

RESOLUTION NO. 2019-14

AUTHORIZING CONTRACT NO. 2018-134 WITH HDR ENGINEERING, INC. TO PROVIDE A STRATEGIC PLAN UPDATE, IN AN AMOUNT NOT TO EXCEED \$249,285.90 (RTA DEVELOPMENT FUND, PROGRAMMING & PLANNING DEPARTMENT BUDGET)

WHEREAS, the Authority has a need to retain a consultant to provide a strategic plan update; and

WHEREAS, the proposal of HDR Engineering, Inc., located at 1917 South 67<sup>th</sup> Street, Omaha, Nebraska, to provide a strategic plan update, was received on December 11, 2018; and

WHEREAS, after negotiations, the proposal of HDR Engineering, Inc. to provide a strategic plan update, for a total contract amount not to exceed \$249,285.90, was determined to be the most advantageous to the Authority, cost and other factors considered; and

WHEREAS, the Interim CEO, General Manager/Secretary-Treasurer deems the negotiated offer of HDR Engineering, Inc. to provide a strategic plan update to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of HDR Engineering, Inc., as negotiated, to provide a strategic plan update is hereby accepted.

Section 2. That the Interim CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with HDR Engineering, Inc. to provide a strategic plan update.

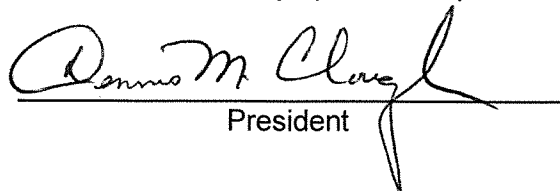
Section 3. That said contract shall be payable from the RTA Development Fund, Programming & Planning Department budget, including but not limited to 100% Local Funds for a total contract amount not to exceed \$249,285.90.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-76; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that HDR Engineering, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 19, 2019

  
President

Attest:   
Interim CEO, General Manager/Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> STRATEGIC PLAN UPDATE <b>VENDOR:</b> HDR ENGINEERING, INC. <b>AMOUNT:</b> NTE \$249,285.90	<b>Resolution No.:</b> 2019-14
	<b>Date:</b> February 14, 2019
	<b>Initiator:</b> Programming and Planning
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide a strategic plan update to cover a timeframe from 2020 through 2030.

2.0 **DESCRIPTION/JUSTIFICATION:** The strategic plan is the Authority's primary capital planning document and the foundation for development efforts. It is used to outline what actions the Authority would take if additional operational and capital funding are allocated and why these efforts are important to the transportation network of the region. The planning horizon for this plan is from 2020 through 2030.

The Authority sought proposals for the services of a consultant with extensive knowledge and experience in transit planning. The consultant will develop a strategic plan that will incorporate the Authority's strategic vision, needs and priorities, changing conditions (including technology and innovations), stakeholder input and public engagement, while planning wise investments and maintaining state of good repair. The consultant will also incorporate and build upon the results of the ongoing pillar studies.

3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the procurement website and advertised in the local newspapers. Two (2) proposals were received in response to this solicitation on December 11, 2018. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of HDR Engineering, Inc. to provide a strategic plan update, was selected as the most advantageous to the Authority. This contract will be in an amount not to exceed \$249,285.90.

HDR Engineering, Inc., headquartered in Omaha, Nebraska with a local office in Cleveland, Ohio, has over 60 years of experience in the transit industry. HDR Engineering, Inc. provides local and national transit experts who understand transit challenges, transit modes and markets, emerging trends, and technologies. Clients of HDR Engineering, Inc. include the Central Ohio Transit Authority, Dallas Area Rapid Transit, Indianapolis Public Transportation Corporation, Metropolitan Transit Authority of Harris County (Houston, TX), Transit Authority of River County (Louisville, KY), and Valley Metro (Phoenix, AZ).

A cost analysis was performed and the Procurement Department has determined the negotiated price is fair and reasonable to the Authority.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This contract will be funded through the RTA Development Fund, Programming & Planning Department budget, including but not limited to 100% Local Funds, for a total contract amount not to exceed \$249,285.90. This total is within the budget for this project.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will prevent the Authority from developing a strategic plan that will incorporate the Authority's strategic vision, needs and priorities, changing conditions (including technology and innovations), stakeholder input, and public engagement, while planning wise investments and maintaining state of good repair.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the February 5, 2019 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer of HDR Engineering, Inc., as negotiated, be accepted and the resolution passed authorizing the Interim CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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Interim CEO, General Manager/Secretary-Treasurer