

RESOLUTION NO. 2019-31

AUTHORIZING CONTRACT NO. 2019-010 WITH TOP DESIGNER LANDSCAPING, LLC TO PROVIDE TURF MAINTENANCE FOR ALL GCRTA RAIL RIGHT OF WAY LOCATIONS, AS SPECIFIED, FOR A THREE YEAR PERIOD WITH TWO, ONE-YEAR OPTIONS IN AN AMOUNT NTE \$130,548.00 FOR THE BASE THREE YEARS AND IN AN AMOUNT NTE \$47,850.00 FOR THE FIRST OPTION YEAR AND IN AN AMOUNT NTE \$52,650.00 FOR THE SECOND OPTION YEAR FOR A TOTAL CONTRACT AMOUNT NTE \$231,048.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority requires turf maintenance, as specified, for a three year period with two, one-year options at approximately thirty (30) GCRTA rail right of way locations; and

WHEREAS, the bid of Top Designer Landscaping, LLC with an office located at 1781 Idlehurst Drive, Euclid, Ohio 44117, to perform said services was received on March 5, 2019, in response to a competitive solicitation; and

WHEREAS, Top Designer Landscaping, LLC has agreed to perform the required services in an amount not to exceed \$130,548.00 for a three year period and in an amount not to exceed \$47,850.00 for the first option year and in an amount not to exceed \$52,650.00 for the second option year, for a total contract amount not to exceed \$231,048.00; and

WHEREAS, the Interim CEO, General Manager/Secretary-Treasurer deems the bid of Top Designer Landscaping, LLC to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Top Designer Landscaping, LLC to provide turf maintenance services for all GCRTA rail right of way locations, as specified, for a three-year period, with two one-year options, be and the same is hereby accepted.

Section 2. That the Interim CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Top Designer Landscaping, LLC for the performance of said services with the authority to exercise two, one-year options.

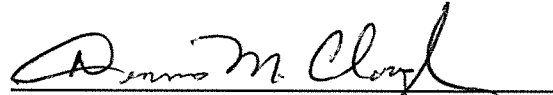
Section 3. That said contract shall be payable from the General Fund, Rail District Department budget in an amount not to exceed \$130,548.00 for a period of three years and in an amount not to exceed \$47,850.00 for the first option year and in an amount not to exceed \$52,650.00 for the second option year, for a total contract amount not to exceed \$231,048.00 for the five year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2015-76; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.


Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Top Designer Landscaping, LLC will attempt to exceed the 22% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 26, 2019



President

Attest: 

Interim CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: RAIL RIGHT OF WAY TURF MAINTENANCE FOR A THREE YEAR PERIOD WITH TWO, ONE-YEAR OPTIONS VENDOR: TOP DESIGNER LANDSCAPING, LLC AMOUNT: NTE \$130,548.00 FOR THE BASE THREE YEARS AND IN AN AMOUNT NTE \$47,850 FOR THE FIRST OPTION YEAR AND IN AN AMOUNT NTE \$52,650.00 FOR THE SECOND OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$231,048.00 FOR THE FIVE YEAR PERIOD	Resolution No.: 2019-31
	Date: March 21, 2019
	Initiator: Rail District
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide turf maintenance, as specified, at GCRTA rail right of way locations for a period of three years with two, one-year options.
- 2.0 **DESCRIPTION/JUSTIFICATION:** Landscaping is an integral aspect of maintaining the public image of the Authority and it is required for compliance with laws and regulations.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid ("IFB") was posted on the GCRTA website and advertised in the local newspapers on February 4, 2019. Notification was also sent to twenty-seven (27) potential vendors. Twenty-three (23) interested parties downloaded the bid packages with three (3) bidders responding. Bids were opened on March 5, 2019 with the following results for the base three-year period.

<u>Company</u>	<u>3-Year Bid Amount</u>
Top Designer Landscaping, LLC	\$ 130,548.00
PIRC Landscaping & Snowplowing LLC	\$ 139,622.40
Asturi Landscape Group LLC	\$ 171,103.03

The Basis of Award is to the lowest responsive received from a responsible bidder. The bid from Top Designer Landscaping, LLC was a responsive bid. Top Designer Landscaping, LLC has been determined by the Procurement Department to be a responsible bidder.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A DBE goal of 22% was established for this procurement. The prime contractor is Top Designer Landscaping, LLC, a certified DBE (African American-owned) firm fulfilling the DBE participation goal established for the contract.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the General Fund, Rail District Department budget, in an amount not to exceed \$130,548.00 for the base three years and in an amount not to exceed \$47,850.00 for the first option year, and in an amount not to exceed \$52,650.00 for the second option year for a total contract amount not to exceed \$231,048.00 for the five year period.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this bid will delay the procurement of these services resulting in the Authority being without landscaping services along the rail right of way. This results in a poor public perception and puts the Authority at risk of being fined by municipalities for not maintaining our property.
- 8.0 RECOMMENDATION: This Landscaping Services program was discussed by the Board of Trustees at the Operational Planning and Infrastructure Committee Meeting on March 5, 2019. It is recommended that the bid of Top Designer Landscaping LLC be accepted and the resolution passed authorizing the Interim CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENT: Attachment A: Locations.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



Interim CEO, General Manager/Secretary-Treasurer

ATTACHMENT "A"
RAIL RIGHT OF WAY TURF MAINTENANCE LOCATIONS

RIGHT OF WAY LOCATION ADDRESS

Brook Park Shop – Behind	18305 Brookpark Road
Brookpark Shop Entrance	18305 Brookpark Road
Brookpark Shop Leach Bed	18305 Brookpark Road
Brookpark Shop – Substation & Shop	18305 Brookpark Road
Brookpark Shop – Substation Leach Bed	18305 Brookpark Road
Coltman & Euclid	1824 Coltman Road
Complex East End	6200 Grand Avenue
Complex East of Double Bridge	6200 Grand Avenue
Complex East of Double Bridge	6200 Grand Avenue
Complex Near 77	6200 Grand Avenue
Complex Near Double Bridge	6200 Grand Avenue
Complex Near JS Junction	6200 Grand Avenue
Complex Rail Headquarters	6200 Grand Avenue
Complex Rail Shop	6200 Grand Avenue
Complex Service Building	6200 Grand Avenue
Complex West End	6200 Grand Avenue
East 105 th Street	2319 East 105 th Street
East 34 th Street & Broadway Avenue	2820 East 34 th Street
East 55 th Substation	2880 East 55 th Street
East 75 th Street	2871 East 75 th Street
Eagle Avenue Substation	300 Canal Road
Kingsbury	2972 East 71 st Street
Leonard Street	1130 Leonard Street
Plover & Lark Street	12215 Plover Street
Sidaway & East 67 th Street	2900 East 67 th Street
West 84 th Street & Franklin	8331 Franklin Blvd
Windermere East of Doan Loop Lot	14232 Euclid Avenue
Windermere/Hayden Gas Meter	1661 Hayden Road