



Civilian Oversight Committee

Operating Procedures

Presented to:

Committee of the Whole

OPERATING PROCEDURES

Include, but are not limited to:

- Qualifications
- Committee Composition
- Training
- Filing a COC Complaint
- Investigative Process of Complaints
- Other matters pertinent to COC operations



COC CODEBOOK – KEY COMPONENTS

Qualifications

- Ability to display objectivity/lack of bias
- Resident of Cuyahoga County
- 18 years of age and older/no criminal history
- General understanding of GCRTA/TP services

Composition

- Seven members
- At least one retired member of law enforcement
- Selected by application to the BOT
- Staggered terms

Training

- Bias-free policing
- GCRTA/TP policies, procedures, discipline
- Constitutional laws (use of force, arrests, stops, police/citizen encounters, searches, etc)

Complaint/Investigative Process

- Received by TP in-person, email, by phone, or mail
- Internal Affairs investigation (if necessary)
- Information turned over to COC
- COC reviews case/makes recommendation
- COC submits recommendation(s) to Police Chief

CIVILIAN OVERSIGHT COMMITTEE

Phase 1 – Initiate 10/1/21 – 7/29/22

- Present the Board with initial concept
- Gather necessary resources to support development of COC – *COMPLETED*

Phase 2 – Plan 6/1/22 – 8/30/22

- Develop necessary plans; seek BOT approval
- Review/finalize proposed Operating Procedures
- BOT to pass resolution for creation of COC - *COMPLETED*

Phase 3 – Execute 8/31/22 – 12/28/22

- BOT approves finalized Operating Procedures
- Recruit and screen applicants
- BOT appoints seven members to COC
- Finalize training curriculum

Phase 4 – Control 12/28/22 – 01/31/23

- Ensure COC functions are carried out in accordance with BOT policies
- Train COC members

Phase 5 – Close Project 3/01/23 (Tentative)

- COC becomes operational unit

Staff requests that the Committee of the Whole recommend to the Board of Trustees the adoption of the Civilian Oversight Committee Operating Procedures.