

RESOLUTION NO. 2019-21

AUTHORIZING CONTRACT NO. 2018-097C WITH SENIOR TRANSPORTATION CONNECTION TO PROVIDE CONTRACTED PARATRANSIT SERVICES FOR A THREE-YEAR PERIOD IN AN AMOUNT NOT TO EXCEED \$3,098,076.50, AND IN AMOUNTS NOT TO EXCEED \$1,105,901.64 AND \$1,143,139.92 FOR EACH RESPECTIVE OPTION YEAR, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NOT TO EXCEED \$5,347,118.06 (GENERAL FUND, PARATRANSIT DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Americans with Disabilities Act (ADA) of 1990 requires the Greater Cleveland Regional Transit Authority to provide paratransit service to all individuals who, due to physical or cognitive reasons, are not able to use fixed route bus or train service; and

WHEREAS, the proposal of Senior Transportation Connection, located at 4735 West 150<sup>th</sup> Street, Cleveland, Ohio 44135, to provide contracted paratransit services for a period of three-years with two, one-year options was received on November 1, 2018; and

WHEREAS, after negotiations, an amount not to exceed \$3,098,076.50 for the base three-year contract, and amounts not to exceed \$1,105,901.64 and \$1,143,139.92 for each respective option year, for a total contract amount not to exceed \$5,347,118.06, was agreed upon; and

WHEREAS, the Interim CEO, General Manager/Secretary-Treasurer deems the offer of Senior Transportation Connection, as negotiated, to provide contracted paratransit services for a period of three years with two, one-year options, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the proposal submitted by Senior Transportation Connection, as negotiated, to provide contracted paratransit services for a period of three-years with two, one-year options, be and the same is hereby accepted.

Section 2. That the Interim CEO, General Manager/Secretary-Treasurer of the Authority be, and he is hereby authorized to enter into a contract with Senior Transportation Connection to provide contracted paratransit services for a period of three-years with two, one-year options, subject to approval of the exercise of said options by the Interim CEO, General Manager/Secretary-Treasurer.

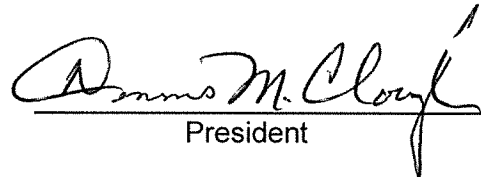
Section 3. That said contract shall be payable from the General Fund, Paratransit District Department budget in an amount not to exceed \$3,098,076.50 for the base three-year contract, and in amounts not to exceed \$1,105,901.64 and \$1,143,139.92 for each respective option year, for a total five-year contract amount not to exceed \$5,347,118.06.


Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-76; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Senior Transportation Connection will attempt to exceed the 21.8% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 19, 2019

  
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President

Attest:   
\_\_\_\_\_  
Interim CEO, General Manager/Secretary-Treasurer



<p>TITLE/DESCRIPTION:  <b>CONTRACT: CONTRACTED PARATRANSIT SERVICES</b>  <b>VENDOR: SENIOR TRANSPORTATION CONNECTION</b>  <b>AMOUNT: AMOUNT NTE \$3,098,076.50 FOR THE BASE THREE-YEAR CONTRACT AND IN AMOUNTS NTE \$1,105,901.64 AND \$1,143,139.92 FOR EACH RESPECTIVE OPTION YEAR, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NTE \$5,347,118.06</b></p>	<p>Resolution No.: 2019-21</p> <hr/> <p>Date: February 14, 2019</p> <hr/> <p>Initiator: Paratransit District</p>
<p>ACTION REQUEST:  <input checked="" type="checkbox"/> Approval    <input type="checkbox"/> Review/Comment    <input type="checkbox"/> Information Only    <input type="checkbox"/> Other _____</p>	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide contracted paratransit services for a period of three-years, with two, one-year options.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Americans with Disabilities Act (ADA) of 1990 requires the Authority to provide complementary Paratransit services to eligible clients who, because of physical or cognitive reasons, are not able to use traditional fixed route bus or train service. Additionally, the Federal Transit Administration (FTA) requires the Authority's Paratransit District to execute every eligible trip request. The Authority has elevated this directive by establishing a "No Denial" policy for eligible trip requests, which fluctuate on a daily basis. All Paratransit services are door-to-door and are provided twenty-four hours per day, seven days per week, and 365 days per year. These requirements make it difficult to effectively schedule all daily trip requests with dedicated Authority Paratransit vehicles and operators. Because the Authority is not able to meet the demand for this service with its own resources, additional transportation providers are necessary. The project manager anticipated that multiple awards may be necessary.

In an effort to provide mandated Paratransit service more cost effectively, an operational decision was made to align all existing purchased transportation contracts to expire simultaneously (May 31, 2019) to attract a larger pool of competitive transportation providers. The new solicitation incorporated Board of Trustees' concerns and was designed to emphasize high quality service at affordable costs.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal ("RFP") was posted on the Procurement web site and advertised in the local newspapers. Nine (9) proposals were received in response to the solicitation on November 1, 2018, and all proposers were interviewed. After evaluation by a panel of Authority employees, in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of Senior Transportation Connection was determined to be one of three proposals most advantageous to the Authority. After negotiation, an amount not to exceed \$3,098,076.50 for the base three-year contract, and an amount not to exceed \$1,105,901.64 and \$1,143,139.92 for each respective option year, for a total five-year contract amount not to exceed \$5,347,118.06, was agreed upon. It is anticipated that Senior Transportation Connection will provide approximately 10% of the contracted paratransit service required. The balance of the required service will be awarded under separate resolutions.

Senior Transportation Connection was established in 2005, and has 10 years of experience as an Authority Paratransit contractor. Located in Cleveland, Ohio, Senior Transportation Connection is a non-profit firm with a mission to provide comprehensive, efficient and affordable transportation for senior adults in Cuyahoga County. STC supports and maintains the local workforce. STC demonstrated a comprehensive vehicle maintenance plan, as well as the commitment to purchase new vehicles. Additionally, they demonstrated a dedicated intention to improve customer service through the use of communication enhancements and an extensive complaint process. Other Senior Transportation Connection clients include City of Maple Heights, Cuyahoga Division of Senior and Adult Services, Community Partnership on Aging and they support 29 communities and 12 agencies.

A cost analysis was performed and the Procurement Department has determined the offer of Senior Transportation Connection to be fair and reasonable for the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 21.8% DBE goal was established for this procurement. Senior Transportation has committed to achieving the DBE participation goal through the utilization of Amin & Assoc. DBA We Put Family First (Asian-owned) in the amount of \$407,895 and My City Transportation (African American-owned) in the amount of \$757,687 for a total of \$1,165,672 or 21.8%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Paratransit Department budget in an amount not to exceed \$3,098,076.50 for the base three-year contract, and in amounts not to exceed \$1,105,901.64 and \$1,143,139.92 for each respective option year, for a total five-year contract amount not to exceed \$5,347,118.06.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would limit the Authority's ability to provide federally required paratransit service and cause the Authority to be non-compliant with ADA requirements.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the February 5, 2019 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer of Senior Transportation Connection, as negotiated, be accepted and the resolution passed authorizing the Interim CEO, General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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Interim CEO, General Manager/Secretary-Treasurer