year overall annual goal of 20.25% relative to DBE participation, in the aggregate, of all federally assisted contracts of \$25,000.00 or more awarded by the Authority during FFYs 2025 through 2027.
- 5.0 POLICY IMPACT: This action is required to comply with the Authority's DBE Program and Title 49 of the Code of Federal Regulations Part 26, as amended.
- 6.0 ECONOMIC IMPACT: This action is required for continuation of the Authority's eligibility for federal financial assistance. FTA provides grants in support of the Authority's Capital Program.
- 7.0 ALTERNATIVES: Reject approval of the three-year overall annual goal for DBE participation. Failure to approve the three-year overall annual DBE goal would adversely impact the awarding of grants by FTA.
- 8.0 RECOMMENDATION: The proposed DBE goal for FFY 2025 through 2027 was reviewed by the Organizational, Services & Performance Monitoring Committee at the August 13, 2024 meeting and recommended for award. Staff recommends approval of the resolution to establish an overall DBE goal of 20.25% for DBE participation in federally assisted contracts awarded during FFYs 2025 through 2027. We are continuing our research involving other transit authorities and are in the process of seeking additional guidance from FTA as well as training opportunities to ensure that GCRTA's DBE Goal conforms to federal requirements.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-83

AUTHORIZING THE ESTABLISHMENT OF A THREE-YEAR OVERALL ANNUAL GOAL FOR DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION IN THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY'S FEDERALLY FUNDED CONTRACT PROCUREMENT OPPORTUNITIES FOR FEDERAL FISCAL YEARS 2025 THROUGH 2027 AND ALSO AUTHORIZING ITS SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION

WHEREAS, the Moving Ahead for Progress in the 21st Century Act (MAP-21) and the Department of Transportation ("DOT") regulations for the Disadvantaged Business Enterprise ("DBE") program, Title 49 of the Code of Federal Regulations Part 26, require the establishment of an overall goal for the participation of DBEs in federally funded contracts; and

WHEREAS, the Authority's DBE Program requires that the General Manager, Chief Executive Officer establish a three-year DBE goal for the use of DBEs in contracts awarded by the Greater Cleveland Regional Transit Authority ("Authority"); and

WHEREAS, pursuant to the Federal Transit Administration ("FTA") DBE Program guidelines, the Authority has developed a three-year overall annual goal of 20.25% for DBE participation in federally funded contracts awarded by the Authority in Federal Fiscal Years ("FFYs") 2025 through 2027; and

WHEREAS, the General Manager, Chief Executive Officer has met with executive staff to propose a three-year overall annual goal for DBE participation in Authority contracts during FFYs 2025 through 2027, commencing October 1, 2024 and ending September 30, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the three-year overall annual goal for DBE participation is set at 20.25% of the total dollar amount of federally funded contracts awarded by the Authority during FFYs 2025 through 2027.

Section 2. That the General Manager, Chief Executive Officer of the Authority is directed to advise the FTA of the establishment of this goal and publish this goal in accordance with the requirements of the DBE Program.

Section 3. That the three-year overall annual goal hereby established for FFY 2025 through 2027 is subject to review, modification, and approval by the FTA.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: October 29, 2024

President

Attest: _____
Secretary-Treasurer



**THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2024**

	CURRENT MONTH			YEAR TO DATE			
	BUDGET	ACTUAL	%VARIANCE	BUDGET	ACTUAL	%VARIANCE	
PASSENGER FARES:							
CASH FARES	\$ 853,138	\$ 860,332	7,194	\$ 7,678,242	\$ 7,395,551	(282,691) (3.68%)	
PASS/TICKET SALES	602,756	708,554	105,798	5,424,804	5,574,807	150,003 2.77%	
STUDENT FARECARDS	100,000	72,773	(27,227)	900,000	2,459,574	1,559,574 173.29%	
U-PASS	202,439	24,938	(177,501)	1,821,951	2,543,743	721,792 39.62%	
MOBILE TICKETING	500,000	761,714	261,714	4,500,000	6,077,826	1,577,826 35.06%	
TOTAL PASSENGER FARES	2,258,333	2,428,311	169,978	20,324,997	24,051,501	3,726,504	18.33%
SALES AND USE TAX REVENUE:							
SALES & USE TAX	22,358,333	22,911,148	552,815	201,225,001	197,898,859	(3,326,142) (1.65%)	
TOTAL OPERATING SUBSIDIES	22,358,333	22,911,148	552,815	201,225,001	197,898,859	(3,326,142)	(1.65%)
OTHER REVENUE:							
ADVERTISING/CONCESSIONS/COMMISSIONS	171,813	106,421	(65,392)	1,546,312	998,944	(547,368) (35.40%)	
NAMING RIGHTS/LESS COMMISSIONS	-	-	-	327,150	210,000	(117,150) (35.81%)	
RENTAL INCOME	26,411	18,633	(7,778)	237,899	207,071	(30,828) (12.89%)	
INTEREST INCOME	83,333	161,790	78,457	750,001	842,130	92,129 12.28%	
OTHER	98,589	7,850	(90,739)	887,301	210,851	(676,450) (76.24%)	
TOTAL OTHER REVENUE	380,146	294,694	(85,452)	3,748,463	2,468,996	(1,279,467)	(34.13%)
REIMBURSEMENTS AND OTHER SOURCES OF CASH:							
FUEL/CNG/PROPANE TAX REFUNDS	-	470,623	470,623	-	1,987,113	1,987,113	
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	333,333	3,029	(330,304)	3,000,001	899,175	(2,100,826) (70.03%)	
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	-	-	400,000	7,076,840	6,676,840 1669.21%	
FEDERAL OPERATING ASSISTANCE	-	-	-	-	-	-	
MISCELLANEOUS RECEIPTS	-	132,296	132,296	-	1,247,616	1,247,616	
FEDERAL ARP	-	-	-	-	-	-	
TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	333,333	605,948	272,615	3,400,001	11,210,744	7,810,743	229.73%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 25,330,145	\$ 26,240,101	\$ 909,956	\$ 228,698,462	\$ 235,630,100	\$ 6,931,638	3.03%



**THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND
FOR THE PERIOD ENDED SEPTEMBER 30, 2024 AND SEPTEMBER 30, 2023**

	CURRENT MONTH				YEAR TO DATE			
	September		September		2023	2024	CHANGE	2024
	2024	2023	2023	2024				
PASSENGER FARES:								
CASH FARES	\$ 860,332	\$ 890,284	\$ (29,952)	\$ 7,395,551	\$ 7,626,422	\$ (230,871)	(3.03%)	3.14%
PASS/TICKET SALES	708,554	663,940	44,614	5,574,807	5,287,130	287,677	5.44%	2.37%
STUDENT FARECARDS	72,773	29,450	43,323	2,459,574	272,068	2,187,506	804.03%	1.04%
U-PASS	24,938	-	24,938	2,543,743	2,109,237	434,506	20.60%	1.08%
MOBILE TICKETING	761,714	722,142	39,572	6,077,826	5,062,649	1,015,177	20.05%	2.58%
TOTAL PASSENGER FARES	2,428,311	2,305,816	122,495	24,051,501	20,357,506	3,693,995	18.15%	10.21%
SALES AND USE TAX REVENUE:								
SALES & USE TAX	22,911,148	23,431,498	(520,350)	197,898,859	196,186,761	1,712,098	0.87%	83.99%
TOTAL SALES AND USE TAX REVENUE	22,911,148	23,431,498	(520,350)	197,898,859	196,186,761	1,712,098	0.87%	83.99%
OTHER REVENUE:								
ADVERTISING/CONCESSIONS/COMMISSIONS	106,421	56,377	50,044	998,944	1,207,473	(208,529)	(17.77%)	0.42%
NAMING RIGHTS LESS COMMISSIONS	-	-	-	210,000	436,515	(226,515)	(51.89%)	0.09%
RENTAL INCOME	18,633	42,882	(24,249)	207,071	230,015	(22,944)	(9.98%)	0.09%
INTEREST INCOME	161,790	79,763	82,027	842,130	1,033,287	(191,157)	(18.50%)	0.36%
OTHER	7,850	36,908	(29,058)	210,851	238,567	(27,716)	(11.62%)	0.09%
TOTAL OTHER REVENUE	294,694	215,930	78,764	2,468,996	3,145,857	(676,861)	(21.52%)	1.05%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:								
FUEL/ING/PROPANE TAX REFUNDS	470,623	406,954	63,669	1,987,113	1,861,643	125,470	6.74%	0.84%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	3,029	-	3,029	899,175	660,928	238,247	36.05%	0.38%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	314,964	(314,964)	7,076,840	1,165,419	5,911,421	507.24%	3.00%
FEDERAL OPERATING ASSISTANCE	-	757	(757)	34,399	34,399	(34,399)	0.00%	0.00%
MISCELLANEOUS RECEIPTS	132,296	58,114	74,182	1,247,616	693,321	554,295	79.95%	0.53%
FEDERAL ARP	-	-	-	-	-	-	-	0.00%
TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	605,948	780,789	(174,841)	11,210,744	4,415,710	6,795,034	153.88%	4.76%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 26,240,101	\$ 26,734,033	\$ (493,932)	\$ 235,630,100	\$ 224,105,834	\$ 11,524,266	5.14%	100.00%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH OCTOBER 2024**

MONTH RECEIVED	2022 ACTUAL	2023 ACTUAL	2024 ESTIMATE	2024 MONTHLY		2022 YTD ACTUAL	2023 YTD ACTUAL	2024 YTD ESTIMATE	2024 VERSUS 2023 YTD %	
				2024 MONTH % CHANGE	2024 MONTHLY ESTIMATE				CHANGE	YTD % EST VARIANCE
JANUARY	\$20,884,157	\$21,547,582	\$22,358,337	(1.70%)	(5.26%)	\$20,884,157	\$21,547,582	\$22,358,337	(1.70%)	(5.26%)
FEBRUARY	\$19,659,024	\$21,457,966	\$22,358,333	0.67%	(3.38%)	\$40,543,181	\$43,005,548	\$44,716,670	(0.51%)	(4.32%)
MARCH	\$23,821,641	\$25,588,894	\$22,358,333	0.71%	15.26%	\$64,364,822	\$68,594,442	\$67,075,003	(0.06%)	2.20%
APRIL	\$18,479,425	\$20,209,077	\$22,358,333	(0.73%)	(10.27%)	\$82,844,247	\$88,803,519	\$89,433,336	(0.21%)	(0.91%)
MAY	\$18,179,562	\$19,392,639	\$22,358,333	(1.74%)	(14.77%)	\$101,023,829	\$108,196,158	\$111,791,669	(0.48%)	(3.69%)
JUNE	\$22,678,424	\$22,047,213	\$22,358,333	5.07%	3.60%	\$123,702,253	\$130,243,371	\$134,150,002	0.45%	(2.47%)
JULY	\$22,245,190	\$20,233,341	\$22,358,333	7.07%	(3.11%)	\$145,947,443	\$150,476,712	\$156,508,335	1.34%	(2.56%)
AUGUST	\$22,004,701	\$22,278,551	\$22,358,333	0.94%	0.58%	\$167,952,144	\$172,755,263	\$178,866,668	1.29%	(2.17%)
SEPTEMBER	\$20,718,943	\$23,431,498	\$22,358,333	(2.22%)	2.47%	\$188,671,087	\$196,186,761	\$201,225,001	0.87%	(1.65%)
OCTOBER	\$22,504,525	\$21,432,375	\$22,358,333	(2.06%)	(6.11%)	\$211,175,612	\$217,619,136	\$223,583,334	0.56%	(2.10%)
NOVEMBER	\$21,022,885	\$21,618,960	\$22,358,333							
DECEMBER	\$22,755,868	\$22,579,617	\$22,358,333							
TOTAL	\$254,954,365	\$261,817,713	\$268,300,000							

Summary:

Month

-2.6%, (\$440,773), below October 2023
-6.1%, (\$1,366,731), below October 2024 Budget

YTD

0.6%, \$1,271,325, above 2023
-2.1%, (\$4,692,873), below Budget

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF SEPTEMBER 30, 2024

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND									
TOTAL BOND RETIREMENT FUND	9/30/2024	10/1/2024	MONEY MARKET	HUNTINGTON BANK	4	\$ 8,207,798	\$ -	1	4.56%
GENERAL FUND									
	9/30/2024	10/1/2024	MERCHANT ACCT-KEY MMKT	KEY BANK	1	\$ 161,476	\$ -	1	1.93%
	1/27/2022	1/27/2025	FHLB	STIFEL NICOLAUS	1095	3,000,000	6,300	147	1.20%
	4/22/2002	4/22/2025	FHLB	STIFEL NICOLAUS	1095	3,000,000	39,500	232	3.00%
	6/26/2024	7/1/2024	STAR OHIO	STATE OF OHIO	1	17,426,210	-	1	5.29%
	9/30/2024	10/1/2024	EMPLOYEE ACTIVITY FUND	KEY BANK	1	342,366	-	1	1.89%
	9/30/2024	10/1/2024	PNC CUSTODY ACCOUNT	PNC BANK	1	647,491	-	1	5.17%
	9/30/2024	10/1/2024	SALES TAX ACCOUNT	HUNTINGTON BANK	1	505,988	-	1	4.58%
	9/30/2024	10/1/2024	KEY ECR	KEY BANK	1	4,323,503	-	1	1.89%
TOTAL GENERAL FUND						\$ 29,407,033	\$ 45,800		4.07%
INSURANCE FUND									
TOTAL INSURANCE FUND	9/30/2024	10/1/2024	STAR OHIO	STATE OF OHIO	1	\$ 6,909,326	\$ -	1	5.29%
LAW ENFORCEMENT FUND	9/30/2024	10/1/2024	KEY ECR	KEY BANK	1	1,883,040	\$ -	1	0.00%
TOTAL LAW ENFORCEMENT FUND						\$ 8,792,366	\$ -		4.16%
LAW ENFORCEMENT FUND									
TOTAL LAW ENFORCEMENT FUND	9/30/2024	10/1/2024	KEY ECR	KEY BANK-SWEEP	1	\$ 227,498	\$ -	1	1.88%
LAW ENFORCEMENT FUND	9/30/2024	10/1/2024	STAR OHIO	STATE OF OHIO	1	52,158	\$ -	1	5.29%
TOTAL LAW ENFORCEMENT FUND						\$ 279,656	\$ -		3.00%
LOCAL MATCH FUND									
	9/30/2024	10/1/2024	LOCAL MATCH-STAR OHIO	STATE OF OHIO	1	\$ 65,140,250	\$ -	1	5.29%
	3/14/2022	3/10/2025	FFCB	STIFEL NICOLAUS	1090	4,981,225	5,556	191	2.00%
	5/24/2022	5/12/2025	FHLMC	STIFEL NICOLAUS	1083	9,997,110	117,300	251	3.06%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1085	15,000,000	129,038	297	3.33%
	8/30/2022	8/28/2025	FHLB	STIFEL NICOLAUS	1085	15,000,000	53,333	362	4.00%
	9/30/2022	9/30/2025	FHLB	STIFEL NICOLAUS	1085	5,000,000	107,500	392	4.30%
	10/24/2022	4/4/2025	FHLMC	STIFEL NICOLAUS	891	1,133,865	27,966	216	5.04%
	10/27/2022	10/27/2025	FHLB	STIFEL NICOLAUS	1094	2,077,920	44,554	422	5.04%
	10/28/2022	10/28/2025	FHLMC	STIFEL NICOLAUS	1294	1,498,500	32,553	423	5.14%
	1/17/2023	1/17/2025	FHLMC	HILLTOP SECURITIES	730	4,800,000	48,667	139	5.00%
	2/27/2023	8/27/2025	FHLB	STIFEL NICOLAUS	910	10,000,000	46,979	361	5.13%
	2/28/2023	2/28/2025	FHLMC	HILLTOP SECURITIES	731	5,000,000	22,510	181	5.06%
	9/30/2024	10/1/2024	PNC CUSTODY ACCOUNT	PNC BANK	1	27,496,625	-	1	5.17%
	9/30/2024	10/1/2024	LOCAL MATCH-KEY ECR	KEY BANK-SWEEP	1	1,049,106	-	1	1.91%
	9/30/2024	10/1/2024	GRANT-KEY ECR	KEY BANK	1	503	-	1	0.00%
	9/30/2024	10/1/2024	CATCH BASIN-KEY ECR	KEY BANK	1	104,533	-	1	1.89%
TOTAL LOCAL MATCH FUND						\$ 168,279,637	\$ 635,956		4.67%

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF SEPTEMBER 30, 2024

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND									
PENSION FUND									
	9/30/2024	10/1/2024	KEY ECR	KEY BANK	1	\$ 5,250	\$ -	1	1.89%
	9/30/2024	10/1/2024	STAR OHIO	STATE OF OHIO	1	1,443,327	-	1	5.29%
						\$ 1,448,577	\$ -		6.28%
TOTAL PENSION FUND									
RTA CAPITAL FUND									
	9/30/2024	10/1/2024	KEY ECR	KEY BANK	1	\$ 3,745,731	\$ -	1	1.89%
	9/30/2024	10/1/2024	PNC CUSTODY ACCOUNT	PNC BANK	1	1,850,000	-	1	5.17%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1095	8,167,887	70,264	300	3.33%
						\$ 13,763,618	\$ 70,264		3.19%
TOTAL RTA CAPITAL FUND									
RESERVE FUND									
	4/14/2022	4/14/2025	FHLB	STIFEL NICOLAUS	1095	5,000,000	60,636	226	2.63%
	6/30/2022	6/30/2025	FHLB	STIFEL NICOLAUS	1095	5,000,000	43,750	303	3.50%
	9/30/2022	9/30/2025	FHLB	STIFEL NICOLAUS	1095	5,000,000	107,500	395	4.30%
	12/9/2021	12/9/2024	FFCB from GF	STIFEL NICOLAUS	1095	4,994,785	14,728	100	0.96%
	5/23/2022	5/23/2025	FHLB from GF	STIFEL NICOLAUS	1095	5,000,000	57,326	265	3.25%
	11/15/2021	11/15/2024	US TREASURY from GF	STIFEL NICOLAUS	1095	4,995,508	14,612	76	0.78%
	1/27/2023	1/27/2026	FHLMC	STIFEL NICOLAUS	1095	5,000,000	45,063	514	5.15%
	2/27/2023	8/27/2025	FHLB	STIFEL NICOLAUS	911	5,000,000	23,490	361	5.13%
	2/28/2023	2/28/2025	FHLMC	STIFEL NICOLAUS	911	5,000,000	22,510	181	5.06%
	9/30/2024	10/1/2024	PNC CUSTODY ACCOUNT	HILLTOP SECURITIES	731	5,000,000	-	1	5.17%
	9/30/2024	10/1/2024	KEY ECR	PNC BANK	1	483,360	-	1	1.89%
	9/30/2024	10/1/2024	STAR OHIO	STATE OF OHIO	1	57,498,753	-	1	5.29%
						\$ 143,920,943	\$ 389,615		4.66%
TOTAL RESERVE FUND									
GRAND TOTAL ALL FUNDS									
						\$ 374,099,630	\$ 1,141,635	138	4.55%

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF SEPTEMBER 30, 2024

Bonds	Final Maturity Date	Total Principal Outstanding 12/1/2023	Interest Payable/ 6/1/2024	Principal Payable/ 6/1/2024	Debt Service Requirement/ 6/1/2024	Interest Payable/ 12/1/2024	Principal Payable/ 12/1/2024	Debt Service Requirement/ 12/1/2024	Total Debt Requirement 2024
Series 2014A-Sales Tax Rev.	Dec. 2025	\$ 3,430,000	\$ 68,850	\$ -	\$ 68,850	\$ 68,850	\$ 1,690,000	\$ 1,758,850	\$ 1,827,700
Series 2015-Sales Tax Rev.	Dec. 2026	12,235,000	305,875	-	305,875	305,875	3,885,000	4,190,875	4,466,750
Series 2016-Sales Tax Rev.	Dec. 2027	5,660,000	141,500	-	141,500	141,500	1,315,000	1,456,500	1,598,000
Series 2019-Sales Tax Rev.	Dec. 2030	8,980,000	224,500	-	224,500	224,500	1,105,000	1,329,500	1,554,000
Total Bonds		\$ 30,305,000	\$ 740,725	\$ -	\$ 740,725	\$ 740,725	\$ 7,995,000	\$ 8,735,725	\$ 9,476,450

Bond Retirement
\$8,207,798

\$550,000

Current Balance (Set Aside for 2024)

Monthly Set Aside Required

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 SUMMARY OF INVESTMENT PERFORMANCE
 YEAR TO DATE THROUGH SEPTEMBER 30, 2024

MONTH	2024				2023				
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #
JANUARY	\$ 385,508,048	\$ 1,735,498	4.39%	5.36%	\$ 373,600,888	\$ 1,080,754	3.73%	4.26%	4.19%
FEBRUARY	380,226,311	1,215,231	4.43%	5.32%	375,262,233	1,025,329	3.96%	4.58%	4.43%
MARCH	385,500,973	1,349,459	4.50%	5.33%	378,391,518	1,443,221	4.11%	4.71%	4.69%
APRIL	392,386,644	1,396,057	4.57%	5.42%	380,299,265	1,438,394	4.19%	4.82%	4.89%
MAY	380,149,184	1,426,895	4.49%	5.42%	383,959,391	1,472,643	4.30%	4.93%	4.93%
JUNE	379,341,823	1,117,872	4.44%	5.33%	392,381,272	1,166,634	4.30%	5.06%	4.97%
JULY	385,760,857	1,395,601	4.55%	5.14%	382,652,131	1,296,004	4.38%	5.19%	5.14%
AUGUST	382,269,871	1,388,567	4.56%	4.89%	382,269,806	2,518,463	4.29%	5.20%	5.28%
SEPTEMBER	376,958,299	1,414,144	4.55%	4.38%	381,897,054	1,211,934	4.46%	5.39%	5.21%
OCTOBER					375,047,705	2,630,147	4.48%	5.43%	5.22%
NOVEMBER					382,477,148	1,193,770	4.52%	5.45%	5.21%
DECEMBER					381,753,533	1,586,801	4.26%	5.42%	5.25%
YEAR TO DATE	\$ 383,215,040	\$ 12,419,423	4.50%	5.18%	\$ 379,818,066	\$ 18,071,894	4.25%	5.04%	4.95%
RTA AVERAGE YIELDS OVER (UNDER) INDEX									0.03%
									0.16%

Moving average coupon equivalent yields for 6 month Treasury Bills,

Market Yield equals US Treasury Money Fund 7 Day Yield

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
AS OF SEPTEMBER 30, 2024**

BOND RETIREMENT FUND	
HUNTINGTON MONEY MARKET	\$ 30,188.01
TOTAL SEPTEMBER	<u>\$ 30,188.01</u>
2024 YEAR TO DATE	163,354.27
2023 YEAR TO DATE	226,580.81
GENERAL FUND	
HUNTINGTON-SALES TAX ACCOUNT	\$ 2,180.08
STAROHIO	60,963.69
KEY BANK SWEEP ACCOUNT	12,534.02
PNC CUSTODY ACCOUNT	84,483.78
MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT	449.45
TOTAL SEPTEMBER	<u>\$ 160,611.02</u>
2024 YEAR TO DATE	841,237.26
2023 YEAR TO DATE	1,033,288.19
INSURANCE FUND	
STAROHIO	\$ 36,213.09
TOTAL SEPTEMBER	<u>\$ 36,213.09</u>
2024 YEAR TO DATE	330,936.34
2023 YEAR TO DATE	186,459.88
LAW ENFORCEMENT FUND	
KEY BANK SWEEP ACCOUNT	\$ 144.93
STAROHIO	225.74
TOTAL SEPTEMBER	<u>\$ 370.67</u>
2024 YEAR TO DATE	3,735.73
2023 YEAR TO DATE	8,160.67
LOCAL MATCH FUND	
STAROHIO-LOCAL MATCH	\$ 246,614.23
FFCB	46,750.00
FFLMC	62,500.00
FHLB	121,750.00
KEY BANK SWEEP ACCOUNT	2,211.18
TOTAL SEPTEMBER	<u>\$ 479,825.41</u>
2024 YEAR TO DATE	4,781,629.06
2023 YEAR TO DATE	3,873,829.05
PENSION FUND	
STAROHIO	\$ 6,246.64
KEY BANK SWEEP ACCOUNT	8.80
TOTAL SEPTEMBER	<u>\$ 6,255.44</u>
2024 YEAR TO DATE	57,736.29
2023 YEAR TO DATE	50,766.15
EMPLOYEE ACTIVITY ACCOUNT	
KEY BANK MONEY MARKET	\$ 521.63
TOTAL SEPTEMBER	<u>\$ 521.63</u>
2024 YEAR TO DATE	4,660.03
2023 YEAR TO DATE	828.56
RTA CAPITAL FUND	
FHLB	16,187.50
KEY BANK SWEEP ACCOUNT	6,282.34
TOTAL SEPTEMBER	<u>\$ 22,469.84</u>
2024 YEAR TO DATE	296,026.95
2023 YEAR TO DATE	155,645.82

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
AS OF SEPTEMBER 30, 2024**

RESERVE FUND	
STAROHIO	\$ 283,757.34
FHLB	107,500.00
FHLMC	487,500.00
KEY BANK SWEEP ACCOUNT	<u>757.68</u>
TOTAL SEPTEMBER	<u>\$ 879,515.02</u>
2024 YEAR TO DATE	6,094,186.84
2023 YEAR TO DATE	4,250,022.43
 TOTAL ALL FUNDS	
SEPTEMBER 2024	\$ 1,615,970.13
2024 YEAR TO DATE	\$ 12,573,502.77
2023 YEAR TO DATE	\$ 9,785,581.56

	<u>SEPTEMBER</u>	<u>2024 YEAR TO DATE</u>
INTEREST RECEIVED (CASH BASIS)	\$ 1,615,970.13	\$ 12,573,502.77
ACCRUED INTEREST:		
BEGINNING:	(1,343,460.56)	(1,295,725.00)
ENDING	<u>1,141,634.84</u>	<u>1,141,634.84</u>
TOTAL INTEREST INCOME EARNED	<u>\$ 1,414,144.41</u>	<u>\$ 12,419,412.61</u>
 AVERAGE INVESTMENT BALANCE (COST BASIS):	 \$ 382,269,871	 \$ 383,215,040
AVERAGE YIELD ON INVESTMENTS:	4.55%	4.50%

**COMPOSITION OF INVESTMENT PORTFOLIO
AS SEPTEMBER 30, 2024**

Instrument:	PRINCIPAL	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
Money Market Account	\$ 80,133,970	\$ 80,133,970	21.42%	4.52%	1
Key Bank Sweep Account	227,498	227,498	0.06%	1.88%	1
Star Ohio	148,470,024	148,470,024	39.69%	5.29%	1
Earnings Credit Rate Account	11,605,027	11,605,027	3.10%	0.00%	1
U.S. Government Securities	133,663,111	133,705,000	35.73%	3.66%	138
Total Investment Portfolio	\$ 374,099,630	\$ 374,141,519	100.00%	4.55%	142

Greater Cleveland Regional Transit Authority
 Banking and Financial Relationships
 As of September 2024

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR-Ohio-Investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

NOTE:

This information is being provided for applicable individuals to be in compliance with:

- Ohio Revised Code Sections 102.03(D) and (E)
- Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1
- Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
- Ohio Ethics Commission Opinion Number 2011-08
- Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.



2025 DRAFT

Board and Committee Meeting Schedule

All meetings begin at 9 a.m. unless noted otherwise

January 7 – Committees
January 21 – Board

February 4 – Committees
February 18 – Audit Committee
February 25 – Board

March 4 – Committees
March 18 – Board and Annual Meeting*

April 1 – Committees
April 15 – Board

May 6 – Committees
May 13 – Audit Committee
May 20 – Board

June 3 – Committees
June 17 – Board

July 1 – Committees
July 15 – Board

August 3 – Committees
August 12 – Audit Committee
August 19 – Board

September 9 – Committees
September 23 – Board

October 7 – Committees
October 21 – Board

November 4 – Committees
November 12 – Audit Committee
November 18 – Board

December 2 – Committees
December 16 – Board

*Board Meeting and Annual Meeting on the same day.