

RESOLUTION NO. 2022-95

AUTHORIZING CONTRACT NO. 2022-094 WITH VEHICLE MAINTENANCE PROGRAM FOR THE FURNISHING OF MOTORCOACH FILTERS, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO YEARS, IN AN AMOUNT NOT TO EXCEED \$134,900.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of motorcoach filters to be used in general maintenance to help ensure longevity of its coaches and to assist in providing safe reliable transportation; and

WHEREAS, the bid of Vehicle Maintenance Program, located at 3595 N. Dixie Highway Bay 7, Boca Rotan, FL 33431 for the furnishing of motorcoach filters, as specified and as required, for a period of two years, was received on September 14, 2022, at unit prices resulting in a total contract amount not to exceed \$134,900.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Vehicle Maintenance Program to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Vehicle Maintenance Program for the furnishing of motorcoach filters, as specified and as required, for a period of two years, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and she is hereby authorized to enter into a contract with Vehicle Maintenance Program for the furnishing of motorcoach filters, as specified and as required, for a period of two years.

Section 3. That said contract shall be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$134,900.00 for the two-year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Vehicle Maintenance Program will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 25, 2022



President

Attest:



Secretary-Treasurer



TITLE/DESCRIPTION:	Resolution No.: 2022-95
CONTRACT: FURNISHING OF MOTORCOACH FILTERS, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO YEARS	Date: October 20, 2022
VENDOR: VEHICLE MAINTENANCE PROGRAM	Initiator: Fleet Management Department
AMOUNT: NOT TO EXCEED \$134,900.00	
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution will allow the Authority to enter into a contract for the furnishing of motorcoach filters, as specified and as required, for a period of two years.
- 2.0 DESCRIPTION/JUSTIFICATION: This contract for motorcoach filters is required for the furnishing of various engine filters for multiple bus fleets across the Authority. They are used in general maintenance to help ensure longevity of the coaches and to assist in providing safe and reliable transportation.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bids ("IFB") was posted on the GCRTA Procurement web site and advertised in the local newspapers. Eighteen interested parties downloaded the solicitation. Five responsive bids were received on September 14, 2022. The bid of Vehicle Maintenance Program has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder. A bid summary is included under Attachment A.

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$134,900.00, for the two-year period. This total amount is approximately 26% above the estimate of \$101,029.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would impact the Authority's ability to maintain and safely operate the Authority's motorcoach vehicles.
- 8.0 RECOMMENDATION: It is recommended that the bid of Vehicle Maintenance Program be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: Attachment A – Bid Summary.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

A handwritten signature in blue ink, reading "J. C. Cook, Ph.D., Acting". The signature is written in a cursive style and is positioned above a horizontal line.

General Manager, Chief Executive Officer

Attachment A
Bid Summary

Vehicle Maintenance Program				
	Filter Description	Unit Cost	Quantity	Extended Cost
Year 1	Element Air: FLTS	\$47.11	300	\$14,133.00
	Engine Oil; ISL	\$21.22	2,000	\$42,440.00
	Water; Engine; ISL-G	\$8.68	1,000	\$8,680.00
Year 2	Element Air: FLTS	\$51.99	300	\$15,597.00
	Engine Oil; ISL	\$22.28	2,000	\$44,560.00
	Water; Engine; ISL-G	\$9.49	1,000	\$9,490.00
				\$134,900.00

Cummins Inc.				
	Filter Description	Unit Cost	Quantity	Extended Cost
Year 1	Element Air: FLTS	\$53.22	300	\$15,966.00
	Engine Oil; ISL	\$23.52	2,000	\$47,040.00
	Water; Engine; ISL-G	\$7.17	1,000	\$7,170.00
Year 2	Element Air: FLTS	\$55.34	300	\$16,602.00
	Engine Oil; ISL	\$24.46	2,000	\$48,920.00
	Water; Engine; ISL-G	\$7.46	1,000	\$7,460.00
				\$143,158.00

Muncie Transit Supply				
	Filter Description	Unit Cost	Quantity	Extended Cost
Year 1	Element Air: FLTS	\$41.01	300	\$12,303.00
	Engine Oil; ISL	\$24.40	2,000	\$48,800.00
	Water; Engine; ISL-G	\$7.49	1,000	\$7,490.00
Year 2	Element Air: FLTS	\$45.10	300	\$13,530.00
	Engine Oil; ISL	\$29.02	2,000	\$58,040.00
	Water; Engine; ISL-G	\$8.92	1,000	\$8,920.00
				\$149,083.00

Attachment A
 Bid Summary

D&W Diesel				
	Filter Description	Unit Cost	Quantity	Extended Cost
Year 1	Element Air: FLTS	\$64.77	300	\$19,431.00
	Engine Oil; ISL	\$22.55	2,000	\$45,100.00
	Water; Engine; ISL-G	\$8.69	1,000	\$8,690.00
Year 2	Element Air: FLTS	\$68.01	300	\$20,403.00
	Engine Oil; ISL	\$23.68	2,000	\$47,360.00
	Water; Engine; ISL-G	\$9.12	1,000	\$9,120.00
				\$150,104.00

The Aftermarket Parts Co.				
	Filter Description	Unit Cost	Quantity	Extended Cost
Year 1	Element Air: FLTS	\$47.43	300	\$14,229.00
	Engine Oil; ISL	\$28.78	2,000	\$57,560.00
	Water; Engine; ISL-G	\$9.94	1,000	\$9,940.00
Year 2	Element Air: FLTS	\$48.85	300	\$14,655.00
	Engine Oil; ISL	\$31.65	2,000	\$63,300.00
	Water; Engine; ISL-G	\$10.93	1,000	\$10,930.00
				\$170,614.00