

RESOLUTION NO. 2025-48

AUTHORIZING CONTRACT NO. 2024-163 WITH VAIL NETWORK CO., DBA VN SERVICES, INC. FOR PROJECT 20.13 – ON-CALL SCHEDULE AND COST CONTROL – 2024 IN AN AMOUNT NOT TO EXCEED \$200,000.00 FOR A PERIOD OF TWENTY-FOUR MONTHS (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires scheduling and cost control services to assist in project schedule monitoring and determining the accuracy and completeness of contractors' schedules, as well as the impact of past and potential issues associated with contractors' schedules; and

WHEREAS, the proposal from Vail Network Co., dba VN Services, Inc. ("VN Services"), with an office located at 8132 Mayfield Road, Chesterland, Ohio 44026, to perform said services was received on November 12, 2024 in response to a competitive solicitation; and

WHEREAS, after negotiations, VN Services has agreed to perform the required services for an amount not to exceed \$200,000.00 for a period of twenty-four months; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from VN Services to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer from VN Services to provide schedule and cost control services under Project 20.13 – On-Call Schedule and Cost Control - 2024 be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract for Project 20.13 – On-Call Schedule and Cost Control – 2024 with VN Services for the performance of said services for a period of twenty-four months.

Section 3. That said contract shall be payable from the RTA Capital and/or the RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% local funds and FTA grants to be determined, in an amount not to exceed \$200,000.00 for a period of twenty-four months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding; compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that VN Services will attempt to exceed the 6% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 15, 2025



President

Attest: 

Secretary-Treasurer

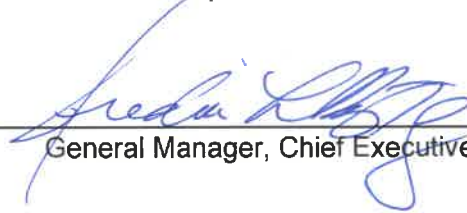


TITLE/DESCRIPTION: CONTRACT: PROJECT 20.13 – ON-CALL SCHEDULE AND COST CONTROL - 2024 VENDOR: VAIL NETWORK CO., DBA VN SERVICES, INC. AMOUNT: NTE \$200,000.00 FOR 24 MONTH PERIOD	Resolution No.: 2025-48
	Date: April 10, 2025
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for On-Call Schedule and Cost Control ("OCSCC") services for a period of twenty-four months.
- 2.0 DESCRIPTION/JUSTIFICATION: The OCSCC provider will assist the Authority in monitoring and determining the accuracy and completeness of contractors' schedules as well as the impact of past and potential issues associated with contractors' schedules. The OCSCC provider will also assist the Authority's engineering project management staff with review of contractor invoices as well as preparation of independent estimates and reviews of contractor cost proposals. The OCSCC provider will assist in the project closeout process.
- 3.0 PROCUREMENT BACKGROUND: The Request for Proposals was posted on the Authority's Procurement Department web site and advertised in local newspapers. Ten (10) interested parties, including potential subcontractors, downloaded the solicitation package. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Vail Network Co., dba VN Services, Inc. ("VN Services"), the first ranked firm, and an acceptable price was negotiated.
- VN Services has successfully completed projects for the Authority, University Hospitals, ODOT, Progressive Field, and Cleveland Hopkins International Airport, among others.
- The Procurement Department performed a cost analysis and determined the proposed pricing to be fair and reasonable to the Authority.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 6% DBE goal was established for this procurement. The Prime Contractor is VN Services, a certified DBE (African American-owned) firm fulfilling the DBE participation goal established for this contract.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, 100% local funds and FTA grants to be determined, in an amount not to exceed \$200,000.00 for a period of twenty-four months.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority without the technical expertise of a professional scheduling and estimating firm to supplement the resources of the Authority's Engineering and Project Management Division.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the April 1, 2025 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer from VN Services be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.

A handwritten signature in blue ink, appearing to read "Freda R. B. P.", is written over a horizontal line.

General Manager, Chief Executive Officer