

RESOLUTION NO. 2024-49

AUTHORIZING CONTRACT NO. 2024-023 WITH PETROCHOICE LLC FOR THE FURNISHING OF ANTIFREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$100,272.50 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has a recurring need to obtain antifreeze, as specified and as required, for a period of one year for the routine maintenance of all revenue and non-revenue vehicles; and

WHEREAS, the bid of PetroChoice LLC, located at 8500 Clinton Road, Brooklyn, Ohio 44144, for the furnishing of antifreeze, as specified and as required, for a period of one year at unit prices resulting in a total contract amount not to exceed \$100,272.50, was received on June 12, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of PetroChoice LLC to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of PetroChoice LLC for the furnishing of antifreeze, as specified and as required, for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with PetroChoice LLC for the furnishing of antifreeze, as specified and as required, for a period of one year.

Section 3. This contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$100,272.50 for a period of one year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that PetroChoice LLC will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

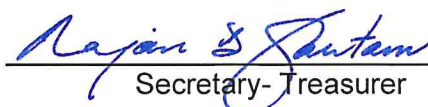
Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024



President

Attest:



Secretary- Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF ANTIFREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR VENDOR: PETROCHOICE LLC AMOUNT: NOT TO EXCEED \$100,272.50	Resolution No.: 2024-49
	Date: July 25, 2024
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for the procurement of antifreeze, as specified and as required, for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has a recurring need for antifreeze and is necessary for the maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty interested parties downloaded the solicitation. Six responsive bids were received on June 12, 2024. The bid of PetroChoice LLC has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

Companies	Antifreeze	Anticipated Usage (gallons)	Unit Cost Per Gallon	Total Cost
PetroChoice LLC	Bulk	20,000	\$4.85	\$97,000.00
	Drum	550	\$5.95	\$3,272.50
	Total Cost			\$100,272.50

Rowleys Wholesale	Bulk	20,000	\$4.99	\$99,800.00
	Drum	550	\$5.24	\$2,882.00
	Total Cost			\$102,682.00

Northeast Lubricants	Bulk	20,000	\$6.62	\$132,400.00
	Drum	550	\$7.62	\$4,191.00
	Total Cost			\$136,591.00

Reladyne	Bulk	20,000	\$5.09	\$101,800.00
	Drum	550	\$5.99	\$3,294.50
	Total Cost			\$105,094.50

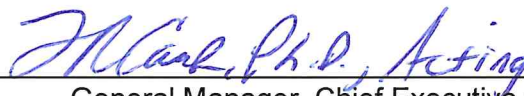
Universal Oil	Bulk	20,000	\$6.84	\$136,800.00
	Drum	550	\$7.15	\$3,932.50
	Total Cost			\$140,732.50

VGP Holdings LLC	Bulk	20,000	\$5.91	\$118,200.00
	Drum	550	\$7.81	\$4,295.50
	Total Cost			\$122,495.50

A price analysis has been performed, and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$100,272.50 for a period of one year. The bid price is 11% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid would delay procurement of this product and cause the Authority to be without antifreeze, thereby adversely affecting the maintenance of all revenue and non-revenue vehicles.
- 8.0 RECOMMENDATION: It is recommended that the bid of PetroChoice LLC be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer