

RESOLUTION NO. 2021-23

AUTHORIZING CONTRACT NO. 2020-180 WITH QUEST DIAGNOSTICS CLINICAL LABORATORIES, INC. TO PROVIDE LABORATORY DRUG TESTING SERVICES IN AN AMOUNT NOT TO EXCEED \$125,205.60 FOR A BASE THREE YEAR PERIOD, WITH TWO, ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$41,735.20 EACH OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$208,676.00. (GENERAL FUND, LABOR AND EMPLOYEE RELATIONS DEPARTMENT BUDGET)

WHEREAS, the Authority is required to conduct drug testing of employees and all applicants in order to meet regulations established by the Department of Transportation and Federal Transit Administration, as well as GCRTA's policies; and

WHEREAS, the proposal of Quest Diagnostics Clinical Laboratories, Inc. located at 1201 South Collegeville Road, Collegeville, Pennsylvania 19426 to provide laboratory drug testing services for a period of three years in an amount not to exceed \$125,205.60, with two, one-year options in an amount not to exceed \$41,735.20 per option year, resulting in a total contract amount not to exceed \$208,676.00, was received on November 30, 2020; and

WHEREAS, the General Manager, Chief Executive Officer deems that the offer of Quest Diagnostics Clinical Laboratories, Inc. to be in the best interest of the Authority, price and other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Quest Diagnostics Clinical Laboratories, Inc. to provide laboratory drug testing services, as required, for a three year base period, with two, one-year options, is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority is hereby authorized to enter into a contract with Quest Diagnostics Clinical Laboratories, Inc. to provide laboratory drug testing services for a period of three years with two, one-year options, and is further authorized to exercise the option years.

Section 3. This procurement will be funded through the General Fund, Labor and Employee Relations budget, in an amount not to exceed \$125,205.60 for a period of three years with two one-year options, in an amount not to exceed \$41,735.20 for each option year, resulting in a total contract amount not to exceed \$208,676.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years; compliance by the contractors to the Specifications and Addenda thereto, if any, the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Quest Diagnostics Clinical Laboratories, Inc. will attempt to exceed its good faith effort for this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 23, 2021



President

Attest: 

Interim Secretary-Treasurer



<p>TITLE/DESCRIPTION:</p> <p>CONTRACT: LABORATORY DRUG TESTING SERVICES</p> <p>VENDOR: QUEST DIAGNOSTICS CLINICAL LABORATORIES, INC.</p> <p>AMOUNT: AMOUNT NTE \$125,205.60 FOR A BASE THREE YEAR PERIOD WITH TWO, ONE-YEAR OPTIONS IN AN AMOUNT NTE \$41,735.20 FOR EACH OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$208,676.00</p>	<p>Resolution No.: 2021-23</p> <p>Date: March 18, 2021</p> <p>Initiator: Labor and Employee Relations</p>
<p>ACTION REQUEST:</p> <p><input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____</p>	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to enter into a contract to provide laboratory drug testing services for a period of three years with two, one-year option years.
- 2.0 DESCRIPTION/JUSTIFICATION: This action will allow the Authority to continue to screen applicants and employees, as required, and to meet federal guidelines for random drug testing.
- 3.0 PROCUREMENT BACKGROUND: The Request for Proposals (“RFP”) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Thirty-nine (39) interested parties reviewed the solicitation and three (3) proposals were received. After evaluation by a panel of Authority employees in accordance with established Procurement policies and procedures, and after negotiations, the proposal of Quest Diagnostics Clinical Laboratories, Inc. was deemed to be in the Authority’s best interest for providing laboratory drug testing services, cost and all other factors considered.

A cost analysis has been performed and the Procurement Department has determined the proposed rate is fair and reasonable to the Authority.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 20% DBE goal was established for this procurement. Quest Diagnostics Clinical Laboratories, Inc. submitted good faith efforts documentation for the failure to achieve the DBE participation goal. The Office of Business Development determined that the information was sufficient for contract award.
- 5.0 POLICY IMPACT: This procurement will permit the Authority to continue to screen applicants and employees, as required, and meet federal guidelines for random drug testing. This action is consistent with GCRTA’s Substance Abuse Policy for Safety Sensitive Employees.

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- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Labor and Employee Relations budget, in an amount not to exceed \$125,205.60 for a period of three years with two, one-year options in an amount not to exceed \$41,735.20 for each option year, resulting in a total contract amount not to exceed \$208,676.00.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would put the Authority at risk of being non-compliant with the federal regulations, as set forth by the Department of Transportation, for drug testing in the workplace.
- 8.0 **RECOMMENDATION:** This procurement was reviewed by the Board of Trustees at the March 2, 2021 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Quest Diagnostics Clinical Laboratories, Inc. is accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer