

RESOLUTION NO. 2019-83

AUTHORIZING AN INCREASE TO CONTRACT NO. 2019-009 WITH PIRC COMPANY LANDSCAPING & SNOWPLOWING, LLC TO REVISE THE SCOPE OF SERVICES FOR RAPID TRANSIT STATION GROUNDS MAINTENANCE IN AN AMOUNT NOT TO EXCEED \$70,274.46 FOR THE BASE THREE YEARS AND IN AN AMOUNT NOT TO EXCEED \$23,424.82 FOR EACH OF THE TWO OPTION YEARS, FOR A NEW TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,071,689.22 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority requires a full range of landscaping services, at all GCRTA Rapid Transit Station locations; and

WHEREAS, an offer to provide said services was received from PIRC Company Landscaping & Snowplowing, LLC, with an office located at 30202 Lakeland Blvd., Wickliffe OH 44095; and

WHEREAS, Contract No. 2019-009 was entered into with PIRC Company Landscaping & Snowplowing, LLC, to provide grounds maintenance at all rapid transit stations, in an amount not to exceed \$545,739.12 for the base three years and in an amount not to exceed \$181,913.00 for each of the two option years, for a total contact amount not to exceed \$909,565.12; and

WHEREAS, the Authority has recognized the need to revise the scope of work for rapid transit station grounds maintenance which, after negotiations with the contractor, will result in an increase to the contract in an amount not to exceed \$70,274.46 for the base three-year total and in an amount not to exceed \$23,424.82 for each of the two option years, for a new total contract amount not to exceed \$1,071,689.22; and

WHEREAS, the Interim CEO, General Manager/Secretary-Treasurer deems it is in the best interest of the Authority to revise the scope of services for rapid transit station grounds maintenance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from PIRC Company Landscaping & Snowplowing, LLC to revise the scope of services for the rapid transit station grounds maintenance is hereby accepted.

Section 2. That the Interim CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to amend Contract No. 2019-009 with PIRC Company Landscaping & Snowplowing, LLC to revise the scope of services for rapid transit station grounds maintenance.

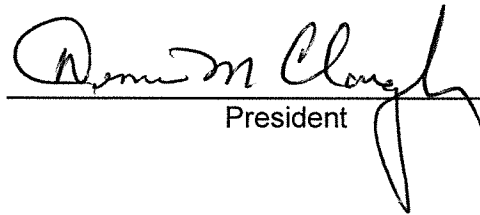
Section 3. That said increase shall be payable from the General Fund, Rail District Department budget, in an amount not to exceed \$70,274.46 for the base three-year total, and in an amount not to exceed \$23,424.82 for each of the two option years, for a new total contract amount not to exceed \$1,071,689.22.

Section 4. That the Interim CEO, General Manager/Secretary-Treasurer's change order authority is reinstated in its entirety.


Section 5. That all other terms and conditions of the original contract remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 20, 2019



President

Attest: 

Interim CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: INCREASE TO CONTRACT NO. 2019-009 TO REVISE THE SCOPE OF SERVICES FOR RAPID TRANSIT STATION GROUNDS MAINTENANCE VENDOR: PIRC COMPANY LANDSCAPING & SNOWPLOWING, LLC AMOUNT: ADDITIONAL AMOUNT NTE \$70,274.46 FOR THE BASE THREE YEAR CONTRACT AND AN AMOUNT NTE \$23,424.82 FOR EACH OF THE TWO OPTION YEARS, FOR A NEW TOTAL CONTRACT AMOUNT NTE \$1,071,689.22	Resolution No.: 2019-83
	Date: August 15, 2019
	Initiator: Rail District
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a change order to Contract No. 2019-009 with PIRC Company Landscaping & Snowplowing, LLC to revise the scope of services at several GCRTA rapid transit stations.

- 2.0 **DESCRIPTION/JUSTIFICATION:** Landscaping is an integral aspect of maintaining the public image of the Authority and is required for compliance with local codes and regulations. The goals of grounds maintenance include but are not limited to: providing an enjoyable outdoor environment for customers; ensuring public safety for both employees and customers; protecting the health of employees, customers and the environment by minimizing the use of chemical pesticides; and maintaining storm water features and management of maintenance equipment to minimize users' exposure to noise, localized air pollution and other disturbances. Given the steep terrain of various sites, landscaping maintenance is to be minimized to ensure both the stability of the slopes as well as the safety of the workers. All materials and plants used should be purchased from local and regional suppliers that utilize sustainable practices.

- 3.0 **PROCUREMENT BACKGROUND:** On April 26, 2019, the Authority entered into a contract with Pirc Company Landscaping & Snowplowing, LLC, to provide grounds maintenance (landscaping) services at all GCRTA rapid transit station locations. The contract was awarded in an amount not to exceed \$545,739.12 for the base three years and an amount not to exceed \$181,913.00 for each of the two one-year options, for a total contract amount not to exceed \$909,565.12. In previous agreements, contingency funds were included in the agreement to allow the project manager, on an as needed basis, to replace dead trees, shrubs, grass, etc. This contingency money was inadvertently omitted from the original solicitation. On June 7, 2019 a GM change order was approved adding contingency funds in an amount not to exceed \$45,000.00.

Following the initial project kick off meeting held with the contractor, several changes to the scope of services were identified. The result of these changes is an overall increase to the contract in a negotiated amount not to exceed \$70,274.46 for the base three-year contract and a negotiated amount not to exceed \$23,424.82 for each of the two option years, for a total contact amount not to exceed \$1,071,689.22. This change order was approved by the Change Order Committee. A detailed summary of these changes are included in Attachment A – Changes to Scope and Attachment B - Change Order Log.

A price analysis was performed, and the Procurement Department has determined that the offer from Pirc Company Landscaping & Snowplowing, LLC, to provide these revised scope of services, is fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 22% DBE goal was established for this procurement in March 2019. PIRC Company Landscaping & Snowplowing LLC has agreed to maintain the established DBE participation goal through the use of its existing DBE firm.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The increase to the contract will be funded through the General Fund, Rail District Department budget, in an amount not to exceed \$70,274.46 for the base three years and an amount not to exceed \$23,424.82 for each of the two option years, for a new total contract amount not to exceed \$1,071,689.22.
- 7.0 **ALTERNATIVES:** Reject this change order. Rejection of this change order will prevent the contractor from providing these necessary landscaping services, impact the Authority's public image, and put the Authority at risk of being fined by municipalities for not maintaining our property.
- 8.0 **RECOMMENDATION:** It is recommended that the change order be accepted and the resolution passed authorizing the Interim CEO, General Manager/Secretary-Treasurer to modify the contract.
- 9.0 **ATTACHMENTS:** Attachment A – Changes to Scope & Attachment B – Change Order Log.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



Interim CEO, General Manager/Secretary-Treasurer

Attachment A – Changes to Scope

Flats East Bank- This is an extremely small area, which is being maintained by the Metroparks since they have a parking lot there for their shuttle boat and a decrease is needed. (-\$1,671.12 per year).

W65th – This area is being decreased because the Detroit Shoreway Group is maintaining everything to the East of the actual physical station. Recently, unknown to the project manager, some of RTA property was transferred to the Detroit Shoreway Group. It is now their area to maintain. (-\$1,125.57 per year).

W25th - The Rotary Club was maintaining the areas on top of the hill and what runs along Columbus Rd. for at least the two last landscaping contracts. For an unknown reason they have decided that they weren't going to maintain those areas anymore, which is on our property. (+\$7,325.95 per year).

West Blvd - There is a very small area across the street from the station that we own. Project manager was unaware that area was RTA's responsibility since it is not near the station. (+180.00 per year).

Cedar, Triskett, Windermere, West Park, and Windermere Day Care - During the contract creating process there was a disconnect with the maps between the project manager and Procurement in transferring the maps from Google Maps to the plot maps from the Cuyahoga County Auditors website. Areas were accidentally omitted during the transfer and were caught during the initial site visits with the contractor. (+\$18,715.56 per year).

Attachment B - Contract Change Log

Rapid Transit Station Grounds Maintenance – Contract 2019-009

Contractor: PIRC Company Landscaping & Snowplowing, LLC

Original Contract Amount: \$909,565.12

Total G.M. C.O. Authority to Start: \$100,000.00

Total Change Order Amount to Date: \$45,000.00

GM C.O. Authority Remaining: \$55,000.00

<i>ITEM NO.</i>	<i>NOTE</i>	<i>APPROVAL DATE</i>	<i>CHANGE ORDER</i>	<i>APPROVAL AUTHORITY</i>	<i>NEW CONTRACT AMOUNT</i>
1	1	June 7, 2019	\$45,000.00	General Manager	\$954,565.12
2	2	Pending	\$117,124.10	Board of Trustees	\$1,071,689.22

NOTES/CHANGE DESCRIPTION:

1. Contingency Funds – replacement of dead trees, shrubs, grass, etc.
2. Increase to contract – see Attachment A – Changes in Scope