

RESOLUTION NO. 2024-64

AUTHORIZING CONTRACT NO. 2024-76 WITH CINTAS CORPORATION TO PROVIDE SHOP UNIFORM RENTAL AND MAINTENANCE FOR THREE YEARS IN AN AMOUNT NOT TO EXCEED \$941,941.46 AND IN AMOUNTS NOT TO EXCEED \$331,399.73 AND \$342,335.92 FOR EACH OF TWO OPTION YEARS, RESPECTIVELY, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NOT TO EXCEED \$1,615,677.11 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") is responsible for providing shop uniform rental and maintenance for both bargaining and non-bargaining maintenance employees, as determined by job descriptions; and

WHEREAS, said services are available from Cintas Corporation, located at 6800 Cintas Boulevard, Mason, OH 45040, through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program; and

WHEREAS, R.C. 306.43(H)(4) provides that competitive procedures are not required when a purchase is made from another political subdivision, public agency, public transit system, regional transit authority, the state, the federal government, or as a third party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under R.C. 125.04(B); and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution No. 1990-069; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Cintas Corporation, utilizing the State of Ohio Cooperative Purchasing Program, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Cintas Corporation to provide shop uniform rental and maintenance for a period of three years with two, one-year option renewals, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Cintas Corporation to provide said services and to exercise two, one-year option years.

Section 3. That the said contract is entered into under the authority granted by Ohio Revised Code Section 306.43(H)(4) and under the terms of the State of Ohio Cooperative Purchasing Program.

Section 4. That said contract will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$941,941.46 for a period of three years, and in amounts not to exceed \$331,399.73 and \$342,335.92 for each of two option years, respectively, for a total five-year contract amount not to exceed \$1,615,677.11.

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years, compliance by the contractor to the specifications and addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees, bonding and insurance requirements and all applicable law relating to contractual obligations of the Authority.

Section 6. That the Authority's Board of Trustees expects that Cintas Corporation will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 7. That this resolution shall become effective immediately upon its adoption.

Adopted: August 27, 2024



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President

Attest:

  
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Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> CONTRACT: SHOP UNIFORM RENTAL AND MAINTENANCE  <b>VENDOR:</b> CINTAS CORPORATION  <b>AMOUNT:</b> AMOUNT NOT TO EXCEED \$941,941.46 FOR A PERIOD OF THREE YEARS AND IN AMOUNTS NOT TO EXCEED \$331,399.73 AND \$342,335.92 FOR EACH OF TWO OPTION YEARS, RESPECTIVELY, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NOT TO EXCEED \$1,615,677.11.	<b>Resolution No.:</b> 2024-64
	<b>Date:</b> August 22, 2024
	<b>Initiator:</b> Fleet Management
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This resolution will allow the Greater Cleveland Regional Transit Authority (“Authority”) to enter into a contract for shop uniform rental and maintenance for the bargaining and non-bargaining employees based on job description for a period of three years, with two one-year options for renewal.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority provides shop uniform rental and maintenance for both bargaining and non-bargaining employees based on job description. These uniforms are supplied in accordance with the union contract. Each employee receives 11 sets of uniforms (pants and shirts), of which 5 sets are laundered and maintained weekly.

3.0 **PROCUREMENT BACKGROUND:** R.C. Section 306.43(H)(4) provides political subdivisions within the State of Ohio the opportunity to participate in contracts negotiated and executed by the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program, for the purchase of supplies, services, equipment, and materials. The Authority’s Board of Trustees has authorized the General Manager, Chief Executive Officer to utilize such contracts by Resolution No. 1990-069.

The State of Ohio Cooperative Purchasing Program includes a contract with Cintas Corporation under State Term Contract No. RS900118. Said contract will allow the Authority to obtain shop uniform rental and maintenance services in an amount not to exceed \$941,941.46 for a period of three years, and in amounts not to exceed \$331,399.73 and \$342,335.92 for each of two option years, respectively, for a total five-year contract amount not to exceed \$1,615,677.11.

The prices established under the state program are the result of a competitive solicitation process. The agreed upon price is 1.24% less than the budgeted amount for this procurement.

4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing Program.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement shall be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$941,941.46 for a period of three years, and in amounts not to exceed \$331,399.73 and \$342,335.92 for each of two option years, respectively, for a total five-year contract amount not to exceed \$1,615,677.11.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will prevent the Authority from providing shop uniform rental and maintenance, thus affecting the ability to maintain compliance with the union contract.
- 8.0 RECOMMENDATION: This procurement was discussed by the Authority's Board of Trustees at the August 13, 2024 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Cintas Corporation be accepted and the resolution be adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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Acting General Manager, Chief Executive Officer