

RESOLUTION NO. 2020-28

AUTHORIZING CONTRACT NO. 2020-13 WITH CONSTRUCTION SUPPORT SOLUTIONS FOR PROJECT 18.61 – ON-CALL SCHEDULE AND COST CONTROL SERVICES 2020 IN AN AMOUNT NOT TO EXCEED \$200,000.00 FOR A PERIOD OF 24 MONTHS (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, The Authority requires scheduling and cost control services that can be quickly assigned as projects are identified, in addition to requiring independent estimates, review of contractor cost proposals and invoices, and other services related to project closeouts; and

WHEREAS, the proposal of Construction Support Solutions, with an office located at 33479 Lake Road, Suite A, Avon Lake, Ohio 44012, to perform said services was received on February 26, 2020 in response to a competitive solicitation; and

WHEREAS, after negotiations, Construction Support Solutions has agreed to perform the required services for an amount not to exceed \$200,000.00 for a period of 24 months; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Construction Support Solutions to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Construction Support Solutions to provide various task order services under Project 18.61 – On-Call Schedule and Cost Control - 2020, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Construction Support Solutions for the performance of said services.


Section 3. That said contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and FTA Grants to be determined, in an amount not to exceed \$200,000.00 for a period of 24 months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Construction Support Solutions will attempt to exceed the 18% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 14, 2020



President

Attest: 

Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 18.61 ON-CALL SCHEDULE AND COST CONTROL SERVICES 2020 VENDOR: CONSTRUCTION SUPPORT SOLUTIONS AMOUNT: NTE \$200,000.00 FOR 24 MONTH PERIOD	Resolution No.: 2020-28
	Date: April 9, 2020
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for On-Call Schedule and Cost Control ("OCSCC") services for a period of 24 months.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The OCSCC provider will assist the Authority in monitoring and will be responsible for determining the accuracy and completeness of contractors' schedules as well as the impact of past and potential issues associated with contractors' schedules. The OCSCC provider will also assist the Authority's Resident Engineer ("RE") in the change order process by providing independent estimates and review of contractor cost proposals as needed. The OCSCC provider will also assist the RE in the review of contractor invoices. Finally, the OCSCC provider will assist in project closeout to assure that change orders and the final contract sum have been resolved in a complete and accurate manner.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal ("RFP") was posted on the Authority's Procurement web site and advertised in the local newspapers. Twelve interested parties, including potential subcontractors, downloaded the solicitation package. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. If an agreement cannot be reached with the most qualified firm, the Authority may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Construction Support Solutions, the first ranked firm, and an acceptable price was reached.

 Construction Support Solutions has successfully completed projects for the Greater Cleveland Regional Transit Authority, Kent State University, NASA, Northeast Ohio Regional Sewer District, ODOT, and US Army Corp of Engineers, among others.

 The Procurement Department performed a cost analysis and determined the proposed pricing to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All requirements have been met. An 18% DBE goal was established for this procurement. The prime contractor is Construction Support Solutions, LLC, a certified DBE (Female-owned) firm fulfilling the DBE participation goal established for this contract

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and FTA Grants to be determined, in an amount not to exceed \$200,000.00 for a period of 24 months.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority without the technical expertise of a professional scheduling and estimating firm.
- 8.0 RECOMMENDATION: Information regarding the procurement was electronically submitted to the Board of Trustees on April 2, 2020 in lieu of presenting to the Operational Planning and Infrastructure Committee. It is recommended that the offer of Construction Support Solutions be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

Sheryl King Benford, for India Birdsong
General Manager, Chief Executive Officer