

RESOLUTION NO. 2020-54

AUTHORIZING CONTRACT NO. 2020-077 WITH PREMIER WINDOW CLEANING LLC FOR RAPID STATION AND BUILDING WASHING AND CLEANING SERVICES AT GCRTA FACILITIES, AS SPECIFIED, FOR A PERIOD OF THREE YEARS, IN AN AMOUNT NOT TO EXCEED \$395,700.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority requires the services of a professional cleaning company for the continued maintenance of the Authority's rapid stations and buildings on a semi-annual basis beginning Fall 2020 through Summer 2023; and

WHEREAS, the bid of Premier Window Cleaning LLC, located at 3043 Chadbourne Rd, Shaker Heights, OH 44120, for rapid station and building washing and cleaning of the Authority's facilities; for a period of three years, was received on July 8, 2020, in an amount not to exceed \$395,700.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Premier Window Cleaning LLC to be a responsive bid from a responsible bidder, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Premier Window Cleaning LLC for rapid station and building washing and cleaning services, as specified, for a period of three years, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Premier Window Cleaning LLC to provide rapid station and building washing and cleaning services, as specified, for a period of three years.

Section 3. This procurement shall be payable from the General Fund, Rail District Department budget, in an amount not to exceed \$395,700.00 for a period of three years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements, and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Premier Window Cleaning LLC will attempt to exceed the 11% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 28, 2020



President

Attest: 

Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: RAPID STATION AND BUILDING WASHING AND CLEANING SERVICES VENDOR: PREMIER WINDOW CLEANING LLC AMOUNT: NTE \$395,700.00 FOR A THREE YEAR PERIOD	Resolution No.: 2020-54
	Date: July 23, 2020
	Initiator: Rail District
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for rapid station and building washing and cleaning services, as specified, for a period of three years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project covers twenty-four major GCRTA facilities that require semi-annual interior and exterior structure cleaning, including window washing, as specified. Stations included are West 25th Street-Ohio City, Superior, West Park, Louis Stokes Station at Windermere, Settler's Landing, East Bank Flats, North Coast, West 3rd Street, West Blvd-Cudell, Gateway Walkway, West 65th Street, West 117th & Madison, Triskett, Puritas, East 55th Street, Cedar-University Circle, Buckeye/Woodhill, Airport Tunnel, Brookpark, Little Italy, Lee & Shaker, Rail Headquarters Building, Rail Service Building and the Rail Equipment Building. This contract enables the Authority to keep the interiors and exteriors of the GCRTA facilities clean, which benefits both customers and employees.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids (IFB) was posted on the GCRTA procurement web site and advertised in the local newspapers. Sixteen interested parties downloaded the bid package. Two bids were received on July 8, 2020 as follows:

Company Name	Total Bid
Premier Window Cleaning LLC	\$395,700.00
H2O Mobile Pressure Washing Inc.	\$516,600.00


The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Bid. Premier Window Cleaning LLC was determined to be a responsible bidder. The price of \$395,700.00 from Premier Window Cleaning LLC is 15% below the cost estimate of \$466,000.00. A price analysis has been performed and the Procurement Department has determined that the price from Premier Window Cleaning LLC is fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 11% DBE goal was established for this procurement. Premier Window Cleaning LLC has committed to achieving the DBE participation goal through the utilization of AKA Construction Management (African American Female-owned) in the amount of \$43,527.00 or 11%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Rail District Department budget, in an amount not to exceed \$395,700.00 for a period of three years. This price is 15% below the estimate for these services.
- 7.0 **ALTERNATIVES:** Reject the bid. Rejection of this bid will delay the scheduling of cleaning as identified by GCRTA Rail facilities personnel. Rejection of this bid will also adversely impact the public image of the Authority, and the comfort of its customers.

Staff Summary & Comments
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- 8.0 RECOMMENDATION: It is recommended that the bid of Premier Window Cleaning LLC be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer