

RESOLUTION NO. 2021-107

AUTHORIZING CONTRACT NO. 2021-176 WITH MNJ TECHNOLOGIES DIRECT, INC. TO PROVIDE LAPTOP COMPUTERS, DOCKING STATIONS AND DESKTOP COMPUTERS, AS SPECIFIED, IN AN AMOUNT NOT TO EXCEED \$494,722.00 (RTA DEVELOPMENT FUND, INNOVATION AND TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority has the need to purchase 304 laptop computers, 304 docking stations and 89 desktop computers, as specified; and

WHEREAS, such computer equipment is available through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program; and

WHEREAS, Section 306.43 (H)(4) of the Ohio Revised Code provides political subdivisions within the State of Ohio the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services; and

WHEREAS, the Board of Trustees has authorized utilization of the Cooperative Purchasing Program in Section 410.03 of the Authority's Codified Rules and Regulations; and

WHEREAS, MNJ Technologies Direct, Inc. with an office located at 1025 Busch Pkwy, Buffalo Grove, Illinois 60089-4504 offered to provide 304 laptop computers at a unit price of \$1,240.00, 304 docking stations at a unit price of \$176.00, and 89 desktop computers at a unit price of \$722.00, resulting in a total contract amount not to exceed \$494,722.00; and

WHEREAS, the General Manager, Chief Executive Officer deems it in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for obtaining said service and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from MNJ Technologies Direct, Inc. to provide 304 laptop computers, 304 docking stations and 89 desktop computers, as specified, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with MNJ Technologies Direct, Inc. to provide these laptops, docking stations and desktop computers, as specified.

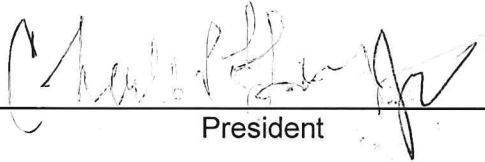
Section 3. That said contract is entered into under the authority granted by Ohio Revised Code Section 306.43(H)(4) and under the terms of the State of Ohio Cooperative Purchasing Program.

Section 4. This procurement shall be payable from the RTA Development Fund, Innovation and Technology Department budget, 100% Local funds in an amount not to exceed \$494,722.00.

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 21, 2021.



President

Attest: *Rajan D. Jantam*
Secretary/Treasurer



TITLE/DESCRIPTION: CONTRACT: LAPTOP COMPUTERS, DOCKING STATIONS AND DESKTOP COMPUTERS VENDOR: MNJ TECHNOLOGIES DIRECT, INC. AMOUNT: NTE \$494,722.00	Resolution No.: 2021-107
	Date: December 16, 2021
	Initiator: Innovation and Technology
	ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____

- 1.0 PURPOSE/SCOPE: This resolution will authorize the Authority to enter into a contract for the purchase of 304 laptop computers, 304 docking stations and 89 desktop computers.

- 2.0 DESCRIPTION/JUSTIFICATION: The Authority's current fleet of hardware is outdated (between 4-8+ years). Because the operating system (Windows 7) is no longer supported by Microsoft, updates are no longer available, posing a security risk to the Authority. These computers lack the security, functionality, capability and technology for employees to perform daily tasks and meet objectives. Based upon the recent Coronavirus pandemic, the Authority deemed a Work from Anywhere (WFA) initiative to be a necessity in order to keep daily business functions going in the event of another pandemic. The constraints of the current hardware (desktops and laptops) do not meet the needs necessary to achieve this initiative as such new laptops and desktops are needed. Upgrading the current fleet of hardware is a must so that employees have the capability to perform their duties remotely at peak efficiency. As the Authority moves forward with more cloud-based solutions, the need for more processing speed, memory and hard drive space is necessary to meet the demands of emerging technology. This equipment is available through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program.

- 3.0 PROCUREMENT BACKGROUND: Section 306.43(H)(4) of the Ohio Revised Code provides political subdivisions within the State of Ohio the opportunity to participate in contracts negotiated and executed by the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program for the purchase of supplies, services, equipment and certain materials. The Board of Trustees has authorized the General Manager, Chief Executive Officer to utilize such contracts in Section 410.03 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority. The State of Ohio Cooperative Purchasing Program includes a contract with MNJ Technologies Direct, Inc. under State Term Schedule No. 534411 for this equipment. This contract was a result of a competitive solicitation and award process. The Authority will purchase 304 laptop computers at a unit price of \$1,240.00, 304 docking stations at a unit price of \$176.00, and 89 desktop computers at a unit price of \$722.00, resulting in a total contract amount not to exceed \$494,722.00.

A cost analysis was performed by the Procurement Department, and it has been determined that the price is fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurement included in the State Cooperative Purchasing program.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable from the RTA Development Fund, Innovation and Technology Department budget, 100% Local funds in an amount not to exceed \$494,722.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority without the ability to eliminate the substantial cybersecurity risk posed by using computers with a Windows 7 operating system and it also hinders the success of the Work from Anywhere initiative which is necessary to keep daily business functions going in the event of another pandemic or similar emergency situation.
- 8.0 RECOMMENDATION: It is recommended that the offer of MNJ Technologies Direct, Inc. be accepted, and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer