

RESOLUTION NO. 2021-104

AUTHORIZING CONTRACT NO. 2021-164 WITH CBTS, LLC DBA CBTS TECHNOLOGY SOLUTIONS, LLC TO PROVIDE NEXT GENERATION TELEPHONE SERVICE FOR A BASE ONE-YEAR PERIOD IN AN AMOUNT NOT TO EXCEED \$205,000.00, WITH TWO ONE-YEAR OPTIONS IN AMOUNTS NOT TO EXCEED \$205,000.00 PER OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$615,000.00 THROUGH THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES COOPERATIVE PURCHASING PROGRAM (GENERAL FUND, INNOVATION AND TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority has the need to provide telephone service throughout the Authority; and

WHEREAS, such service is available through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program; and

WHEREAS, CBTS, LLC dba CBTS Technology Solutions, LLC ("CBTS, LLC") with an office located at 221 East Fourth Street, Cincinnati, OH 45202, has offered to provide such service, in an amount not to exceed \$205,000.00 for the base one-year period with two, one-year options, in amounts not to exceed \$205,000.00 per option year, resulting in a total contract amount not to exceed \$615,000.00; and

WHEREAS, Section 306.43 (H)(4) of the Ohio Revised Code provides political subdivisions within the State of Ohio the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services; and

WHEREAS, the Board of Trustees has authorized utilization of the Cooperative Purchasing Program in Section 410.03 of the Authority's Codified Rules and Regulations; and

WHEREAS, the General Manager, Chief Executive Officer deems it in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for obtaining said service and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from CBTS, LLC, to provide Next Generation Telephone Service for one year, with two, one-year options, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with CBTS, LLC to provide said services for one year, with two, one-year options subject to approval of the exercise of each option by the General Manager, Chief Executive Officer.

Section 3. That said contract is entered into under the authority granted by Ohio Revised Code Section 306.43(H)(4) and under the terms of the State of Ohio Cooperative Purchasing Program.

Section 4. This procurement shall be payable from the General Fund, Innovation and Technology Department budget, in an amount not to exceed \$205,000.00 for the base one-year period, with two, one-year options, in amounts not to exceed \$205,000.00 per option year, resulting in a total contract amount not to exceed \$615,000.00 for the three-year period.

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: November 16, 2021



President

Attest:



Secretary-Treasurer



<p>TITLE/DESCRIPTION:</p> <p>CONTRACT: NEXT GENERATION TELEPHONE SERVICE</p> <p>VENDOR: CBTS, LLC DBA CBTS TECHNOLOGY SOLUTIONS, LLC</p> <p>AMOUNT: NTE \$205,000.00 FOR A BASE ONE-YEAR PERIOD WITH TWO, ONE-YEAR OPTIONS IN AMOUNTS NTE \$205,000.00 PER OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$615,000.00</p>	<p>Resolution No.: 2021-104</p> <hr/> <p>Date: November 11, 2021</p> <hr/> <p>Initiator: Innovation and Technology</p>
<p>ACTION REQUEST:</p> <p><input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____</p>	

- 1.0 **PURPOSE/SCOPE:** This resolution will authorize the Authority to enter into a contract for the purchase of Next Generation Telephone Service for a base one-year period, with two one-year options through the State of Ohio, Department of Administrative Services Cooperative Purchasing Program.

- 2.0 **DESCRIPTION/JUSTIFICATION:** To meet the communication needs for the GCRTA, the IT Department historically operated and maintained a substantial network of Private Branch Exchange Telephone switches, otherwise known as PBX's, for critical internal and external voice communication. The cost to procure and maintain these systems was high, and the opportunity for Disaster Recovery/Business Continuity was low. Therefore, in 2016, the IT Department tested and evaluated a hosted telephony solution called Next Generation Telephone System, or NGTS, offered by Cincinnati Bell Technology Solutions, under the State of Ohio's Cooperative Purchasing Program. During a pilot program, the system was found to be very capable and full featured, and the IT Steering Committee directed the IT Department to move forward. On November 15, 2016, the Board of Trustees, by Resolution No. 2016-103, authorized Contract No. 2016-131 for the purchase of hardware for the phone system implementation and data network switches for the LAN implementation program. The implementation of the new system was completed, and the Authority has been using this system since 2016. The Authority needs to purchase hosted service on an annual basis. These services are available through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program.

- 3.0 **PROCUREMENT BACKGROUND:** Section 306.43(H)(4) of the Ohio Revised Code provides political subdivisions within the State of Ohio the opportunity to participate in contracts negotiated and executed by the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program for the purchase of supplies, services, equipment and certain materials. The Board of Trustees has authorized the General Manager, Chief Executive Officer to utilize such contracts in Section 410.03 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority. The State of Ohio Cooperative Purchasing Program includes a contract with CBTS, LLC dba CBTS Technology Solutions, LLC for NGTS Telephone Service under State Term Schedule No. MCSA0003.

A cost analysis was performed by the Procurement Department, and it has been determined that the price is fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing program.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable from the General Fund, Innovation and Technology Department budget, in an amount not to exceed \$205,000.00 for the base one-year period, with two, one-year options, in amounts not to exceed \$205,000.00 per option year, resulting in a total contract amount not to exceed \$615,000.00 for the three-year period.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority without the ability to provide crucial communication services for GCRTA employees and customers.
- 8.0 RECOMMENDATION: It is recommended that the offer of CBTS, LLC be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer