

RESOLUTION NO. 2022-100

AUTHORIZING CONTRACT NO. 2022-068 WITH WORKWEAR OUTFITTERS, LLC FOR THE FURNISHING OF OPERATOR AND SUPERVISOR UNIFORM SERVICES FOR A PERIOD OF THREE YEARS, IN AN AMOUNT NOT TO EXCEED \$1,500,000.00, WITH TWO, ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$500,000.00 PER YEAR, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$2,500,000.00 FOR A PERIOD OF FIVE YEARS (GENERAL FUND, VARIOUS DEPARTMENT BUDGETS)

WHEREAS, the Authority requires that operators, supervisors and customer service representatives maintain a professional image and wear GCRTA approved uniform items; and

WHEREAS, the proposal of Workwear Outfitters, LLC located at 545 Marriott Drive, Nashville, TN 37214, for the furnishing of Operator and Supervisor Uniform Services for a period of three years with two, one-year options was received on August 5, 2022; and

WHEREAS, the Authority has a current total of 1,200 employees eligible for a maximum annual clothing allowance of \$450.00 under the Amalgamated Transit Union ("ATU") contract with the Authority, for an estimated contract amount not to exceed \$1,500,000.00 for the base three years and in an estimated amount not to exceed \$500,000.00 per option year, for a total estimated contract amount not to exceed \$2,500,000.00 for the five-year period; and

WHEREAS, the General Manager, Chief Executive Officer deems the proposal from Workwear Outfitters, LLC to furnish Operator and Supervisor Uniform Services to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Workwear Outfitters, LLC for the furnishing of Operator and Supervisor Uniform Services for a period of three years with two, one-year options, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Workwear Outfitters, LLC for said services for a period of three years with authority to exercise both option years.

Section 3. That said contract shall be payable from the General Fund, and Various Department budgets, in an estimated amount not to exceed \$1,500,000.00 for the base three years, with two, one-year options in an estimated amount not to exceed \$500,000.00 per year, for a total estimated contract amount not to exceed \$2,500,000.00 for the five-year period, based upon a current total of 1,200 eligible employees. The reimbursable clothing allowance of \$450.00 per operator and/or supervisor and \$250.00 per customer service representative is set per the ATU agreement.

Section 4. That said contract shall be binding upon and an obligation to the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Workwear Outfitters, LLC will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: November 15, 2022



President

Attest: 

Secretary-Treasurer



TITLE/DESCRIPTION:	Resolution No.: 2022-100
CONTRACT: OPERATOR AND SUPERVISOR UNIFORMS	Date: November 10, 2022
VENDOR: WORKWEAR OUTFITTERS, LLC	Initiator: Labor and Employee Relations
AMOUNT: NTE \$1,500,000.00 FOR THREE YEARS WITH TWO, ONE-YEAR OPTIONS NTE \$500,000.00 EACH PER YEAR FOR TOTAL CONTRACT AMOUNT NTE \$2,500,000.00	
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract for the furnishing of uniform services for the Authority's coach, paratransit and rail operators, Service Quality supervisors, dispatchers, and Customer Service representatives, as required under the Amalgamated Transit Union ("ATU") contract, for a period of three years with two, one-year options.
- 2.0 DESCRIPTION/JUSTIFICATION: This contract is needed for the furnishing of uniforms for the Authority's coach, paratransit and rail operators, Service Quality supervisors, dispatchers, and Customer Service representatives. These 1,200 employees are required to wear approved uniform items during the performance of their job duties. The operators and supervisors are currently entitled to a clothing allowance of \$450.00 per person per year. Customer Service representatives receive a \$250.00 clothing allowance. These services shall include, but are not limited to, providing all uniform items and alterations, if necessary; maintaining a store location convenient for all operators and supervisors; and record keeping and billings to support GCRTA's audit needs and monitoring of the employee uniform allowances.
- 3.0 PROCUREMENT BACKGROUND: The Request for Proposals ("RFP") was posted on the GCRTA Procurement web site and advertised in the local newspapers. Notifications of the solicitation were sent to four potential proposers. Twenty-four interested parties downloaded the solicitation and one responded on August 5, 2022. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, the proposal of Workwear Outfitters, LLC was determined to be in the best interest of the Authority. A cost analysis has been performed and the Procurement Department has determined the negotiated not to exceed amount of \$2,500,000.00 to be fair and reasonable to the Authority.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.

- 6.0 **ECONOMIC IMPACT:** The procurement shall be funded from the General Fund, and Various Department budgets, in an estimated amount not to exceed \$1,500,000.00 for the base three years with two, one-year options in an amount not to exceed \$500,000.00 for each option year, for a total contract amount not to exceed \$2,500,000.00 for the five-year period, based upon a current total of 1,200 eligible employees. The reimbursable clothing allowance of \$450.00 per operator and/or supervisor and \$250.00 per customer service representative is set per the ATU agreement.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this award would prevent operators, supervisors, and customer service representatives from obtaining proper uniform items and maintaining a professional appearance.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the November 1, 2022 Organizational Services and Performance Monitoring Committee meeting. It is recommended that the proposal from Workwear Outfitters, LLC be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer