

RESOLUTION NO. 2023-11

AUTHORIZING CONTRACT NO. 2022-120 WITH WARREN ROOFING & INSULATING CO. FOR PROJECT 19.59 – SHAKER SHELTER ROOF REPLACEMENT, IN AN AMOUNT NOT TO EXCEED \$102,000.00 (RTA CAPITAL FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) deems it necessary to acquire construction services at the Shaker Square shelter building located at 13051 Shaker Blvd. under Project 19.59 – Shaker Shelter Roof Replacement; and

WHEREAS, the bid of Warren Roofing & Insulating Co. located at 7015 Krick Rd., Walton Hills, Ohio 44146, was received on December 28, 2022 in an amount not to exceed \$102,000.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Warren Roofing & Insulating Co. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Warren Roofing & Insulating Co. for Project 19.59 – Shaker Shelter Roof Replacement, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Warren Roofing & Insulating Co. for Project 19.59 – Shaker Shelter Roof Replacement.

Section 3. This procurement shall be payable through the RTA Capital Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, for a total contract amount not to exceed \$102,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority’s Board of Trustees expects that Warren Roofing & Insulating Co. will attempt to exceed the 10% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 28, 2023

President

Attest:
Secretary-Treasurer



TITLE/DESCRIPTION:	Resolution No.: 2023-11
CONTRACT: PROJECT 19.59 – SHAKER SHELTER ROOF REPLACEMENT	Date: February 23, 2023
VENDOR: WARREN ROOFING & INSULATING CO.	Initiator: Engineering & Project Development Department
AMOUNT: \$102,000.00	
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority (“Authority”) to enter into a contract to provide construction services for Project 19.59 – Shaker Shelter Roof Replacement.
- 2.0 DESCRIPTION/JUSTIFICATION: The work to be performed under this contract includes the removal and replacement of the existing roofing system and rooftop air conditioning equipment at the Authority’s Shaker Square shelter building located at 13051 Shaker Blvd. The existing roof is nearly 40 years old and has a leak, risking damage to electronic equipment housed in the shelter.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bids (“IFB”) was posted on the GCRTA Procurement website and advertised in the local newspapers. Twenty-six (26) interested parties, including potential subcontractors, downloaded the solicitation package. Three (3) responsive bids were received and opened on December 28, 2022, as follows:

Company Name	Total Base Bid
Warren Roofing & Insulating Co.	\$102,000.00
Architectural Siding, Trim and Roofing Inc.	\$108,775.00
A.W. Farrell & Son, Inc.	\$113,200.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. Warren Roofing & Insulating Co. was determined to be a responsible bidder. The Total Base Bid price of \$102,000.00 from Warren Roofing & Insulating Co. is 25.82% less than the Engineer’s Estimate of \$125,000.00.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 10% DBE goal was established for this procurement. Warren Roofing & Insulating Co. has committed to achieving the DBE participation goal through the utilization of All Contractors Supply LLC (Caucasian Female-owned) in the amount of \$18,173.00 x 60% equals \$10,904.00 for a total DBE participation of \$10,904.00 or 10%.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable through the RTA Capital Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, for a total contract amount not to exceed \$102,000.00.

- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid will allow the continued deterioration of the roof, and the leak will cause damage to electronic equipment housed within the shelter.
- 8.0 RECOMMENDATION: It is recommended that the bid of Warren Roofing & Insulating Co. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer