

RESOLUTION NO. 2020-35

AUTHORIZING CONTRACT NO. 2020-049 WITH PETROCHOICE, LLC. FOR THE FURNISHING OF ANTIFREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$200,200.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of antifreeze for the routine maintenance of all revenue and non-revenue vehicles; and

WHEREAS, the bid of PetroChoice, LLC., located at 8500 Clinton Rd. #1101B, Brooklyn Ohio 44144 for the furnishing of antifreeze, as specified and as required, for a period of two (2) years was received on April 16, 2020, at unit prices resulting in a total contract amount not to exceed \$200,200.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of PetroChoice, LLC. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of PetroChoice, LLC. for the furnishing of antifreeze, as specified and as required, for a period of two (2) years be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract with PetroChoice, LLC. for the furnishing of antifreeze, as specified and as required, for a period of two (2) years.

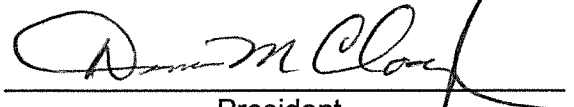
Section 3. This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$200,200.00 for the two year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that PetroChoice, LLC. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020



President

Attest: 

Interim Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: FURNISHING OF ANTIFREEZE, AS SPECIFIED & AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS VENDOR: PETROCHOICE, LLC. AMOUNT: AMOUNT NOT TO EXCEED \$200,200.00	Resolution No.: 2020-35
	Date: May 7, 2020
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of antifreeze, as specified and as required, for a period of two (2) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for antifreeze is necessary for the maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Fifteen (15) interested parties downloaded the solicitation. Two responsive bids were received on April 16, 2020.

The Total bid of PetroChoice, LLC. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

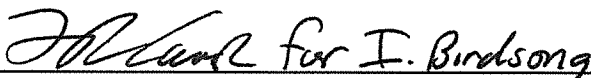
Companies	Antifreeze	Anticipated Usage (gallons)	Unit Cost Per Gallon Year 1 & 2	Year 1 & Year 2
PetroChoice, LLC.	Bulk	20,000	\$4.55 Year 1	\$ 91,000.00
			\$4.55 Year 2	\$ 91,000.00
	Drum	2,000	\$4.55 Year 1	\$ 9,100.00
			\$4.55 Year 2	\$ 9,100.00
Total Cost				\$200,200.00
Northeast Lubricants, Ltd.	Bulk	20,000	\$4.45 Year 1	\$ 89,000.00
			\$4.55 Year 2	\$ 91,000.00
	Drum	2,000	\$5.45 Year 1	\$ 10,900.00
			\$5.55 Year 2	\$ 11,000.00
Total Cost				\$202,000.00

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 12% below the budget estimate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$200,200.00 for the two year period.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would impact the Authority's ability to provide reliable and timely service.
- 8.0 RECOMMENDATION: It is recommended that the bid of PetroChoice, LLC., be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer