



REVISED MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, August 24, 2021** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

This meeting will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. Members of the public may also attend in-person. Based on Centers for Disease Control (CDC) guidance to continue to avoid large events and gatherings and Ohio Department of Public Health advice that businesses and other entities may continue to require mitigation measures, as well as RTA's interest in protecting community and employee health and safety, the following measures will be in place for in-person attendance:

1. To allow for social distancing, RTA Board Room capacity is limited to forty-four (44) people. To accommodate members of the public, RTA will limit the number of staff permitted in the Board Room.
2. All persons entering RTA's Main Office Building ("MOB") at 1240 West 6th Street are required to wear a mask/face covering and maintain a distance of six feet or more from other individuals who are not members of their family or household. The mask/face covering must be cloth or other fabric and worn to cover the person's nose, mouth and chin. If a person entering the building does not have a mask, one can be provided to them.
3. All persons entering RTA's MOB will be temperature screened for COVID-19 in accordance with guidance provided by the CDC and the Cuyahoga County Board of Health. If the screening indicates that the person may be infected with COVID-19, that individual will be denied entry.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M.

Operational, Planning & Infrastructure Committee

• Executive Session Requested

- To confer with RTA's attorney regarding a dispute that is the subject of pending or imminent court action; and
- To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

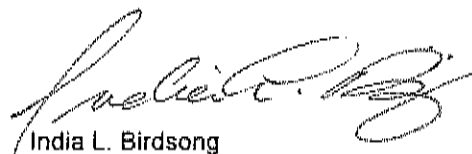
Organizational, Services & Performance Monitoring Committee

- Quarterly Management Report – Review of 2nd quarter 2021 results.

Board of Trustees – agenda attached.

Compensation Committee

- Executive Session Requested – To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.


India L. Birdsong
General Manager, Chief Executive Officer

REVISED AGENDA

RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, August 24, 2021

Committee Members: Mr. Terence P. Joyce, Chair
 Ms. Karen Gabriel Moss, Vice Chair
 Mayor Michael P. Byrne
 Ms. Luz N. Pellot
 Mr. Leo Serrano

- I. Roll Call
- II. Executive Session Requested:
 - To confer with RTA's attorney regarding a dispute that is the subject of pending or imminent court action; and
 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- III. Adjourn

AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, August 24, 2021

Committee Members: Mayor Michael P. Byrne, Chair
Ms. Karen Gabriel Moss
Ms. Roberta Duarte
Mr. Leo Serrano
Mayor David E. Weiss

- I. Roll Call
- II. Quarterly Management Report – Review of 2nd quarter 2021 results.
Presenter:
 - India L. Birdsong, General Manager, CEO
- III. Adjourn



REVISED AGENDA

RTA Board of Trustees Meeting

Tuesday, August 24, 2021

9:00 a.m.

- I. Call to order
- II. Roll Call
- III. Certification regarding notice of meeting
- IV. Approval of the July 27, 2021 Board Meeting minutes
- V. Public comments (**2 minutes**) on **agenda items** can be made in person and by Phone: 440-276-4600
- VI. Board Governance Committee report
- VII. Operational Planning & Infrastructure Committee report
 - Chair: Mr. Terence P. Joyce
- VIII. Organizational, Services & Performance Monitoring Committee report
 - Chair: Mayor Michael P. Byrne
- IX. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Karen Gabriel Moss
- X. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Valarie J. McCall
- XI. Community Advisory Committee (CAC)
 - Board Liaison: Roberta Duarte
- XII. Ad Hoc Committee reports
 - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair
 - Ad Hoc Technology Committee – Luz Pellet, Chair
- XIII. Introduction of new employees and announcement of promotions
- XIV. Introduction of resolutions:
 - A. 2021-77 – Authorizing Contract No. 2021-62 with Tec Inc. Engineering & Design for Project 18.47 – GCRTA System-Wide Arc Flash Analysis in an amount not to exceed \$329,203.00 (RTA Development Fund, Engineering & Project Development Department budget)

- B. 2021-78 – Authorizing Contract No. 2021-069 with Burgess & Niple, Inc. for Project 19.04 – Engineering Services for Special Bridge Inspections in an amount not to exceed \$325,843.02, (RTA Development Fund, Engineering & Project Development Department budget)
 - C. 2021-79 – Authorizing Contract No. 2021-079 with Apex Construction & Management Co. for Project 18.57 – Shaker Square Substation S4 Building Repairs, as specified and as required, in an amount not to exceed \$428,900.00 (RTA Development Fund, Engineering & Project Development Department budget)
 - D. 2021-80 – Authorizing Contract No. 2021-097 with Petroleum Traders Corporation for the furnishing of approximately 1,350,000 gallons of 87 octane unleaded gasoline, as specified and as required, for a period of three years (General Fund, Fleet Management Department budget)
 - E. 2021-81 – Authorizing the purchase of casualty insurance from various insurance underwriters through USI Insurance Services National, Inc. and Price Forbes & Partners Limited, or their successors, for a period of 12 months in a total amount not to exceed \$1,997,690.00 (GCRTA General and Insurance Funds, Risk Management Department budget)
 - F. 2021-82 - Authorizing Contract No. 2021-070 with Direct Energy Business Marketing, LLC dba Direct Energy Business for furnishing the Authority's full requirements of Natural Gas Supply for a period of three years at a projected amount NTE \$5,400,000.00 with two, one-year options at a projected amount NTE \$1,800,000.00 per option year, for a projected total contract amount NTE \$9,000,000.00 for the five-year period (General Fund, Accounting Department budget)
 - G. 2021-83 - Authorizing an increase to Contract No. 2021-044 – Project 27Y Rehabilitation of the Cuyahoga Viaduct (Phase I) in an amount not to exceed \$2,008,160.00 for a total contract value of \$6,706,589.00 and reinstating the General Manager, Chief Executive Officer's change order signing Authority in its entirety (RTA Development Fund, Engineering & Project Development Department budget)
- XV. Secretary-Treasurer's Report:
- A. General Fund Revenue – status as of July 31, 2021 versus 2020 actuals
 - B. General Fund Revenue – status as of July 31, 2021 versus the 2021 budget
 - C. Sales & Use Tax Receipts Report budgeted during 2021, actual receipts through August 2021
 - D. Inventory of Treasury Investments as of July 31, 2021
 - E. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of July 31, 2021
 - F. Summary of Investment Performance, Year to Date through July 31, 2021
 - G. Report on Investment Earnings (cash basis) as of July, 2021

- H. Composition of Investment Portfolio as of July 31, 2021
- I. Banking and Financial Relationships as of July 31, 2021

XVI. General Manager's Report

XVII. President's Report

- Delegation of Authority

XVIII. Old Business

XIX. New Business

XX. Public comments (**2 minutes**) on **agenda items** can be made in person and by
Phone: 440-276-4600

XXI. The next regular Board meeting is scheduled for **Tuesday, September 28, 2021**
in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth
Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's
Facebook page (www.facebook.com/rideRTA) for staff and members of the
public. The public is allowed to attend meetings in-person.

XXII. Adjournment

Minutes

RTA Board of Trustees Meeting

9:08 a.m. July 27, 2021

Present: Lucas (Chair), Moss (Vice-Chair), Byrne, Joyce, Koomar, McCall, Pellot, Serrano, Weiss

Not present: Duarte

Also Present: Benford, Birdsong, Bitto, Bober, Burney, Caver, Coffey, Cox, Dangelo, Davidson, Feke, Fields, Freilich, Gautam, Ghanem, Johnson, Jones, Kirkland, Miller, Penning, Petit, Schipper, Snell, Sutula, Walker-Minor

President Lucas called the meeting to order at 9:08 a.m. The secretary called the roll and reported that nine (9) board members were present.

This meeting was live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. Based on Centers for Disease Control guidance to continue to avoid large events and gatherings and Ohio Department of Public Health advice that businesses may continue to require mitigation measures, as well as RTA's interest in protecting community and employee health and safety, only Board members and required RTA staff was allowed in the Board Room.

The Secretary advised that notice of this meeting have been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

Minutes

President Lucas stated that the minutes from the June 29, 2021 Board meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. It was moved and seconded. The minutes were approved.

Public Comments – Agenda Items (comments were submitted by form and phone)

1. Rev. Pamela Pinkney-Butts – She congratulated the retirees. She opposes Reso No. 2021-75, Reso No. 2021-71 and Reso No. 2021-72. She asked how trash collection impacts the community in Reso No. 2021-70.
2. Dontez Taylor – The system changes are not good because it takes people out of their way. It's hard to figure out the changes if you are visually impaired. It's hard to get to City Hall. Why is the #8 running hourly when the #11 ran every 15 minutes.
3. Arric Stewart – It was discussed at a public meeting at the Lee-Harvard Community Center on July 1 about putting the #48A back in place and for it to have weekend service. And that the #15A be a new route based on his email he sent to Joel Freilich, the Board and Dr. Caver. Two weeks after the meeting, he called Joel to find out what action had been taken on how the decision will be made and when the public request will be achieved. He did not receive a call back. He called a week after that and received no response.
4. Chris Martin – Cleveland, OH - Good morning. I wish I didn't need to rely on the board secretary to read this comment for me today, but you all have chosen to bar the public from attending in-person your public, in-person meeting. In defense of this, you vaguely claim adherence to CDC and Ohio Department of Health guidelines. If I were a Trustee, I'd want to know how this claim squares with the fact that the state of Ohio has lifted its exceptions to open-meeting laws. You claim you are following "Ohio Department of Public Health advice that businesses may continue to require

mitigation measures." It is unfortunate that I need to remind you that GCRTA is not in fact a business but a unit of government. You serve the public. What conclusion is the public supposed to draw, from the decision to bar the public from your public meeting, other than you believe transit riders are inherently more likely to carry COVID than GCRTA staff and board members? If that is the conclusion you want us to draw - that you see us as less-than you - why should we believe you will act in our interest?

5. Dennis Hancy – North Olmsted, OH - As a follow-up to my earlier comments, I want to let you know that I am going into the office tomorrow. I reviewed the schedules for both the 55B and the Red Line. Neither one is a particularly attractive alternative. I either have to get up a half hour earlier than usual, or I have to endure a longer bus ride in order to get downtown early enough for a meeting I have scheduled. Again, I am asking you to *please* reconsider bringing back the 263 route - especially the one that left at 5:59 AM. That was ideal. If that were still an option, I would be taking that tomorrow. But instead, I will be forced to drive downtown and pay for parking.

Community Advisory Committee (CAC)

There was no report.

Committee Reports

There were no reports.

Ad Hoc Committee Reports

There were no reports.

Introduction of New Employees/Promotions

New Hires:

1. William Beavis – Senior System Administrator

Promotions:

1. Shayne Benware – Assistant. Equipment Manager
2. Ryan Milhouse – Transportation Safety Specialist II
3. Kenneth Springer – Assistant Equipment Manager
4. Gerald Mason – Manager – Facilities
5. Doreen Lauber – Operating Instructor
6. Torri Parson – Dispatcher
7. Cardell Jones – Assistant Equipment Manager

Introduction of Resolutions:

- A. 2021-69 – Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the second quarter of 2021, the adoption of which was moved by Mr. Serrano, seconded by Chief McCall and approved by unanimous vote.
- B. 2021-70 – Authorizing Contract No. 2021-82 with Browning-Ferris Industries of Ohio, Inc. dba Republic Services, Inc. to provide trash collection and removal services in an amount NTE \$254,450.49 for a base three-year period with two, one-year options in an amount NTE \$88,086.72 for option year one and \$90,116.02 for option year two, for a total contract amount NTE \$432,653.23 (General Fund, Service Management Department

budget), the adoption of which was moved by Mr. Serrano, seconded by Ms. Pellot and approved by unanimous vote.

- C. 2021-71 – Authorizing Contract No. 2021-084 with Brasco International, Inc. for Baby on Board Transit Waiting Environments in an amount not to exceed \$160,775.00 (RTA Development Fund, Programming and Planning Department budget), the adoption of which was moved by Chief McCall, seconded by Mayor Byrne and approved by unanimous vote.
- D. 2021-72 – Authorizing Contract No. 2021-101 with Bob Russ Buick GMC, Inc., for the purchase and delivery of three (3) 2021 GMC Sierra 2500 vehicles, equipment, and accessories, as specified, through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program for a total price not to exceed \$103,133.80 (RTA Capital Fund, Fleet Management Department budget), the adoption of which was moved by Mr. Serrano, seconded by Ms. Pellot and approved by unanimous vote.
- E. 2021-73 – Authorizing Contract No. 2021-030 with Transpro Consulting for Performance Management Services in an amount not to exceed \$199,004.00 (General Fund, Executive Department budget), the adoption of which was moved by Mayor Byrne, seconded by Chief McCall and approved by unanimous vote.

Mayor Weiss asked for the period of the contract. Melinda said it runs through December 2022.

- F. 2021-74 – Amending appropriations for the current expenses and other expenditures for the Greater Cleveland Regional Transit Authority, as adopted in Resolution Nos. 2020-101, 2021-019 and 2021-064 and increasing the appropriation to the General Fund by \$3,100,000, the adoption of which was moved by Mr. Serrano, seconded Chief McCall and approved by unanimous vote.
- G. 2021-75 – Adopting the tax budget of the Greater Cleveland Regional Transit Authority for the fiscal year beginning January 1, 2022 and submitting the same to the Cuyahoga County Fiscal Officer, the adoption of which was moved by Mr. Serrano, seconded by Mr. Joyce and approved by unanimous vote.
- H. 2021-76 – Authorizing the General Manager, Chief Executive Officer to enter into an agreement with Medina County to exchange operating funds for Medina County's grant funds and to provide for Medina County to fund a portion of the cost of the Authority's 251 Flyer route, the adoption of which was moved by Chief McCall, seconded by Ms. Pellot and approved by unanimous vote.

Secretary-Treasurer's Report

Rajan Gautam, Deputy General Manager of Finance and Secretary-Treasurer presented the report. The unemployment rates by month for Cuyahoga County and Ohio compared to U.S. are from the Bureau of Labor Statistics. In June 2021, U.S. unemployment rate rose from 5.8% to 5.9%. Ohio unemployment rate rose from 5.0% to 5.2%. Cuyahoga County information will be coming out later this week. The inflation rate for Jan. 2020 was 2.49%. In June 2021, it went up to 5.39%. Experts expect it to decline in 2022. The rationale is the assumption of life as more people are traveling, the supply is greater and there is a supply chain issue resulting from COVID causing temporary shortages of semi-conductors, vehicles, computers, etc. As the economy adjusts and the supply chain issues are resolved, these shortages are expected to dissipate.

The uptick in ridership in April was due to the NFL Draft. May decreased slightly to 1.3 million riders. Ridership in 2021 is about 18.3% higher compared to 2020. YTD May ridership was down 31.5% compared to 2020. In June there was a slight uptick that includes the launching of NextGen and the free fare week. Passenger fares in June are 5.4% higher than 2020. YTD passenger fares are 23.4% lower than the previous year. Historically, 25% of passenger fares come from agreements with CMSD and several colleges under the U-Pass program. With the uncertainties in 2020, that revenue was impacted negatively. We are still in the process of completing negotiations for CMSD and some of the colleges. It looks a little brighter, but there are still significant uncertainties on how the school years will look when you look at in-person versus remote learning. CMSD indicated that unlike the past years in 2019 when RTA provided them with a card with the student id, they are opting to get tickets instead.

Sales tax represents a major component of unrestricted operating revenues. It has been extremely strong. With the 3rd round of stimulus checks in March, they expect to see a significant bump in sales tax revenues in June and July. Nineteen of the 23 categories within the sales tax are positive. July 2021 compared to July 2020, motor vehicles and watercraft were 74% higher. Online sales continue to be extremely strong at 70% higher. Regular and statewide sales are 84% higher.

General Manager/CEO Report

India Birdsong, General Manager/CEO, presented the report. Ms. Birdsong is the Noon speaker today on Public Square for the City Club. You can also connect virtually. Ridership went up 13% or 40,000 higher than the average of the surrounding weeks during the free fare week, which was the first week of the NextGen service changes, June 13-19, 2021. The promotion was created to encourage new ridership, which is done industry-wide. This was also done to help the public navigate the new route changes prior to the change.

A RTA bus will be used to get the vaccine out to low income communities. It is called the Community Immunity Bus. This is a partnership with the City of Cleveland's Department of Public Health. The service is funded through an ODOT grant of \$972,000. The bus will be located at several locations and events around the city and can be requested by businesses that are returning to work downtown. We are working with DCA and DCIC to see which companies are coming back to work. The bus will operate for two months from August-September and then reevaluated for effectiveness and to see if funding is still available to continue. Channel 19 reported on the bus. Mr. Joyce thanked the staff for the work with the vaccine bus. RTA received a great response with the partnership with Wolstein to get people to vaccination sites. Dayton is also doing a vaccine bus. People are more than likely to get the vaccine when it comes to them. Ms. Moss asked if the bus is giving a single dose or double doses. Ms. Walker-Minor said the CDPH administers all three vaccines. They will have two of the three vaccines. RTA will provide 10,000 All-Day bus tickets so that those who need the two dose shots, can take a bus trip back to receive the second dose. They just need to have their vaccine card. Ms. Moss said there is also a database for people who don't have their card. Natoya said the bus will have Wi-Fi to look up vaccination information. The bus will hit the lowest vaccinated areas.

Chief Jones gave an update on the Diversion Center of Cleveland project. The center assist with addiction treatment. While on a tour of the center, the Chief noticed how nice the outdoor patio area for the men looked. The female area needed a lot of work so she had her officers beautify the space. They created flower beds and cleaned the area of weeds. They painted the wooden fence area. Lowe's in Bedford Heights donated the plants and shrubs to the center. They plan to mulch and put in picnic tables August 2nd. They welcome donations (games, books, etc.) and volunteers to assist with the work. Chief McCall suggested they connect to Felton Thomas and Shanice Johnson at the Cleveland Public Library about books. Cudell Center can help with their art program. The idea is to connect RTA police with the community.

RTA's Office of Business Development will receive a Best in Class Award from the Greater Cleveland Partnership. It is recognizing our work in several areas noted on the slide show such as supplier diversity, products and services, workforce demographics, etc. This was a competitive process.

Maribeth Feke gave an update on our work with Graffiti HeArt called WRDSMTH. This is a community project with art. Mural Painting Week will be held August 6-13. RTA has a lot of public art throughout its facilities. They met with Graffiti HeArt and other art agencies to get art in our facilities. GH funded WRDSMTH and found the artist for this program. WRDSMTH was born in Cleveland and went to Miami University. He is a graffiti artist who lives in London. He will put positive messages at RTA locations like Tower City and at a E. 120th Street substation building. City Planning Commission and RTA's DEIJ committee approved the murals. RTA will power wash the substation building at E. 120th. Ms. Pellot said they are excited to bring this artist back to Cleveland.

Several rail shutdowns are coming up. July 25 through August 7, 2021 Red Line rail between W. 25th Street Station and Tower City Station will have replacement bus service due to Viaduct Bridge construction work. August 8 through October 2 Blue and Green Line rail service east of Tower City will have replacement bus service due to track replacement on the trunk line. Division updates include a technology update in September. The Ad Hoc Technology Committee will meet in August. A Transit Police update on crime statistics, body cams and policies is planned for October. A Human Resources & Training update is scheduled for November.

Public Comments – Non-Agenda Items (comments were submitted by form and phone)

1. Rev. Pamela M. Pinkney – She is seeking a seat on Congress and wants to work with RTA. HB 294 will impact voting rights. HBs 22, 109 and 251 will also impact transportation.
2. Dontez Taylor – Paratransit provides phenomenal service.
3. Airric Stewart – His comments were for the CEO India Birdsong, Dr. Caver, Joel Freilich and President Lucas. The public meeting at Lee-Harvard Community Center on July 1 has passed. When will there be actions to put the 48A back into place. Many people attended the meeting. He showed that the route was more efficient before it was changed and asked that the 15A be brought back. He asked what steps were taken to make the current change to the route. Mr. Freilich said they met with Councilman Jones and other community leaders at the July 1 meeting. Since then, he made a follow up appointment with the Councilman per his request. They will discuss alternatives and further steps. Ms. Birdsong said she is aware of the concerns and will get back to him and the public on next steps.
4. Kevin Ullman – Cleveland, OH - Good morning. When are you going to stop requiring masks on public transportation including paratransit? I am a paratransit rider. Thanks!
5. Art Cernoja – Parma, OH - Fare collection on the Healthline has been broken since Judge Emanuella Groves' decision against RTA's use of armed police to perform fare enforcement functions. RTA should pursue the idea of "Transit Ambassadors" to spot check fares and perform other customer service related functions. Not only would this help "heal the Healthline," but it could be a positive public relations move at a time when RTA needs to build back ridership.
6. Jennifer G – Cleveland, OH - Recently I saw on RTA's website that RTA police will undergo crisis intervention training. While this may sound good on paper, anyone that works in the field understands that you can't do mental health crisis intervention with armed police. A person experiencing a mental health crisis may try to go for the officer's gun, creating a fatal situation where the officer may view they have no other choice. Instead, RTA should look at Bay Area Rapid Transit as an example. They have crisis intervention specialists on staff working alongside a larger group of transit ambassadors. Working together this partnership assist riders with mental illness, substance abuse issues and homeless instead of throwing them onto live train tracks or shoving

them into the pavement they help riders. Please consider these programs, crisis intervention specialists and transit ambassadors for a better RTA.

7. Robert Winn – Cleveland, OH - My comment concerns the authority's decision to prohibit members of the public from attending board meetings. Ohio's Open Meetings Act, (ORC 121.22) requires all meetings of public bodies to be open to the public at all times. Although Substitute House Bill 404 temporarily allowed virtual attendance in lieu of being physically open to the public, this provision expired on July 1, 2021. I commend the continuation of streamed board and committee meetings, but COVID-19 precautions do not exempt GCRTA from the requirements of the Open Meetings Act. Guidance about this topic can be found from the Ohio Attorney General's office. On July 8,, 2021 Bridget Coontz, Section Chief of the Constitutional Offices Section of the Attorney General's office is quoted in a WFMJ (Youngstown) story about the expiration of the temporary open meetings provisions as saying, ""I think the takeaway from this is to educate the public and public bodies that yes, we are under old law," Coontz goes on to say "...local governing bodies, local public bodies would not be able to give themselves any sort of exceptions from the Open Meeting Act.* GCRTA must allow the public to attend these meetings. By barring the public, the authority is violating the Open Meetings Act and is causing a disservice to those impacted the most by the digital divide.
8. Mollie Hambro – Cleveland, OH - RTA desperately needs to consider re-allocating the transit police budget to a team of transit ambassadors. My experience over the years with RTA police: speeding down my street or milling around Tower City. I don't see them much anywhere aside from the negative news stories. The majority of riders are women, and we don't have time to worry about being tackled over "failure to flash fare card long enough." I experienced a situation as a young student trying to make a connection from Philadelphia through Camden, NJ: I was 17, traveling alone, and I knew the fare boxes lagged. I didn't want to wait alone for the next train 45 minutes later, and I thought I would get off at the next stop and purchase a ticket as the trains idled. I had no idea transit police existed. Out of nowhere, there's a fare check. I offered to pay the \$1.10 but the police held my ID, had no remorse for my situation and slapped me with a \$75 fine. This took a few paychecks to make up at that time. As we know, Cleveland is the poorest city in the nation, and a fine like that could mean being short on rent, a missed connection could mean job loss. It's deplorable. Transit ambassadors would be a welcome addition to the system and change the stigma and perception that the system isn't safe. They could provide system information, be a presence while you're waiting for your ride, or act quickly and confidently in a system warranting crisis intervention.
9. Glenn Brown – Cleveland, OH - GCRTA employs 30 fare enforcement officers spending over \$1.8 million per year despite fare evasion citations dropping over 90% from 2017 to 2018. In 2017, 5,836 citations, in 2018, only 259. Less than 20 citations total per officer. Keep in mind these citations are over a \$2.50 fare. GCRTA must eliminate its wasteful fare enforcement unit and create a transit ambassador program to replace it. Transit ambassadors are helpers. They can serve as another set of eyes on the ground -check fares and explain the fare payment system to new riders -perform station audits to keep shelters and stations clean with up-to-date information - work with community intervention specialists for individuals experiencing crisis, homelessness, mental health, and substance use -be a friendly face for RTA. RTA's own strategic plan says "a court decision rendered RTA's Healthline Bus Rapid Transit fare collection and enforcement system that used uniformed police to enforce fares potentially illegal. As a result, RTA switched to riders walking up to the driver to show fare payment. This has slowed down boarding and made riding the HealthLine more inconvenient. By making the fare collection system easy to understand, convenient, and affordable without requiring complicated knowledge on behalf of the customer, RTA can improve the rider experience and speed up the boarding process." It's been nearly 4 years since RTA destroyed the HealthLine. Start a transit ambassador program now.
10. Joe Schwarten – Cleveland, OH - Why are you shutting down two rail lines for two months in the Green and Blue Lines? Clearly it is not an emergency as the lines still run through to August 8th.

There should be a way to at least single track past the part you are working on or at least keep total shut down to a more reasonable time. Replacement buses create confusion among riders especially on 7 of the stations that won't even have replacement service to them. Long stints of rail lines down also create distrust in the system and makes it so many riders will find other ways to commute and no longer use your service. I hope this shut down will be worth it. It's bad enough we are approaching a year with no Waterfront line and no replacement service for that especially with the trollies taken away.

11. Chris Stocking – Cleveland, OH - RTA is looking at police reform. That is good but we need to go further. Page 66 for RTA strategic plan: "Not all groups equate more police with more safety. Populations of color describe a fear of police. In a system in which approximately 75% of customers are African American, a consideration of staffing, policies, and protocols of the security presence could be helpful to improve the perception of safety." In late 2017, Judge Groves ruled that proof-of-payment fare enforcement by transit police was unconstitutional. In summer 2018, the case was appealed to the state and dismissed: If RTA utilized non-law enforcement officers, a constitutional analysis would be unnecessary. The utilization of police officers inappropriately removes the 'middleman' or buffer between police and passengers. Passengers should only encounter police once reasonable articulable suspicion is established. Despite this, Transit Police staffing levels for fare enforcement remain unchanged since 2016: 20 full and 10 part time fare enforcement officers. We are asking the board to invest these funds in transit ambassadors to restore and expand constitutional proof-of-payment. Please read TransitCenter's new report Safety for All. President Lucas can share this with you to see what other transit agencies are doing. This comment was originally written in June 2020. Despite this, we still look forward to new leadership from Birdsong.

Rev. Lucas asked that Janet Burney give an update at the next meeting on Judge Groves ruling on proof of payment. Ms. Moss asked that Legal look at the State requirements for public meetings and DOT requirements for mask wearing on public transit and RTA facilities to ensure we are in compliance. She asks that the policy be made clear for the record and the public. Sheryl said we are in compliance with the Open Meetings law and following CDC guidelines. We are in RTA's largest public space in the Main Office. The room is limited to 44 people to have safe distancing. The Board has been back in person since July 1. With the Board's full attendance, staff and presenters, we can reach 40 or more people easily. The capacity limit was approved by the Engineering department. The public can still attend meetings virtually and submit comments which meets the public requirement, but we can provide the Board with research supporting that. Chief McCall ask that the meeting notice be updated to show the occupancy limit. City Hall visitors have to have an appointment to monitor occupancy.

Upcoming Meetings

The next regular Board meeting is scheduled for Tuesday, August 24, 2021 in the Board Room of the Authority, Root-McBride Building, and 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Facebook page for staff and members of the public at www.facebook.com/riderta Only Board members and required RTA staff will be allowed in the Board Room.

This meeting was adjourned at 10:32 a.m.

President

Attest: _____
Secretary-Treasurer

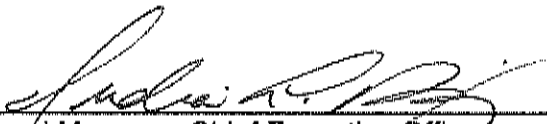


TITLE/DESCRIPTION: CONTRACT: PROJECT 18.47 – GCRTA SYSTEM-WIDE ARC FLASH ANALYSIS VENDOR: TEC INC. ENGINEERING & DESIGN AMOUNT: NTE \$329,203.00	Resolution No.: 2021-77
	Date: August 19, 2021
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for a professional engineering firm to conduct the GCRTA System-Wide Arc Flash Analysis.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project is to obtain professional services of a qualified engineering firm (EF) to conduct short circuit and arc flash studies for all of the buildings (with some noted exceptions) throughout the RTA system, including the Main Office Building, maintenance garages, rail platform stations, power substations, transit centers, and comfort stations. Facilities are located throughout Cuyahoga County, Ohio. The EF will be required to prepare one-line diagrams, determine available short circuit currents, complete the short circuit and arc flash study, prepare and install labels, and detail the method used to perform the calculations needed for the DC components. The Occupational Safety and Health Administration (OSHA) requires an arc flash analysis be performed whenever equipment is changed or at least every 5 years.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals (“RFP”) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Twenty-seven interested parties, including potential subcontractors, downloaded the solicitation package. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority’s evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Tec Inc. Engineering & Design, the first ranked firm, and an acceptable price was reached.
- Tec Inc. Engineering & Design has successfully completed projects for the GCRTA, Laketran, The City of Cleveland, Lubrizol Corporation, University Hospitals, and The Ohio State University, among others.
- The Procurement Department performed a cost analysis and determined the proposed pricing to be fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 4% DBE goal was established for this procurement. Tec Inc. Engineering & Design has committed to achieving the DBE participation goal through the utilization of Tucker-Grubbs Construction (African American-owned) in the amount of \$23,700.00 or 5.28%.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds, in an amount not to exceed \$329,203.00.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would leave the Authority in noncompliance with OSHA safety requirements and the safety of GCRTA employees could be jeopardized with antiquated arc flash data information.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the August 10, 2021 Operational Planning and Infrastructure Committee meeting. It is recommended that the offer from Tec Inc. Engineering & Design be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-77

AUTHORIZING CONTRACT NO. 2021-62 WITH TEC INC. ENGINEERING & DESIGN FOR PROJECT 18.47 – GCRTA SYSTEM-WIDE ARC FLASH ANALYSIS IN AN AMOUNT NOT TO EXCEED \$329,203.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority requires professional services of a qualified engineering firm (EF) to conduct short circuit and arc flash studies for all of the buildings throughout the GCRTA system, located throughout Cuyahoga County, Ohio; and

WHEREAS, this project is required to have the ability to perform an arc flash analysis whenever equipment is changed or at least every 5 years, per OSHA requirements, to maintain specific safety-related work practices; and

WHEREAS, the proposal of Tec Inc. Engineering & Design, with an office located at 33851 Curtis Blvd, Suite 216, Eastlake, OH 44095, to perform said services was received on May 27, 2021 in response to a competitive solicitation; and

WHEREAS, after negotiations, Tec Inc. Engineering & Design has agreed to perform the required services in an amount not to exceed \$329,203.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Tec Inc. Engineering & Design to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Tec Inc. Engineering & Design providing short circuit and arc flash studies for all of the GCRTA buildings under Project 18.47 – GCRTA System-Wide Arc Flash Analysis, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Tec Inc. Engineering & Design for the performance of said services.

Section 3. That said contract shall be payable from the RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds, in an amount not to exceed \$329,203.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Tec Inc. Engineering & Design will attempt to exceed the 4% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 24, 2021

President

Attest: _____
Secretary-Treasurer

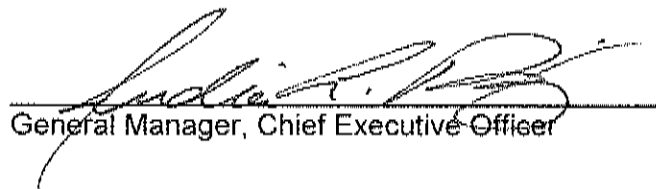


TITLE/DESCRIPTION: CONTRACT: PROJECT 19.04 ENGINEERING SERVICES FOR SPECIAL BRIDGE INSPECTIONS		Resolution No.: 2021-78
VENDOR: BURGESS & NIPLE, INC.		Date: August 19, 2021
AMOUNT: NTE \$325,843.02		Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for Project 19.04 – Engineering Services for Special Bridge Inspections.
- 2.0 DESCRIPTION/JUSTIFICATION: As required by Federal/State Bridge Inspection standards, GCRTA must have a biennial special inspection program to document findings of those GCRTA bridges considered to have non-redundant, steel tension members carrying primary load paths from the service loads. In addition, as per ORC 5523.17, the GCRTA structures must be inspected on an annual routine basis to determine physical and functional condition of the structure and determine continuity of service/safety requirements. GCRTA needs to augment internal staff to meet these requirements.
- 3.0 PROCUREMENT BACKGROUND: The Request for Proposals (“RFP”) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Thirty-eight interested parties, including potential subcontractors, downloaded the solicitation package. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act Procedures. Under this process, the Authority’s evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Burgess & Niple, Inc., the first ranked firm, and an acceptable price was reached.
- Bugess & Niple, Inc. has successfully completed projects for the Oklahoma DOT, Ohio DOT, American Electric Power, and Lake County, among others.
- The Procurement Department performed a cost analysis and determined the proposed pricing from Burgess & Niple, Inc. in an amount not to exceed \$325,843.02 to be fair and reasonable to the Authority. This negotiated price is 11.9% below the Independent Engineer’s Estimate of \$370,000.00.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 18% DBE goal was established for this procurement. Burgess & Niple, Inc. has committed to achieving the DBE participation goal through utilization of 2LMN (Subcontinent Asian-owned) in the amount of \$37,233.00 and Denise's Flagging (African American Female-owned) in the amount of \$26,000.00 for a total of \$63,233.00 or 19%.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% Local funds, in an amount not to exceed \$325,843.02.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will prevent the Authority from meeting federal and state regulatory requirements.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the August 10, 2021 Operational Planning and Infrastructure Committee meeting. It is recommended that the offer from Burgess & Niple, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-78

AUTHORIZING CONTRACT NO. 2021-069 WITH BURGESS & NIPLE, INC. FOR PROJECT 19.04 – ENGINEERING SERVICES FOR SPECIAL BRIDGE INSPECTIONS IN AN AMOUNT NOT TO EXCEED \$325,843.02, (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, The Authority requires special bridge inspection services and support services; and

WHEREAS, the proposal of Burgess & Niple, Inc., with an office located at 5085 Reed Road, Columbus, Ohio 43220, to perform said services was received on June 10, 2021 in response to a competitive solicitation; and

WHEREAS, after negotiations, Burgess & Niple, Inc. has agreed to perform the required services in an amount not to exceed \$325,843.02; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Burgess & Niple, Inc. to be the most advantageous to the Authority, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Burgess & Niple, Inc. to provide services under Project 19.04 – Engineering Services for Special Bridge Inspections be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Burgess & Niple, Inc. for the performance of said services.

Section 3. That said contract shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to 100% Local Funds, in an amount not to exceed \$325,843.02.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Burgess & Niple, Inc. will attempt to exceed the 18% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 24, 2021

President

Attest: _____

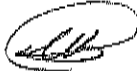
Secretary-Treasurer



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: August 19, 2021

Subject: Disadvantaged Business Enterprise (DBE) Prime Contractor for
August 24, 2021 Board Meeting

Please be advised the following resolution involving a DBE firm as the prime contractor will be presented at the August 24, 2021 Board meeting.

- Authorizing Contract No. 2021-079 with Apex Construction & Management Co. to provide construction services, for Contract No. 2021-079 – Shaker Square Substation S4 Building Repairs.

If you have any questions please feel free to contact me. You can also contact Carl Kirkland, Director of Office of Business Development directly at (216)-356-3128.

CC:IB:CK:db



TITLE/DESCRIPTION: CONTRACT: PROJECT 18.57 – SHAKER SQUARE SUBSTATION S4 BUILDING REPAIRS VENDOR: APEX CONSTRUCTION & MANAGEMENT CO. AMOUNT: \$428,900.00	Resolution No.: 2021-79
	Date: August 19, 2021
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide construction services for Project 18.57 – Shaker Square Substation S4 Building Repairs.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The work to be performed under this contract includes, but is not limited to, demolition of the existing brick veneer system and installation of a new system. Other work items associated with this project are tuck pointing, restoration of shelf angles and anchors, among others.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids ("IFB") was posted on the GCRTA Procurement website and advertised in the local newspapers. Twelve interested parties, including potential subcontractors, downloaded the solicitation package. Three responsive bids were received and opened on July 1, 2021, as follows:

Company Name	Total Base Bid
Apex Construction & Management Co.	\$428,900.00
Schirmer Construction LLC	\$449,000.00
RailWorks Track Services, Inc.	\$480,000.00

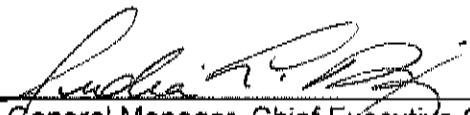
The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. Apex Construction & Management Co. was determined to be a responsible bidder. The Total Base Bid price of \$428,900.00 from Apex Construction & Management Co. is 2.52% less than the Engineer's Estimate of \$440,000.00.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 16% DBE goal was established for this procurement. The prime contractor is Apex Construction & Management Co., a certified DBE (Asian-owned) firm fulfilling the DBE participation goal established for the contract.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, 100% Local funds for a total contract amount not to exceed \$428,900.00.

Staff Summary & Comments
Shaker Square Substation S4 Building Repairs
Page 2

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will allow for continued degradation of the exterior of the substation at Shaker Square.
- 8.0 RECOMMENDATION: It is recommended that the bid of Apex Construction & Management Co. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-79

AUTHORIZING CONTRACT NO. 2021-079 WITH APEX CONSTRUCTION & MANAGEMENT CO. FOR PROJECT 18.57 – SHAKER SQUARE SUBSTATION S4 BUILDING REPAIRS, AS SPECIFIED AND AS REQUIRED, IN AN AMOUNT NOT TO EXCEED \$428,900.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to acquire construction services, as required, under Project 18.57 – Shaker Square Substation S4 Building Repairs; and

WHEREAS, the bid of Apex Construction & Management Co., located at 24381 Aurora Road, Ste. A-6, Bedford Heights, Ohio 44146, was received on July 1, 2021 in an amount not to exceed \$428,900.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Apex Construction & Management Co. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Apex Construction & Management Co. for Project 18.57 – Shaker Square Substation S4 Building Repairs, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Apex Construction & Management Co. for Project 18.57 – Shaker Square Substation S4 Building Repairs.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, 100% Local funds for a total contract amount not to exceed \$428,900.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Apex Construction & Management Co. will attempt to exceed the 16% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 24, 2021

President

Attest: _____

Secretary-Treasurer

RTA Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: PROCUREMENT OF 87 OCTANE UNLEADED GASOLINE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF THREE (3) YEARS VENDOR: PETROLEUM TRADERS CORPORATION AMOUNT: \$.0538/GALLON ABOVE OPIS INDEX FOR YEAR 1, \$.0588/GALLON ABOVE OPIS INDEX FOR YEAR 2, \$.0638/GALLON ABOVE OPIS INDEX FOR YEAR 3	Resolution No.: 2021-80
	Date: August 19, 2021
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of 87 octane unleaded gasoline, as specified and as required, for a period of three (3) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The 87 octane unleaded gasoline is required to power the Authority's non-revenue vehicles.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Twenty-six interested parties downloaded the solicitation package. Seven responsive bids were received on August 11, 2021. The bid price reflects the cost of the Oil Price Information Service (OPIS) average daily fuel cost billed the day the fuel is ordered.

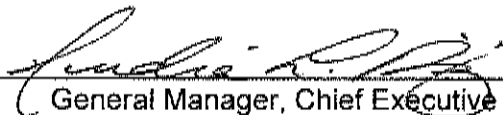
The bid of Petroleum Traders Corporation has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

Estimated Usage 450,000 Gallons Per Year			
Supplier	Year 1 Contractor's Increment (+/-) OPIS Average	Year 2 Contractor's Increment (+/-) OPIS Average	Year 3 Contractor's Increment (+/-) OPIS Average
Petroleum Traders Corp.	\$ (+) .0538	\$ (+) .0588	\$ (+) .0638
Gladieux Energy	\$ (+) .0579	\$ (+) .0614	\$ (+) .0649
RKA Petroleum Co	\$ (+) .0627	\$ (+) .0652	\$ (+) .0682
Great Lakes Petroleum	\$ (+) .07	\$ (+) .07	\$ (+) .07
Cuyahoga Landmark	\$ (+) .063	\$ (+) .063	\$ (+) .07
Ports Petroleum	\$ (+) .0724	\$ (+) .0724	\$ (+) .0724
Mansfield Oil	\$ (+) .1707	\$ (+) .1707	\$ (+) .1827

All deliveries are provided by tank wagons, which carry less than 5,000 gallons. A price analysis has been performed and the Procurement Department has determined the bid of Petroleum Traders Corporation to be fair and reasonable to the Authority. The bid price is approximately 2% below the budget estimate.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget. The cost of the 87 octane unleaded gasoline will fluctuate daily depending on the OPIS index. The proposed budget for the base year delivery of 87 octane unleaded gasoline is forecasted at \$2.30 per gallon or \$1,035,000.00. The cost per gallon will be \$.0538/gallon above OPIS index for year 1, \$.0588/gallon above OPIS index for year 2 and \$.0638/gallon above OPIS index for year 3. The anticipated usage for the term of this contract is 450,000 gallons per year.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this bid would significantly impact the Authority's ability to procure 87 octane unleaded gasoline at pricing that is advantageous to the Authority.
- 8.0 RECOMMENDATION: It is recommended that the bid of Petroleum Traders Corporation be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-80

AUTHORIZING CONTRACT NO. 2021-097 WITH PETROLEUM TRADERS CORPORATION FOR THE FURNISHING OF APPROXIMATELY 1,350,000 GALLONS OF 87 OCTANE UNLEADED GASOLINE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF THREE YEARS (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority needs unleaded gasoline to power its non-revenue vehicles;
and

WHEREAS, the bid of Petroleum Traders Corporation, with an office located at 7120 Pointe Inverness Way, Fort Wayne, IN 46804, for the furnishing of approximately 450,000 gallons of unleaded gasoline annually, for a total of 1,350,000 gallons as specified and required, for a period of three years, was received on August 11, 2021; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Petroleum Traders Corporation to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Petroleum Traders Corporation for the furnishing of unleaded gasoline, as specified and as required, for a period of three (3) years, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Petroleum Traders Corporation for the furnishing of approximately 1,350,000 gallons of 87 octane unleaded gasoline, as specified and as required, for a period of three (3) years.

Section 3. This procurement will be funded through the General Fund, Fleet Management Department budget. The cost of 87 octane unleaded gasoline will fluctuate daily depending on the Oil Price Information Service (OPIS) index. The proposed budget for the base year delivery of 87 octane unleaded gasoline is forecasted at \$2.30 per gallon or \$1,035,000.00. The cost per gallon will be \$.0538/gallon above OPIS index for year 1, \$.0588/gallon above OPIS index for year 2 and \$.0638/gallon above OPIS index for year 3. The anticipated usage for the term of this contract is 450,000 gallons per year,

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Petroleum Traders Corporation will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.


Adopted: August 24, 2021

President

Attest: _____
Secretary-Treasurer



To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: August 19, 2021

Subject: Casualty Insurance Program Renewal Effective 9/1/2021

At the August 10, 2021 meeting of the Audit, Safety, Compliance and Real Estate Committee meeting, Judy Lincoln provided a summary of GCRTA's Casualty Insurance Program, including the final renewal results of both the Excess Workers' Compensation policy and the Public Officials' and Employment Practices Liability policy.

As we explained in the presentation, we did not yet have final results on the Excess Liability Program as our brokers were awaiting confirmation of pricing from a few underwriters. As discussed, the excess liability market is still very difficult across all classes, including transit accounts.

This year, we have been checking in with our brokers throughout the year, and below are some comments received:

- Market remains challenging for bus liability.
- Previous budget estimates:
 - As of 9/20: 20% to 50%
 - As of 4/21: 10% to 20% increase, with 50% increase worst case.
- GCRTA better placed in an extremely challenging market given careful risk management strategy and long-term partnership with Insurers.

GCRTA Executive staff and Risk Management presented to four different groups of underwriters in four different virtual sessions and very valuable discussions took place. Our brokers believe that our underwriting submission is the best in their client book of business and tell us that this combined with our excellent loss record and long relationship with the underwriters allowed them to be aggressive in negotiating this renewal.

As reviewed in more detail in the attached resolution, the final result was favorable and we experienced a 5.4% increase in the excess liability premium for a new premium for 9-1-21/22 of \$1,705,088.00. This is an increase of \$107,501.00 and 19% or \$400,176.00 under budget.

Attached is a resolution containing our recommendations for all lines of coverage to be presented to the full board for approval at the August 24, 2021 Board meeting.

IB/JL



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: PURCHASE OF CASUALTY INSURANCE FROM VARIOUS INSURANCE UNDERWRITERS VENDOR: USI INSURANCE SERVICES NATIONAL, INC. AND PRICE FORBES & PARTNERS LIMITED, OR THEIR SUCCESSORS AMOUNT: NTE \$1,997,690.00 FOR A PERIOD OF 12 MONTHS	Resolution No.: 2021-81
	Date: August 19, 2021
	Initiator: Risk Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will provide GCRTA with catastrophic casualty insurance protection for a period of 12 months.

2.0 **DESCRIPTION/JUSTIFICATION:** GCRTA purchases a Casualty Insurance Program to protect its assets against catastrophic loss. The current Casualty Insurance Program expires September 1, 2021. Proposals for a new program were requested. The Casualty Insurance Program includes three policies: Excess Liability, Excess Workers' Compensation and Public Officials' & Employment Practices Liability. The main Excess Liability program contains General Liability, Rail Liability and Auto Liability coverage. Separate policies are purchased for Public Officials' & Employment Practices Liability, as well as Excess Workers' Compensation.

This resolution requests authorization for the Excess Liability program, as well as the Excess Workers' Compensation policy. GCRTA will also purchase a Public Officials' & Employment Practices Liability policy at a premium below the \$100,000.00 small purchase threshold. The detailed results of that program renewal are summarized in the memo to the Board of Trustees sent with this resolution.

3.0 **PROCUREMENT BACKGROUND:** GCRTA's casualty insurance brokers, USI Insurance Services National, Inc. ("USI") and their partners, The Rutledge Group, as well as Price Forbes & Partners Limited ("Price Forbes"), their London brokerage partner, approached many commercial insurance markets seeking proposals for participation in the insurance program. As presented at the August 10, 2021 Board Committee meeting, this commercial liability insurance market is still extremely difficult, following the hardest market that we have seen since 1985 last year. Last year GCRTA experienced a 31% increase in the excess liability program premium and obtained information from peers indicating that some experienced increases of 80% or more.

The brokers reported the following reasons, given by many underwriters, for the hard market: numerous large bus liability claims that the insurance carriers are paying; claim sizes that have been multiples of expected loss amounts, causing insurers to dramatically increase premiums and either require higher self-insured retentions, or withdraw capacity altogether.

Final Program Results:

Final negotiations resulted in an entire program limit of \$95 million in coverage, and an extremely favorable result of only 5.3% increase in premium, on the Excess Liability program. The final premium for the Excess Liability program for the September 1, 2021 / 2022 policy period is \$1,705,088.00, a 5.3% increase over the expiring premium of \$1,619,434.00. This is as compared to the 30% increase that was budgeted, for a savings of \$400,176.00. The renewal premium for September 1, 2021 for the Excess Workers' Compensation policy is \$292,602.00 vs. an expiring premium of \$272,165.00; an increase of 7.5%.

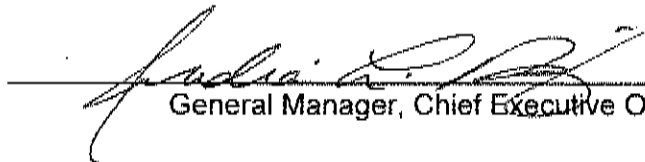
For all three lines of coverage contained in the Casualty Insurance Program, including the Public Officials' and Employment Practices Liability policy, the total renewal premiums are \$2,093,690.00 as compared to expiring premiums of \$1,986,189.00, a net increase of \$107,501.00 or 5.4%.

After evaluation in accordance with the Authority's established Policies and Procedures, the submittal from a group of underwriters for this casualty insurance program was determined to be the most advantageous to the Authority. Coverage limits, self-insured retentions and a list of the underwriters are shown in Attachment A, hereto. Based on the evaluation of cost and price by USI and its partners for the coverages identified, the Procurement Department has determined the negotiated price to be fair and reasonable.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This program shall be payable from the GCRTA General and Insurance Funds, Risk Management Department budget, in an amount not to exceed \$1,997,690.00 for a period of 12 months. The Authority maintains an insurance fund at a minimum level to fund severe losses within the self-insured retention. The intent is to utilize the interest income on the insurance fund to offset (and cover, if feasible) the annual liability insurance premium.
- 7.0 ALTERNATIVES: Reject this offer. Not adopting this resolution will put the Authority at risk of not having catastrophic liability insurance protection.
- 8.0 RECOMMENDATION: This insurance renewal program was discussed by the Board of Trustees Audit, Safety Compliance and Real Estate Committee at the August 10, 2021 meeting. It is recommended that the submittal of the underwriters through USI, and Price Forbes, or their successors, as negotiated, be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENT: Attachment A - Casualty Insurance Renewal

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

ATTACHMENT A
CASUALTY INSURANCE RENEWAL

August 19, 2021

Excess Liability Program: General, Auto and Rail Liability Insurance:

Coverage Limit: \$95 million per occurrence & \$95 million aggregate
Occurrence Reported Coverage Basis
Self-Insured Retention: \$5 million per occurrence

Underwriters:

Apollo Liability Consortium (Lloyds of London Syndicate)
Argo Re Ltd. (Bermuda)
Hamilton Re (Lloyds)
Hiscox (Lloyds of London Syndicate)
AEGIS Casualty Consortium (Lloyds of London Syndicate)
AXA XL - London
Aspen (Lloyds of London Syndicate)
AXA XL Insurance Company, Ltd. (Bermuda)
Ascot (Bermuda - Lloyds of London Syndicate)
Argenta (Lloyds of London Syndicate)
Gemini Insurance Company (U.S.)
Canopus Managing Agents Limited (Lloyds Syndicate 4444)

Excess Workers' Compensation:

Coverage Limit: \$105 million each accident
(\$95 million excess of \$10 million: Above underwriters)
(\$10 million excess of self-insured retention: Safety National)
Self-Insured Retention: \$750,000 per accident

Public Officials'/Employment Practices Liability:

Coverage Limit: \$5 million per claim and annual aggregate each policy year
Self-Insured Retention: Coverage A: zero; Coverage B: \$250,000 per claim; EPL: \$500,000 per claim
Carrier: National Union Fire Insurance Company of Pittsburgh, PA (AIG)

RESOLUTION NO. 2021-81

AUTHORIZING THE PURCHASE OF CASUALTY INSURANCE FROM VARIOUS INSURANCE UNDERWRITERS THROUGH USI INSURANCE SERVICES NATIONAL, INC. AND PRICE FORBES & PARTNERS LIMITED, OR THEIR SUCCESSORS, FOR A PERIOD OF 12 MONTHS IN A TOTAL AMOUNT NOT TO EXCEED \$1,997,690.00 (GCRTA GENERAL AND INSURANCE FUNDS, RISK MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires catastrophic casualty insurance protection; and

WHEREAS, the casualty insurance program for GCRTA includes the master Excess Liability program, which encompasses General, Rail and Auto Liability coverages, as well as Excess Workers' compensation; and

WHEREAS, proposals from various underwriters were received on August 21, 2021, and were evaluated in accordance with the Authority's Policies and Procedures; and

WHEREAS, the submittal of a group of underwriters, through USI Insurance Services National, Inc. ("USI"), located at 1001 Lakeside Avenue, Cleveland Ohio, 44114-1874, and Price Forbes & Partners Limited ("Price Forbes"), London, U.K., for Excess Liability insurance for a period of 12 months with coverage up to the limit of \$95 million per occurrence at an amount not to exceed \$1,997,690.00 was determined to be the most advantageous to the Authority, price and all factors considered; and

WHEREAS, the General Manager, Chief Executive Officer deems the acceptance of the submittal of various underwriters through USI and Price Forbes for a casualty insurance program, as modified by negotiations, to be the most advantageous to the Authority and recommends acceptance thereof to the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the submittal of a group of underwriters through USI Insurance Services National, Inc. ("USI") and Price Forbes & Partners Limited ("Price Forbes"), as modified by negotiations, for a casualty insurance program is hereby accepted as the most advantageous to the Authority, price and all other factors considered.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with USI and Price Forbes for casualty insurance coverages with the carriers, as agreed, and with such other carriers as the General Manager, Chief Executive Officer may deem appropriate, up to the limit of \$95 million per occurrence for year one from September 1, 2021 to September 1, 2022, at premiums not to exceed \$1,997,690.00.

Section 3. This program shall be payable from the GCRTA General and Insurance Funds, Risk Management Department budget, in an amount not to exceed \$1,997,690.00 for a period of twelve months. The Authority maintains an insurance fund at a minimum level to fund severe losses within the self-insured retention. The intent is to utilize the interest income on the insurance fund to offset (and cover, if feasible) the annual liability insurance premium.

Section 4. That said contract shall be binding upon and an obligation of the Authority, contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: August 24, 2021

President

Attest: _____
Secretary-Treasurer



<p>TITLE/DESCRIPTION: CONTRACT: NATURAL GAS SUPPLY VENDOR: DIRECT ENERGY BUSINESS MARKETING, LLC DBA DIRECT ENERGY BUSINESS AMOUNT: NTE \$5,400,000.00 FOR THE THREE YEAR BASE PERIOD AND AMOUNTS NTE \$1,800,000.00 FOR EACH OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$9,000,000.00 FOR THE FIVE-YEAR PERIOD</p>	<p>Resolution No.: 2021-82</p> <p>Date: August 23, 2021</p> <p>Initiator: Accounting Department</p>
<p>ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____</p>	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a full requirements contract for the supply portion of natural gas in order to heat the Authority's facilities and hot water tanks, and to compress for fueling the Authority's CNG bus fleet, as required, for a period of three years with two, one-year options.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires natural gas to heat the Authority's facilities and water tanks, as well as to compress in order to fuel the Authority's CNG buses. The deregulation of natural gas affords the Authority the opportunity to strategically solicit responsible and responsive natural gas supply providers at the lowest overall cost to the Authority. This action will allow the Authority to enter into a contract to lock in basis pricing with a natural gas supply provider, and enable the Authority to then monitor the energy market and lock in the natural gas commodity pricing at favorable market rates, providing the Authority with cost savings and budget stability.

3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the Authority's website and advertised in the local newspapers. Notifications of the solicitation were sent to ten (10) potential proposers. Ten (10) interested parties downloaded the solicitation.

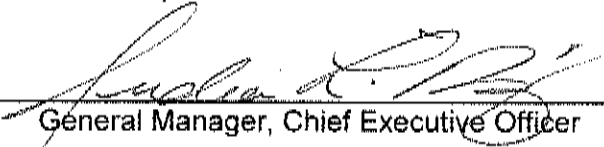
After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, the proposal of Direct Energy Business Marketing, LLC dba Direct Energy Business, as negotiated, to furnish the Authority's full requirements of natural gas supply was determined to be the most advantageous to the Authority, price and all other factors considered. The supplier's billing components include the actual commodity of natural gas plus a fixed supplier charge (basis). Basis includes interstate transportation, pooling fees and risk premium. Due to the nature of the energy market, proposers are only able to hold pricing for a very short time. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: The contract will be funded through the General Fund, Accounting Department budget, contingent upon the 2022 and subsequent years' budget appropriation, for a period of three years at a projected amount not to exceed \$5,400,000.00 with two, one-year options at a projected amount not to exceed \$1,800,000.00 per option year, for a projected total contract amount not to exceed \$9,000,000.00 for the five-year period.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would cause the Authority to potentially pay a higher rate for natural gas, resulting in higher energy costs and less budget stability.
- 8.0 RECOMMENDATION: This procurement was discussed by the Organizational, Services & Performance Monitoring Committee at their August 10, 2021 meeting. It is recommended that the offer of Direct Energy Business Marketing, LLC dba Direct Energy Business be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-82

AUTHORIZING CONTRACT NO. 2021-070 WITH DIRECT ENERGY BUSINESS MARKETING, LLC DBA DIRECT ENERGY BUSINESS FOR FURNISHING THE AUTHORITY'S FULL REQUIREMENTS OF NATURAL GAS SUPPLY FOR A PERIOD OF THREE YEARS AT A PROJECTED AMOUNT NTE \$5,400,000.00 WITH TWO, ONE-YEAR OPTIONS AT A PROJECTED AMOUNT NTE \$1,800,000.00 PER OPTION YEAR, FOR A PROJECTED TOTAL CONTRACT AMOUNT NTE \$9,000,000.00 FOR THE FIVE-YEAR PERIOD (GENERAL FUND, ACCOUNTING DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires natural gas to heat the Authority's facilities and hot water tanks, and to compress for fueling the Authority's CNG bus fleet; and

WHEREAS, the proposal of Direct Energy Business Marketing, LLC dba Direct Energy Business located at 194 Wood Avenue, South, Iselin, New Jersey 08830, for furnishing the Authority's full requirements of natural gas supply, for a period of three years in an amount not to exceed \$5,400,000.00 with two, one-year options, in an amount not to exceed \$1,800,000.00 per option year, at a projected total contract amount not to exceed \$9,000,000.00, was received on June 16, 2021; and

WHEREAS, after negotiations, Direct Energy Business Marketing, LLC dba Direct Energy Business agreed to furnish the Authority's full requirements of natural gas supply for a period of three years with two one-year options; and

WHEREAS, the General Manager, Chief Executive Officer has deemed the offer of Direct Energy Business Marketing, LLC dba Direct Energy Business, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Direct Energy Business Marketing, LLC dba Direct Energy Business for furnishing the Authority's full requirements of natural gas supply, for a period of three years with two, one-year options, as modified by negotiations, be and is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Direct Energy Business Marketing, LLC dba Direct Energy Business for furnishing the Authority's full requirements of natural gas supply for a period of three years with two, one-year options, and is further authorized to exercise the options.

Section 3. That said contract shall be payable out of the General Fund, Accounting Department budget, contingent upon the 2022 and subsequent years' budget appropriation, for a period of three years at a projected amount not to exceed \$5,400,000.00 with two, one-year options at a projected amount not to exceed \$1,800,000.00 per option year, for a projected total contract amount not to exceed \$9,000,000.00 for the five-year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Direct Energy Business Marketing, LLC dba Direct Energy Business will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 24, 2021

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: AUTHORIZING AN INCREASE AND RE- INSTATEMENT OF THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S ORIGINAL SIGNING AUTHORITY UNDER CONTRACT NO. 2021-044 - PROJECT NO. 27Y REHABILITATION OF THE CUYAHOGA VIADUCT (PHASE I) VENDOR: BECDIR CONSTRUCTION CO. AMOUNT: \$2,008,160.00	Resolution No.: 2021-83
	Date: August 23, 2021
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will authorize an increase to Contract No. 2021-044 for additional painting of the Cuyahoga Viaduct and reinstate the General Manager, Chief Executive Officer's change order authority.

2.0 **DESCRIPTION/JUSTIFICATION:** The Cuyahoga Viaduct connects the RTA Redline station at Tower City to the West Side of the Greater Cleveland Area. The bridge was constructed in the late 1920's and requires rehabilitation to extend its useful life.

As repair work was being performed, it was discovered that the amount of painting required for the rehabilitation is more extensive than indicated in the project plans and in the bid quantities. The findings show a need to provide painting in significantly greater quantities than the Architect/Engineer's calculations. The independent cost estimate for additional painting was prepared by Engineering with measurements provided by the Authority's On-Call Bridge Engineering Services consulting contract with Transystems Corporation of Ohio. The independent cost estimate of \$2,008,160.00 is representative of the cost of performing this increased scope of work.

3.0 **PROCUREMENT BACKGROUND:** Contract No. 2021-044 was competitively bid and awarded by the Board of Trustees to BECDIR Construction Co. on May 25, 2021, by Resolution No. 2021-49, in an amount of \$4,698,429.00. There have been no change orders issued. The current balance in the change order signing authority stands at \$250,000.00.

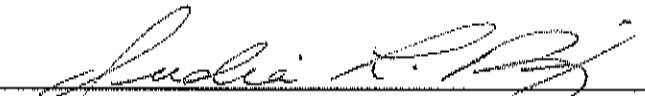
This request will authorize a contract increase in the amount of \$2,008,160.00 for additional painting to be performed on the Viaduct Bridge. This request has been reviewed by the Change Order Committee. This action also seeks reinstatement of the General Manager, Chief Executive Officer's change order signing authority. With the increase to this contract, the General Manager, Chief Executive Officer's change order signing authority will be \$500,000.00.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 16% DBE goal was established for this procurement in May, 2021. BECDIR Construction Co. has agreed to maintain the established DBE participation goal through the use of its existing DBE firms.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This increase shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2020-044-5307 in an amount not to exceed \$2,008,160.00 (\$1,606,528.00 in federal funds which represents 80% of total cost) for a total contract value of \$6,706,589.00.
- 7.0 **ALTERNATIVES:** Rejection of this action will create a condition which will allow for the Cuyahoga Viaduct to fall into further disrepair.
- 8.0 **RECOMMENDATION:** It is recommended that the increase to Contract No. 2021-044 with BECDIR Construction Co. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to modify the contract.
- 9.0 **ATTACHMENT:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2021-83

AUTHORIZING AN INCREASE TO CONTRACT NO. 2021-044 – PROJECT 27Y REHABILITATION OF THE CUYAHOGA VIADUCT (PHASE I) IN AN AMOUNT NOT TO EXCEED \$2,008,160.00 FOR A TOTAL CONTRACT VALUE OF \$6,706,589.00 AND REINSTATING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY IN ITS ENTIRETY (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deemed it necessary to acquire construction services, as required, under Project 27Y –Rehabilitation of the Cuyahoga Viaduct (Phase I); and

WHEREAS, on May 25, 2021, the Board of Trustees approved Resolution No. 2021-49 authorizing Contract No. 2021-044 with BECDIR Construction Co., located at 15764 West Akron-Canfield Road, Berlin Center, Ohio 44401, in an amount not to exceed \$4,698,429.00; and

WHEREAS, the amount of painting required for the rehabilitation is more extensive than indicated in the project plans and in bid quantities; and

WHEREAS, additional quantities of painting are required to complete the project and these increased quantities will exceed the General Manager, Chief Executive Officer's current change order signing authority; and

WHEREAS, the General Manger, Chief Executive Officer is also seeking Board authority to reinstate her change order signing authority in its entirety; and

WHEREAS, the General Manager, Chief Executive Officer deems the change order necessary to extend the useful life of the Viaduct Bridge, to be in the best interest of the Authority, and recommends acceptance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the increase to Contract No. 2021-044 with BECDIR Construction Co. for Project 27Y – Rehabilitation of the Cuyahoga Viaduct (Phase I), be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to increase Contract No. 2021-044 with BECDIR Construction Co. for Project 27Y – Rehabilitation of the Cuyahoga Viaduct (Phase I), in an amount not to exceed \$2,008,160.00..

Section 3. That said increase shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2020-044-5307 in an amount not to exceed \$2,008,160.00 (\$1,606,528.00 in federal funds which represents 80%of total cost) for a total contract value of \$6,706,589.00.

Section 4. That the General Manager, Chief Executive Officer's change order authority be reinstated in its entirety, in the amount of \$500,000.00.

Section 5. That all other terms and conditions of this contract will remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 24, 2021

President

Attest: _____
Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND
 FOR THE PERIODS ENDED JULY 31, 2021 AND JULY 31, 2020

	CURRENT MONTH	PRIOR YR MONTH	VARIANCE	%CHANGE	CURRENT % OF TOTAL	2021 YTD	2020 YTD	VARIANCE	%CHANGE	CURRENT % OF TOTAL
PASSENGER FARES:										
CASH FARES	\$ 757,094	\$ 811,923	\$ (54,829)	(6.75%)	2.10%	\$ 4,947,527	\$ 6,001,534	\$ (1,153,997)	(19.23%)	2.15%
PASS/TICKET SALES	589,572	494,024	155,548	35.84%	1.64%	3,607,746	4,520,649	(912,903)	(20.59%)	1.60%
CMVD - STUDENT FARECARDS	30,474	16,204	4,270	26.33%	0.06%	641,170	801,852	(160,682)	(20.04%)	0.28%
U-PASS		266,010	(266,010)	-	0.00%	798,588	1,458,989	(721,412)	(49.41%)	0.33%
MOBILE TICKETING	374,505	318,818	55,687	17.47%	1.04%	2,297,507	2,621,015	(323,508)	(12.52%)	1.62%
SUBTOTAL PASSENGER FARES	1,741,645	1,846,979	(105,334)	(5.70%)	4.83%	12,327,518	15,405,020	(3,277,502)	(21.26%)	5.39%
OPERATING SUBSIDIES:										
SALES & USE TAX	20,766,582	13,364,639	7,401,943	55.38%	57.63%	133,393,263	119,017,809	14,175,454	11.91%	59.18%
SUBTOTAL OPERATING SUBSIDIES	20,766,582	13,364,639	7,401,943	55.38%	57.63%	133,393,263	119,017,809	14,175,454	11.91%	59.18%
OTHER REVENUE:										
ADVERTISING/CONCESSIONS/COMMISSIONS	55,512	59,004	2,508	4.73%	0.15%	487,239	1,535,405	(1,048,166)	(67.85%)	0.22%
NAMING RIGHTS LESS COMMISSIONS	21,700	-	21,700	-	0.06%	217,700	350,379	(132,679)	(37.87%)	0.10%
RENTAL INCOME	25,888	38,728	(12,840)	(33.15%)	0.07%	238,105	158,430	79,695	50.31%	0.11%
INTEREST INCOME	5,437	30,633	(25,196)	(86.77%)	0.01%	54,675	565,342	(510,667)	(90.33%)	0.02%
OTHER	33,311	5,059	28,252	558.45%	0.09%	124,327	62,251	62,076	99.79%	0.06%
SUBTOTAL OTHER REVENUE	141,548	135,624	5,924	4.37%	0.39%	1,122,036	2,651,787	(1,529,751)	(57.69%)	0.50%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:										
FUEL/CHG/PROPANE TAX REFUNDS	-	53,890	(53,890)	-	0.00%	796,122	2,248,127	(1,452,005)	(64.18%)	0.35%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	227,023	443,956	(216,933)	(48.86%)	0.63%	281,495	736,103	(454,608)	(61.76%)	0.13%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	499,887	-	499,887	-	1.39%	7,659,544	20,000,000	(12,340,456)	(61.76%)	3.45%
FEDERAL OPERATING ASSISTANCE	-	299,416	(299,416)	-	0.00%	201,278	467,272	(265,994)	(50.57%)	0.09%
MIXCELLANEOUS RECEIPTS	1,963,584	239,878	1,723,696	718.24%	5.45%	2,255,458	2,205,638	49,820	2.26%	1.00%
FEDERAL CARES ACT	-	17,524,099	(17,524,099)	-	5.00%	67,416,466	73,733,906	(73,731,986)	-	0.00%
FEDERAL CARESAA	10,695,289	-	10,695,289	-	29.68%	67,416,466	-	67,416,466	-	0.00%
FEDERAL ARP	-	-	-	-	0.00%	-	-	-	-	0.00%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	13,385,683	18,561,349	(5,175,666)	(27.88%)	37.15%	78,612,363	99,308,936	(20,696,573)	(20.84%)	34.93%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 36,035,458	\$ 39,908,591	\$ 2,126,867	6.27%	100.00%	\$ 225,055,180	\$ 236,383,612	\$ (11,328,432)	(4.79%)	100.00%



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
 FOR THE PERIOD ENDED JULY 31, 2021

	BUDGET MONTH	CURRENT MONTH	VARIANCE	% CHANGE	CURRENT % OF TOTAL	YTD BUDGET	2021 YTD	VARIANCE	% CHANGE	CURRENT % OF TOTAL
PASSENGER FARES										
CASH FARES	\$ 1,640,486	\$ 757,094	\$ (283,392)	(27.24%)	2.10%	\$ 6,680,597	\$ 4,847,527	\$ 11,833,070	(127,448)	2.15%
PASS/TICKET SALES	857,606	589,572	(268,034)	(31.25%)	1.64%	5,478,837	3,607,746	(11,871,051)	(34,158)	1.60%
CMRD - STUDENT FARECARDS	3,000	20,474	19,474	1947.40%	0.06%	264,000	641,370	377,370	142.87%	0.26%
U-PASS	397,821	(307,821)			0.00%	924,995	738,568	(186,427)	(20.15%)	0.33%
MOBILE TICKETING	429,617	374,505	(55,112)	(12.83%)	1.04%	2,651,779	2,292,507	(359,272)	(13.56%)	1.02%
SUBTOTAL PASSENGER FARES	2,636,531	1,741,645	(894,886)	(33.94%)	4.83%	15,980,269	12,127,518	(3,852,751)	(24.11%)	5.39%
OPERATING SUBSIDIES										
SALES & USE TAX	16,998,234	20,766,582	4,068,348	24.36%	57.63%	122,486,295	133,193,263	10,706,968	8.74%	59.18%
SUBTOTAL OPERATING SUBSIDIES	16,998,234	20,766,582	4,068,348	24.36%	57.63%	122,486,295	133,193,263	10,706,968	8.74%	59.18%
OTHER REVENUE										
ADVERTISING/CONCESSIONS/COMMISSIONS	1,756	58,512	53,756	3061.78%	0.15%	867,811	487,239	(380,572)	(43.85%)	0.22%
NAMING RIGHTS, LESS COMMISSIONS	-	21,708	21,708		0.06%	455,472	217,700	(237,772)	(52.20%)	0.10%
RENTAL INCOME	131,833	25,888	(105,945)	(80.36%)	0.07%	432,440	238,105	(194,335)	(44.94%)	0.11%
INTEREST INCOME	345,267	5,337	(140,130)	(40.60%)	0.01%	1,286,837	54,675	(1,232,162)	(95.74%)	0.02%
OTHER	55,795	33,311	(22,484)	(40.30%)	0.09%	366,721	124,317	(242,404)	(66.10%)	0.06%
SUBTOTAL OTHER REVENUE	324,646	141,548	(183,098)	(57.00%)	0.39%	3,407,361	1,122,056	(2,285,305)	(67.07%)	0.50%
REIMBURSEMENTS AND OTHER SOURCES OF CASH										
FUEL/COG/PROPANE TAX REFUNDS	37,497	-	(37,497)		0.00%	974,817	798,122	(176,695)	(18.13%)	0.35%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	1,167	227,023	225,856	19347.69%	0.63%	98,571	281,295	282,524	185.58%	0.13%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	499,887	499,887		1.39%	9,581,207	7,659,544	(1,921,663)	(20.05%)	3.40%
FEDERAL OPERATING ASSISTANCE	-	-	-		0.00%	-	283,278	201,278	(81,999)	0.09%
MISCELLANEOUS RECEIPTS	91,605	1,963,584	1,871,979	2043.55%	5.45%	684,066	2,255,458	1,571,392	229.71%	1.00%
FEDERAL CARES ACT	-	-	-		0.00%	-	-	-	-	0.00%
FEDERAL CRR SDA	-	30,695,183	10,695,183		29.68%	-	67,416,466	67,416,466		29.98%
FEDERAL ARP	-	-	-		0.00%	-	-	-	-	0.00%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	130,260	13,385,683	13,355,423	10178.14%	37.15%	11,238,661	78,612,363	67,378,702	593.31%	34.93%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 19,799,665	\$ 36,935,458	\$ 35,235,793	82.00%	100.00%	\$ 153,212,526	\$ 225,055,180	\$ 71,842,655	46.89%	100.00%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH AUGUST 2021**

MONTH RECEIVED	2019 ACTUAL	2020 ACTUAL	2021 (A) ESTIMATE	2021 ACTUAL	2021 MONTHLY ACTUAL VERSUS 2021 MONTHLY ESTIMATE		2020 YTD ACTUAL	2021 YTD ESTIMATE	2021 YTD ACTUAL	2021 VERSUS 2020 YTD % CHANGE		2021 YTD % EST VARIANCE
					MONTH % CHANGE	ESTIMATE				2020 YTD ACTUAL	2021 YTD ESTIMATE	
JANUARY	\$17,311,711	\$18,303,734	\$17,599,541	\$18,510,754	5.18%		\$18,303,734	\$17,599,541	\$18,510,754	1.13%	5.18%	
FEBRUARY	\$17,753,526	\$18,450,264	\$18,048,702	\$17,992,308	(0.37%)		\$36,753,998	\$35,648,243	\$36,493,063	(0.71%)	2.37%	
MARCH	\$18,568,186	\$21,219,411	\$19,913,866	\$20,864,587	3.77%		\$57,973,409	\$55,562,109	\$57,157,650	(1.41%)	2.87%	
APRIL	\$15,303,867	\$16,460,465	\$15,558,314	\$16,791,242	7.92%		\$74,433,873	\$71,120,423	\$73,949,892	(0.65%)	3.98%	
MAY	\$15,802,827	\$15,293,102	\$16,065,570	\$17,263,726	7.48%		\$89,725,978	\$87,185,993	\$91,212,618	1.66%	4.62%	
JUNE	\$18,297,841	\$15,926,194	\$18,602,067	\$21,214,064	14.04%		\$105,853,169	\$105,788,060	\$112,426,682	6.41%	6.28%	
JULY	\$16,425,144	\$13,384,639	\$16,698,234	\$20,766,582	55.38%		\$119,017,808	\$122,486,294	\$133,193,283	11.91%	8.74%	
AUGUST	\$17,918,246	\$17,532,128	\$18,216,161	\$21,522,578	18.15%		\$136,549,937	\$140,702,455	\$154,715,839	13.30%	9.96%	
SEPTEMBER	\$19,225,063	\$19,653,853	\$19,544,706									
OCTOBER	\$17,757,984	\$18,570,281	\$18,053,234									
NOVEMBER	\$18,251,949	\$17,091,383	\$18,555,412									
DECEMBER	\$18,555,735	\$18,282,055	\$18,864,249									
TOTAL	\$212,192,079	\$210,147,468	\$215,720,056	\$154,715,839								

Summary:

Month

22.76% (\$3,990,448) higher than August 2020 Actual
18.15% (\$3,306,415) higher than August 2021 estimate

YTD

13.30% (\$18,165,902) higher than 2020 Actual
9.96% (\$14,013,384) higher than 2021 estimate

(A) 2021 Monthly estimates changed based on more up to date information

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF JULY 31, 2021

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND	7/30/2021	8/2/2021	MONEY MARKET	HUNTINGTON BANK	3	\$15,244,899	\$0	3	0.02%
	5/8/2019	5/31/2022	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	1118	\$247,412	\$2,965	303	2.10%
	5/8/2019	11/30/2021	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	936	\$1,665,366	\$19,927	183	2.10%
TOTAL BOND RETIREMENT FUND						\$17,157,677	\$22,892		0.24%
GENERAL FUND	7/30/2021	8/2/2021	MERCHANT ACCT-KEY MMTKT	KEY BANK	3	\$402,157	\$0	3	0.35%
	3/1/2021	3/1/2024	FFCB	STIFEL NICOLAUS	1095	\$4,997,500	\$5,278	943	0.25%
	7/30/2021	8/2/2021	NATXNY CP	HILLTOP SECURITIES	167	\$4,996,521	\$2,083	37	0.15%
	7/30/2021	8/2/2021	STAR OHIO	STATE OF OHIO	3	\$71,997,767	\$0	3	0.08%
	7/30/2021	8/2/2021	EMPLOYEE ACTIVITY FUND	KEY BANK	3	\$110,064	\$0	3	0.35%
	7/30/2021	8/2/2021	PNC CUSTODY ACCOUNT	PNC BANK	3	\$7,598	\$0	3	0.01%
	7/30/2021	8/2/2021	SALES TAX ACCOUNT	HUNTINGTON BANK	3	\$4,385	\$0	3	0.03%
	7/30/2021	8/2/2021	KEY ECR	KEY BANK	3	\$8,791,082	\$0	3	0.35%
TOTAL GENERAL FUND						\$91,307,073	\$7,361		0.12%
INSURANCE FUND	7/30/2021	8/2/2021	STAR OHIO	STATE OF OHIO	3	\$4,810,602	\$0	3	0.08%
	7/30/2021	8/2/2021	KEY ECR	KEY BANK	3	\$3,036,236	\$0	3	0.35%
TOTAL INSURANCE FUND						\$7,846,839	\$0		0.18%
LAW ENFORCEMENT FUND	7/30/2021	8/2/2021	LAW ENFORCEMENT	KEY BANK-SWEEP	3	\$64,487	\$0	3	0.35%
	7/30/2021	8/2/2021	STAR OHIO	STATE OF OHIO	3	\$44,029	\$0	3	0.08%
TOTAL LAW ENFORCEMENT FUND						\$108,516	\$0		0.18%
LOCAL MATCH FUND	3/17/2020	1/24/2023	LOCAL MATCH-FFCB	STIFEL NICOLAUS	1042	\$5,091,175	\$42,594	541	1.64%
	4/30/2021	5/3/2021	2019 DEBT ACCT-STAR OHIO	STATE OF OHIO	3	\$12,067,593	\$0	3	0.08%
	7/30/2021	8/2/2021	PNC CUSTODY ACCOUNT	PNC BANK	3	\$41,000	\$0	3	0.01%
	7/30/2021	8/2/2021	2019 DEBT ACCT-KEY ECR	KEY BANK	3	\$259,456	\$0	3	0.75%
	7/30/2021	8/2/2021	LOCAL MATCH-STAR OHIO	STATE OF OHIO	3	\$30,166,582	\$0	3	0.08%
	7/30/2021	8/2/2021	LOCAL MATCH-KEY ECR	KEY BANK	3	\$261,269	\$0	3	0.35%
	7/30/2021	8/2/2021	GRANT-ECR	KEY BANK	3	\$172,370	\$0	3	0.35%
	7/30/2021	8/2/2021	CATCH BASIN-KEY ECR	KEY BANK	3	\$101,886	\$0	3	0.35%
TOTAL LOCAL MATCH FUND						\$48,163,321	\$42,594		0.25%
PENSION FUND	7/30/2021	8/2/2021	KEY ECR	KEY BANK	3	\$91,173	\$0	3	0.35%
	7/30/2021	8/2/2021	STAR OHIO	STATE OF OHIO	3	\$1,229,180	\$0	3	0.08%
TOTAL PENSION FUND						\$1,320,353	\$0		0.10%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF JULY 31, 2021**

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
RTA CAPITAL FUND	7/30/2021	8/2/2021	KEY ECR	KEY BANK	3	\$10,066,032	\$0	3	0.35%
	4/5/2021	4/5/2024	FFCB	STIFEL NICOLAUS	1095	\$2,000,000	\$2,145	995	0.33%
	3/4/2021	3/4/2024	FNMA	STIFEL NICOLAUS	1095	\$499,790	\$662	946	0.34%
TOTAL RTA CAPITAL FUND					\$12,565,822	\$2,807			0.35%
RESERVE FUND	3/17/2020	1/24/2023	FFCB	STIFEL NICOLAUS	1042	\$5,091,175	\$42,594	541	1.64%
	7/30/2021	8/2/2021	PNC CUSTODY ACCOUNT	PNC BANK	3	\$41,000	\$0	3	0.01%
	7/30/2021	8/2/2021	KEY ECR	KEY BANK	3	\$3,908,458	\$0	3	0.35%
	7/30/2021	8/2/2021	STAR OHIO	STATE OF OHIO	3	\$54,420,353	\$0	3	0.08%
TOTAL RESERVE FUND					\$63,460,986	\$42,594			0.21%
TOTAL ALL FUNDS					\$241,930,585	\$118,249	58		0.19%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF JULY 31, 2021**

Bonds	Final Maturity Date	Total Principal Outstanding 12/31/2020	Interest Payable/ 6/1/2021	Principal Payable/ 6/1/2021	Debt Service Requirement/ 6/1/2021	Interest Payable/ 12/31/2021	Principal Payable/ 12/31/2021	Debt Service Requirement/ 12/31/2021	Total Debt Requirement 2021
Series 2012-Sales Tax Rev.	Dec. 2024	5,585,000.00	262,500.00	0.00	262,500.00	262,500.00	3,300,000.00	3,562,500.00	3,825,000.00
Series 2014A-Sales Tax Rev.	Dec. 2025	10,305,000.00	240,725.00	0.00	240,725.00	240,725.00	3,730,000.00	3,970,725.00	4,211,450.00
Series 2015-Sales Tax Rev.	Dec. 2034	22,805,000.00	1,034,000.00	0.00	1,034,000.00	1,034,000.00	3,350,000.00	4,384,000.00	5,418,000.00
Series 2016-Sales Tax Rev.	Dec. 2031	8,115,000.00	374,900.00	0.00	374,900.00	374,900.00	10,000.00	384,900.00	759,800.00
Series 2019-Sales Tax Rev.	Dec. 2039	11,985,000.00	727,375.00	0.00	727,375.00	727,375.00	955,000.00	1,682,375.00	2,409,750.00
Total Bonds		\$58,785,000.00	\$2,639,500.00	\$0.00	\$2,639,500.00	\$2,639,500.00	\$11,345,000.00	\$13,884,500.00	\$16,624,000.00

Bond Retirement
\$16,624,000

Current Balance (Set Aside for 2021)

Monthly Set Aside Required \$0

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH JULY 31, 2021

MONTH	2021			2020			MARKET YIELD #	STANDARD YIELD #	MARKET YIELD #
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD			
JANUARY	\$247,915,757	\$25,844	0.24%	\$153,025,000	\$306,867	1.94%	1.66%	1.49%	
FEBRUARY	\$241,578,777	\$39,883	0.21%	\$147,326,500	\$177,033	1.93%	1.53%	1.22%	
MARCH	\$233,701,962	\$31,822	0.22%	\$153,725,000	\$446,742	1.49%	1.25%	0.10%	
APRIL	\$226,630,970	\$31,038	0.20%	\$150,720,000	\$364,880	1.17%	1.01%	0.01%	
MAY	\$251,992,878	\$32,939	0.20%	\$187,360,000	\$234,705	0.86%	0.77%	0.01%	
JUNE	\$287,664,318	\$51,309	0.18%	\$212,554,447	\$209,413	0.75%	0.53%	0.07%	
JULY	\$288,788,088	\$113,609	0.19%	\$221,871,717	\$98,135	0.74%	0.30%	0.01%	
AUGUST				\$232,155,834	\$99,171	0.48%	0.14%	0.01%	
SEPTEMBER				\$236,404,000	\$28,674	0.39%	0.13%	0.01%	
OCTOBER				\$267,168,925	\$28,216	0.28%	0.13%	0.01%	
NOVEMBER				\$255,122,283	\$4,471	0.24%	0.12%	0.01%	
DECEMBER				\$240,885,693	\$9,764	0.27%	0.11%	0.01%	
YEAR TO DATE	254,038,964	\$326,444	0.21%	\$184,786,142	\$2,008,071	0.88%	0.64%	0.25%	
RTA AVERAGE YIELDS OVER (UNDER) INDEX			0.13%				0.20%	0.24%	0.63%

Moving average coupon equivalent yields for 6 month Treasury Bills.

Market Yield equals US Treasury Money Fund 7 Day Yield

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 JULY 2021

BOND RETIREMENT FUND
 HUNTINGTON MONEY MARKET

\$314.83
 \$314.83
 \$22,794.59
 \$104,523.61

JULY 2021
 2021 YEAR TO DATE
 2020 YEAR TO DATE

GENERAL FUND
 HUNTINGTON-SALES TAX ACCOUNT
 STAROHIO
 KEY BANK SWEEP ACCOUNT
 PNC CUSTODY ACCOUNT
 MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT

\$44.12
 \$4,662.74
 \$427.35
 \$0.49
\$1.92
 \$5,136.62
 \$54,675.22
 \$565,341.43

JULY 2021
 2021 YEAR TO DATE
 2020 YEAR TO DATE

INSURANCE FUND
 STAROHIO

\$305.17
 \$305.17
 \$14,195.32
 \$160,905.50

JULY 2021
 2021 YEAR TO DATE
 2020 YEAR TO DATE

LAW ENFORCEMENT FUND
 KEY BANK SWEEP ACCOUNT
 STAROHIO

\$0.55
\$2.79
 \$3.34
 \$23.43
 \$387.27

JULY 2021
 2021 YEAR TO DATE
 2020 YEAR TO DATE

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
JULY 2021**

LOCAL MATCH FUND		
STAROHIO-LOCAL MATCH		\$1,913.77
STAROHIO-2019 DEBT		\$820.82
FFCB		\$41,000.00
KEY BANK SWEEP ACCOUNT		<u>\$4.17</u>
	JULY 2021	\$43,738.76
	2021 YEAR TO DATE	\$94,790.95
	2020 YEAR TO DATE	\$472,984.66
PENSION FUND		
STAROHIO		\$77.97
KEY BANK SWEEP ACCOUNT		<u>\$0.78</u>
	JULY 2021	\$78.75
	2021 YEAR TO DATE	\$596.55
	2020 YEAR TO DATE	\$12,734.66
EMPLOYEE ACTIVITY ACCOUNT		
KEY BANK MONEY MARKET		\$0.93
	JULY 2021	\$0.93
	2021 YEAR TO DATE	\$8.14
	2020 YEAR TO DATE	\$149.50
RTA CAPITAL FUND		
KEY BANK SWEEP ACCOUNT		<u>\$85.77</u>
	JULY 2021	\$85.77
	2021 YEAR TO DATE	\$379.17
	2020 YEAR TO DATE	\$159,385.59

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
JULY 2021**

RESERVE FUND		
STAROHIO		\$3,452.21
FFCB		\$41,000.00
KEY BANK SWEEP ACCOUNT		<u>\$33.19</u>
	JULY 2021	\$44,485.40
	2021 YEAR TO DATE	\$106,941.38
	2020 YEAR TO DATE	\$425,951.05
	JULY 2021	\$94,149.57
TOTAL ALL FUNDS	2021 YEAR TO DATE	\$294,404.75
	2020 YEAR TO DATE	\$1,902,363.27

INTEREST RECEIVED (CASH BASIS)	JULY	2021 YEAR TO DATE
ACCRUED INTEREST:	\$94,150	\$294,405
BEGINNING:	(\$98,790)	(\$86,211)
ENDING:	\$118,249	\$118,249
INTEREST INCOME EARNED:	\$113,609	\$326,443
AVERAGE INVESTMENT BALANCE (COST):	\$288,788,088	\$254,038,964
AVERAGE YIELD ON INVESTMENTS:	<u>0.19%</u>	<u>0.21%</u>

COMPOSITION OF INVESTMENT PORTFOLIO
AS JULY 31, 2021

Instrument	PRINCIPAL	FACE	PERCENT OF	AVERAGE	AVERAGE
		AMOUNT	TOTAL	YIELD	MATURITY
Money Market Account	\$15,733,442	\$15,733,441	6.50%	0.03%	3
Key Bank Sweep Account	\$182,149	\$182,149	0.08%	0.35%	3
Star Ohio	\$174,738,095	\$174,738,095	72.23%	0.08%	3
Earnings Credit Rate Account	\$26,687,961	\$26,687,961	11.03%	0.35%	3
Commercial Paper	\$4,996,521	\$5,000,000	2.07%	0.15%	37
U.S. Government Securities	\$19,592,417	\$19,430,000	8.10%	1.03%	666
Total Investment Portfolio	<u>\$241,930,585</u>	<u>\$241,771,647</u>	<u>100.00%</u>	<u>0.19%</u>	<u>58</u>

Greater Cleveland Regional Transit Authority
 Banking and Financial Relationships
 As of July 31, 2021

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

NOTE:

This information is being provided for applicable individuals to be in compliance with:

- Ohio Revised Code Sections 102.03(D) and (E)
- Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1
- Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
- Ohio Ethics Commission Opinion Number 2011-08
- Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy, Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.

AGENDA

RTA COMPENSATION COMMITTEE

Tuesday, August 24, 2021

Committee Members: Mayor David E. Weiss – Chair
Mayor Paul A. Koomar
Ms. Valarie J. McCall
Ms. Karen Gabriel Moss

- I. Roll Call
- II. Executive Session Requested – to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- III. Adjourn