

RESOLUTION NO. 2020-51

AUTHORIZING CONTRACT NO. 2020-036 WITH HWH ARCHITECTS ENGINEERS PLANNERS INC. FOR PROJECT 18.51 – ON-CALL ARCHITECTURAL/ENGINEERING SERVICES IN AN AMOUNT NOT TO EXCEED \$300,000.00 FOR A PERIOD OF 24 MONTHS (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, The Authority requires architectural/engineering services for preparing plans, specifications, cost estimates, construction duration estimates, construction support services, and safety certification; and

WHEREAS, the proposal of HWH Architects Engineers Planners Inc., with an office located at 600 Superior Avenue East, Suite 1100, Cleveland, Ohio 44114 to perform said services was received on May 8, 2020, in response to a competitive solicitation; and

WHEREAS, HWH Architects Engineers Planners Inc. has agreed to perform the required services for the negotiated labor rates in an amount not to exceed \$300,000.00 for a period of 24 months; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of HWH Architects Engineers Planners Inc. to be the most advantageous to the Authority, finds the negotiated hourly rates to be fair and reasonable for said services, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of HWH Architects Engineers Planners Inc., to provide various task order services under Project 18.51 – On-Call Architectural/Engineering Services, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with HWH Architects Engineers Planners Inc. for the performance of said services.

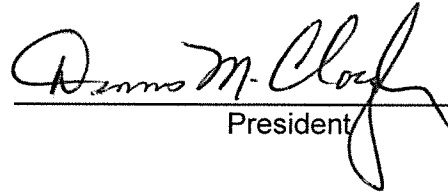
Section 3. That said contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, 100% Local funds and FTA Grants to be determined, in an amount not to exceed \$300,000.00 for a period of 24 months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that HWH Architects Engineers Planners Inc. will attempt to exceed the 12% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 28, 2020



President

Attest: 

Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 18.51 – ON-CALL ARCHITECTURAL/ENGINEERING SERVICES VENDOR: HWH ARCHITECTS ENGINEERS PLANNERS INC. AMOUNT: \$300,000.00 FOR 24 MONTH PERIOD	Resolution No.: 2020-51
	Date: July 23, 2020
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for On-Call Architectural/Engineering Services for a period of 24 months.

2.0 **DESCRIPTION/JUSTIFICATION:** This project is to obtain professional services to prepare plans, specifications, cost estimates, construction duration estimates, construction support services, and safety certification.

3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals (“RFP”) was posted on the GCRTA Procurement web site and advertised in the local newspapers. The solicitation was downloaded by fifty-one interested parties. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act Procedures. Under this process, the Authority’s evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the first ranked firm, HWH Architects Engineers Planners Inc., and an acceptable price was reached.

HWH Architects Engineers Planners Inc. has successfully completed projects for the Greater Cleveland RTA, General Electric, City of Cleveland, and Arlington Memorial Gardens, among others.

The Procurement Department performed a price analysis and determined the proposed pricing to be fair and reasonable to the Authority.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. HWH Architects Engineers Planners Inc. has committed to achieving the 12% DBE goal established for this procurement which is equivalent to \$36,000.00, and has agreed to use the following certified DBE firms: Smith Architect (Female-owned), Sandhu & Associates (Asian Pacific-owned), Somat Engineering (Subcontinent Asian-owned) and K&J Safety & Security (Female-owned) in amounts that will be a function of the specific nature of the on call service required.

5.0 **POLICY IMPACT:** Does not apply.

6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, 100% Local funds and FTA Grants to be determined, in an amount not to exceed \$300,000.00 for a period of 24 months. This is the budgeted amount for this project.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will create undue hardship on GCRTA's Engineering staff due to their existing workload and prevent access to external technical expertise when needed.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees Operational Planning and Infrastructure Committee at the July 14, 2020 meeting. It is recommended that the offer from HWH Architects Engineers Planners Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer