

RESOLUTION NO. 2025-19

AUTHORIZING CONTRACT NO. 2024-165 WITH TRAPEZE SOFTWARE GROUP, INC. TO PROVIDE "PASS" MOBILE APPLICATION LICENSING AND IMPLEMENTATION SERVICES IN AN AMOUNT NOT TO EXCEED \$170,922.00 (RTA DEVELOPMENT FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") currently utilizes Trapeze Software Group, Inc. ("Trapeze") licensed software applications ("PASS") for its Paratransit customers and operations; and

WHEREAS, the Authority's PASS software is proprietary to Trapeze, the original developer and provider of this software; and

WHEREAS, Trapeze has offered to provide the Authority with the PASS mobile application licensing and implementation services; and

WHEREAS, R.C. 306.43(H)(3) provides that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, the offer from Trapeze, located at 5265 Rockwell Drive NE, Cedar Rapids, Iowa 52402, to provide the PASS mobile application licensing and implementation services in an amount not to exceed \$170,922.00 was received on October 24, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from Trapeze, as negotiated, to provide PASS mobile application licensing and implementation services, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from Trapeze, as negotiated, to provide PASS mobile application licensing and implementation services be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Trapeze to provide PASS mobile application licensing and implementation services.

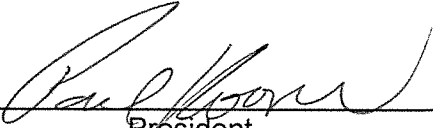
Section 3. That said contract will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to Capital Grant OH-2021-050-307 at a total contract amount not to exceed \$170,922.00 (\$136,737.60 in federal funds which represents 80% of the total cost).

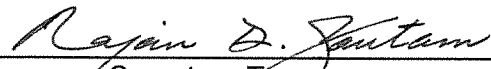
Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Trapeze will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 21, 2025

  
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President

Attest:   
\_\_\_\_\_  
Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> "PASS" MOBILE APPLICATION LICENSING AND IMPLEMENTATION SERVICES  <b>VENDOR:</b> TRAPEZE SOFTWARE GROUP, INC.  <b>AMOUNT:</b> NOT TO EXCEED \$170,922.00	<b>Resolution No.:</b> 2025-19
	<b>Date:</b> January 16, 2025
	<b>Initiator:</b> Information Technology Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

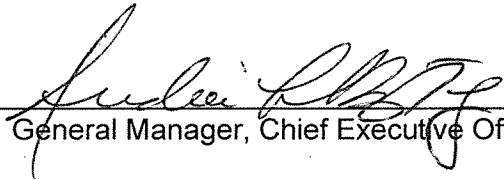
- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a negotiated agreement with Trapeze Software Group, Inc. ("Trapeze") to provide its "PASS" mobile application module, including licensing and implementation services.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority currently utilizes the Trapeze PASS application to aid its Paratransit customers. The purpose of this project is to implement a mobile application compatible with Android and iOS devices that will allow customers to track their rides and cancel trips independently. This solution will improve operations and service efficiency, as well as provide for an enhanced customer experience. The mobile application will also allow the Authority to implement technology that will align it with industry standards comparable to other peer transit agencies.
  
- 3.0 **PROCUREMENT BACKGROUND:** R.C. 306.43(H)(3) provides that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof, as supplied by the original source or its successors or assigns. Trapeze is the original provider of the Authority's PASS mobile application and developed the software on a proprietary basis, thereby making Trapeze the only source for providing modifications, development or maintenance services for the software.  
  

The Procurement Department received a proposal from Trapeze on October 24, 2024. Trapeze offered to provide and implement the PASS mobile application module at a total contract amount not to exceed \$170,922.00. The proposal from Trapeze was reviewed by the Information Technology, Paratransit and Procurement Departments for adherence to technical requirements. The proposal submitted by Trapeze, as negotiated, is approximately 2% below the independent cost estimate of \$275,000.00.

A cost analysis has been performed, and the Procurement Department has determined that the price is fair and reasonable to the Authority.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for procurement due to the lack of certified DBE firms.
  
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to Capital Grant OH-2021-050-307 for a total contract amount not to exceed \$170,922.00 (\$136,737.60 in federal funds which represents 80% of the total cost).
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would prevent or delay the Authority's ability to provide its Paratransit customers access to the Trapeze PASS mobile application and the benefits the application will provide.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the January 7, 2025 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Trapeze, as negotiated, be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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General Manager, Chief Executive Officer