

RESOLUTION NO. 2021-61

AUTHORIZING CONTRACT NO. 2021-066 WITH VALVOLINE, INC. FOR THE FURNISHING OF ENGINE OIL, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$243,150.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of engine oil for the Authority's vehicles; and

WHEREAS, the bid of Valvoline, Inc., located at 100 Valvoline Way, Lexington, Kentucky 40509, for the furnishing of engine oil, as specified and as required, for a period of one year was received on May 19, 2021, at unit prices resulting in a total contract amount not to exceed \$243,150.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Valvoline, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Valvoline, Inc. for the furnishing of engine oil, as specified and as required, for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and she is hereby authorized to enter into a contract with Valvoline, Inc. for the furnishing of engine oil, as specified and as required, for a period of one year.

Section 3. This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$243,150.00 for the one-year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Valvoline, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 29, 2021



President

Attest: 
Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: FURNISHING OF ENGINE OIL, AS SPECIFIED & AS REQUIRED, FOR A PERIOD OF ONE YEAR VENDOR: VALVOLINE, INC. AMOUNT: NOT TO EXCEED \$243,150.00	Resolution No.: 2021-61
	Date: June 24, 2021
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of engine oil, as specified and as required, for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for engine oil is necessary for the maintenance of the Authority's revenue and non-revenue vehicles with gasoline, diesel and CNG fueled engines.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Nineteen interested parties downloaded the solicitation. Four responsive bids were received on May 19, 2021.

The bid of Valvoline, Inc. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

Valvoline, LLC.			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-195	\$ 7.50	\$ 225,000.00
440	61-195a	\$ 8.00	\$ 3,520.00
220	61-183a	\$ 8.10	\$ 1,782.00
1,000	61-183b	\$ 7.70	\$ 7,700.00
660	61-187a	\$ 7.80	\$ 5,148.00
			\$ 243,150.00

Rowleys Wholesale			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-195	\$ 9.52	\$ 285,600.00
440	61-195a	\$ 10.07	\$ 4,430.80
220	61-183a	\$ 9.01	\$ 1,982.20
1,000	61-183b	\$ 8.46	\$ 8,460.00
660	61-187a	\$ 8.76	\$ 5,781.60
			\$ 306,254.60

Northeast Lubricants			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-195	\$ 9.56	\$ 286,800.00
440	61-195a	\$ 10.56	\$ 4,646.40
220	61-183a	\$ 9.21	\$ 2,026.20
1,000	61-183b	\$ 8.21	\$ 8,210.00
660	61-187a	\$ 8.86	\$ 5,847.60
			\$ 307,530.20

The Farley Company			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
30,000	61-195	\$ 9.80	\$ 294,000.00
440	61-195a	\$ 10.20	\$ 4,488.00
220	61-183a	\$ 8.60	\$ 1,892.00
1,000	61-183b	\$ 8.20	\$ 8,200.00
660	61-187a	\$ 8.60	\$ 5,676.00
			\$ 314,256.00

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 2% above the budget estimate.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$243,150.00 for the one-year period.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would negatively impact the Authority's ability to maintain its vehicles.
- 8.0 RECOMMENDATION: It is recommended that the bid of Valvoline, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer