

RESOLUTION NO. 2021-90

AMENDING CHAPTER 286 AND REPEALING CHAPTER 289 OF THE  
CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND  
REGIONAL TRANSIT AUTHORITY

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, the Authority has conducted a review and determined that Chapter 480 should be updated; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Chapter 286, Finance and Administration Division, is hereby amended to read as specified in Attachment A hereto.

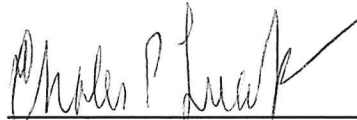
Section 2. That Chapter 289, Office of Management and Budget, is hereby repealed in its entirety.

Section 3. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

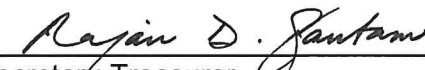
Section 4. That this resolution shall become effective immediately upon its adoption.

Attachment: A. Chapter 286

Adopted: September 28, 2021

  
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President

Attest:   
\_\_\_\_\_  
Secretary-Treasurer



**286.01 COMPOSITION.**

The Finance Division is responsible for the Authority's financial matters, including accounting, support services, procurement, revenue cash management and budget. The Office of Business Development is located within the Finance Division.  
(Res. 2015-126. Passed 12-15-15.)

**286.02 DEPUTY GENERAL MANAGER-FINANCE.**

There is hereby established in the Finance Division the unclassified position of Deputy General Manager-Finance, within the executive management structure.  
(Res. 2015-126. Passed 12-15-15. Res. 2021-XXX. Passed XX-XX-XX.)



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

TITLE/DESCRIPTION:  AMENDING CHAPTER 286 AND REPEALING CHAPTER 289 OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY	Resolution No.: <b>2021-90</b>
	Date: September 23, 2021
	Initiator: Finance
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution will amend Chapter 286, Finance and Administration Division, and repeal Chapter 289, Office of Management and Budget, of the Codified Rules and Regulations ("Code") of the Greater Cleveland Regional Transit Authority.
- 2.0 DESCRIPTION/JUSTIFICATION: The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The Code Book is now undergoing a comprehensive review and update so that the Code will conform to the current structure and operations of the Authority. The proposed amendments will update the title of Chapter 286 from "Finance and Administration Division" to "Finance Division" and include the budget department as a part of the Finance Division. In addition, Chapter 289, Office of Management and Budget, will be repealed to reflect the fact that the budget department is now a part of the Finance Division.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Adoption of the resolution will bring Chapter 286 of the Code Book up to date and remove Chapter 289, which is obsolete.
- 6.0 ECONOMIC IMPACT: Does not apply.
- 7.0 ALTERNATIVES: Not adopting this resolution. Not adopting this resolution would result in a policy that remains out of date.
- 8.0 RECOMMENDATION: This resolution was discussed at the September 14, 2021 Committee of the Whole meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
- 9.0 ATTACHMENT:     A. Red-line of proposed amendments to Chapter 286  
                          B. Red-line of proposed amendments to Chapter 289

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

\_\_\_\_\_  
General Manager, Chief Executive Officer

ATTACHMENT A TO STAFF SUMMARY

CHAPTER 286

Finance ~~and Administration~~ Division

- 286.01 Composition.
- 286.02 Deputy General  
Manager-Finance ~~and  
Administration~~.

CROSS REFERENCES

- Urbanized area formula grants - see 49 U.S.C.A. 5307
- Fixed guideway capital investment grants - see U.S.C.A. 5309
- Research, development, demonstration, and deployment projects - see 49 U.S.C.A. 5312
- Technical assistance and standards development - see 49 U.S.C.A. 5314
- General Provisions - 49 U.S.C.A. 5323
- Public transportation emergency relief program - 49 U.S.C.A. 5324
- National transit database - see 49 U.S.C.A. 5335
- Apportionment of appropriations for formula grants - see 49 U.S.C.A. 5336
- State of good repair grants - see 49 U.S.C.A. 5337
- Authorizations - see 49 U.S.C.A. 5338
- Uniform system of accounts and records and reporting system - see 49 C.F.R. Part 630
- Nondiscrimination - see 49 U.S.C.A. 5332
- Tax levies - see Ohio R.C. 306.321, 306.49, 306.52, 306.70, 306.71
- Bidding and contracts - see Ohio R.C. 153.12, 306.43, 306.44
- Revenue bonds - see Ohio R.C. 306.37 et seq.
- County commissioners may appropriate funds - see Ohio R.C. 306.47
- Tax levy law - see Ohio R.C. 5705.01 et seq.
- Sales tax - see Ohio R.C. 5739.01 et seq.
- Bidder for certain public contracts to obtain certificate of compliance with affirmative action requirements - see Ohio R.C. 9.47
- Affirmative action provisions to be in all contracts with State or subdivision - see Ohio R.C. 125.111
- Discrimination prohibited in contracts, purchase orders and agreements - see Bylaws Art. VII, Sec. 5
- Affirmative action and disadvantaged business enterprise/women's business enterprise program - see PERS. Ch. 620
- Deputy General Manager-Finance ~~and Administration~~ as member of Executive Management Team - see ADM. 240.01
- Acceptance and expenditure of Federal funds by General Manager ~~Secretary-Treasurer, Chief Executive Officer~~ - see ADM. 242.03
- Financial policies and procedures - see FIN. Ch. 460
- Funds - see FIN. Ch. 460
- Protection against internal losses of public assets - see FIN. Ch. 464
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**286.01 COMPOSITION.**

The Finance ~~and Administration~~ Division is responsible for the Authority's financial matters, including accounting, support services, procurement, revenue ~~and~~ cash management and budget. The Office of Business Development is located within the Finance ~~and Administration~~ Division.

(Res. 2015-126. Passed 12-15-15.)

**286.02 DEPUTY GENERAL MANAGER-FINANCE-  
~~AND ADMINISTRATION.~~**

There is hereby established in the Finance ~~and Administration~~ Division the unclassified position of Deputy General Manager-Finance ~~and Administration~~, within the executive management structure.

(Res. 2015-126. Passed 12-15-15. Res. 2021-XXX. Passed XX-XX-XX.)

ATTACHMENT B TO STAFF SUMMARY

~~CHAPTER 289~~  
~~Office of Management and~~  
~~Budget~~

~~289.01 Supervision. 289.02 Executive Director.~~

~~CROSS REFERENCES~~

~~Public transportation—see 49 U.S.C.A. 5301 et seq.~~  
~~Federal Transit Administration, Department of Transportation—see 49 C.F.R.~~  
~~Ch VI~~  
~~Table of organization; establishment of departments; salaries—see BYLAWS,~~  
~~Art.~~  
~~VIII, Sec. 4~~  
~~Long range plan—see SERV. Ch. 1090~~

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~~289.01 SUPERVISION.~~

~~The Office of Management and Budget will report to the General~~  
~~Manager/ Secretary Treasurer.~~  
~~(Res. 2015-124. Passed 12-15-15.)~~

~~289.02 EXECUTIVE DIRECTOR.~~

~~There is hereby established in the Office of Management and Budget the~~  
~~unclassified position of Executive Director of the Office of Management and~~  
~~Budget. (Res. 2015-124. Passed 12-15-15.)~~