

RESOLUTION NO. 2022-54

AUTHORIZING CONTRACT NO. 2022-046 WITH PETROCHOICE LLC FOR THE FURNISHING OF ANTIFREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$100,259.25 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority requires the furnishing of antifreeze for the routine maintenance of all revenue and non-revenue vehicles; and

WHEREAS, the bid of PetroChoice LLC, located at 8500 Clinton Road #1101 B, Brooklyn, Ohio 44144, for the furnishing of antifreeze, as specified and as required, for a period of one (1) year was received on May 25, 2022 at unit prices resulting in a total contract amount not to exceed \$100,259.25; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of PetroChoice LLC, to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of PetroChoice LLC for the furnishing of antifreeze, as specified and as required, for a period of one (1) year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with PetroChoice LLC for the furnishing of antifreeze, as specified and as required, for a period of one (1) year.

Section 3. This contract shall be payable from the RTA General Fund, Fleet Management Department budget, in an amount not to exceed \$100,259.25 for a period of one (1) year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

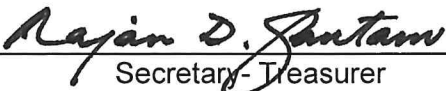
Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that PetroChoice LLC will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 28, 2022



President

Attest: 

Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF ANTI-FREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR VENDOR: PETROCHOICE LLC AMOUNT: AMOUNT NOT TO EXCEED \$100,259.25	Resolution No.: 2022-54
	Date: June 23, 2022
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of antifreeze, as specified and as required, for a period of one (1) year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for antifreeze is necessary for the maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Fifteen (15) interested parties downloaded the solicitation. Three (3) responsive bids were received on May 25, 2022 as follows:

Companies	Antifreeze	Anticipated Usage (Gallons)	Unit Cost Per Gallon	Total Cost
PetroChoice, LLC	Bulk	20,000	\$4.55	\$ 91,000.00
	Drum	2,035	\$4.55	\$ 9,259.25
Total Cost				\$100,259.25
Northeast Lubricants, Ltd.	Bulk	20,000	\$7.08	\$ 141,600.00
	Drum	2,035	\$8.08	\$ 16,442.80
Total Cost				\$158,042.80
PPC Lubricants	Bulk	20,000	\$4.73	\$ 94,600.00
	Drum	2,035	\$6.03	\$ 12,271.05
Total Cost				\$106,871.05

The bid of PetroChoice LLC has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

A price analysis has been performed, and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$100,259.25 for a period of one (1) year. The bid price is approximately 7% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would require the Authority to buy lesser quantities at a higher price.
- 8.0 RECOMMENDATION: It is recommended that the offer of PetroChoice LLC be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer