

RESOLUTION NO. 2018-109

AUTHORIZING CONTRACT NO. 2018-125 WITH VEHICLE MAINTENANCE PROGRAM, INC., FOR THE FURNISHING OF MOTOR COACH FILTERS, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$161,926.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority has recurring requirements for replacement of motor coach filters on their fleets; and

WHEREAS, the bid of Vehicle Maintenance Program Inc., located at 3595 N. Dixie Bay # 7, Boca Raton, FL 33431, for the furnishing of motor coach filters, as specified and as required, for a period of two (2) years was received on November 20, 2018, at unit prices resulting in a total contract amount not to exceed \$161,926.00; and

WHEREAS, the Interim CEO, General Manager/Secretary-Treasurer deems the bid of Vehicle Maintenance Program, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Vehicle Maintenance Program Inc. for the furnishing of motor coach filters, as specified and as required, for a period of two (2) years be and the same is hereby accepted.

Section 2. That the Interim CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Vehicle Maintenance Program, Inc., for the furnishing of motor coach filters, as specified and as required, for a period of two (2) years.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$161,926.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-076; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Vehicle Maintenance Program, Inc., will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 18, 2018



President

Attest: 

Interim CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF MOTOR COACH FILTERS FOR A PERIOD OF TWO (2) YEARS VENDOR: VEHICLE MAINTENANCE PROGRAM, INC. AMOUNT: AMOUNT NOT TO EXCEED \$161,926.00	Resolution No.: 2018-109
	Date: December 13, 2018
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of motor coach filters, as specified and as required, for a period of two (2) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has an ongoing need to replace air, fuel, transmission, engine oil and cooling system filters on all Authority coaches, as normal scheduled maintenance.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid ("IFB") was posted on the Procurement section of the Authority web site and advertised in the local newspapers. Eighteen interested parties downloaded the solicitation package. Three responsive bids were received on November 20, 2018. The bid of Vehicle Maintenance Program, Inc., has been determined by the Procurement Department to be the lowest responsive total bid from a responsible bidder. A bid summary is included under Attachment A.

 A price analysis has been performed and the Procurement Department has determined the total price of Vehicle Maintenance Program to be fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$161,926.00 for a period of two years. The bid price is approximately less than 1% above the budget estimate.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would require the Authority to buy lesser quantities at a higher price.
- 8.0 **RECOMMENDATION:** It is recommended that the offer of Vehicle Maintenance Program, Inc., be accepted and the resolution passed authorizing the Interim CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** Attachment A – Bid Summary.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



Interim CEO, General Manager/Secretary-Treasurer

Attachment A
Bid Summary

2018-109

Company Name	Filter Description	Unit Cost	Quantity	Extended Cost
Vehicle Maintenance	Element AIR; FLTS	\$27.11	1,600	\$43,376.00
	Full Flow; Engine Oil	\$ 7.44	7,000	\$52,080.00
	Engine Oil; ISL	\$17.39	2,600	\$45,214.00
	AIR	\$42.42	200	\$ 8,484.00
	Water; Engine	\$ 4.15	1,800	\$ 7,470.00
	Water; Engine ISL-G	\$ 4.82	1,100	\$ 5,302.00
				\$161,926.00

Company Name	Filter Description	Unit Cost	Quantity	Extended Cost
ABC Co.: Muncie Transit	Element AIR; FLTS	\$30.05	1,600	\$48,080.00
	Full Flow; Engine Oil	\$ 6.80	7,000	\$47,600.00
	Engine Oil; ISL	\$21.33	2,600	\$55,458.00
	AIR	\$47.62	200	\$ 9,524.00
	Water; Engine	\$ 4.55	1,800	\$ 8,190.00
	Water; Engine ISL-G	\$ 5.46	1,100	\$ 6,006.00
				\$174,858.00

Company Name	Filter Description	Unit Cost	Quantity	Extended Cost
New Flyer	Element AIR; FLTS	\$31.65	1,600	\$50,640.00
	Full Flow; Engine Oil	\$ 8.11	7,000	\$56,770.00
	Engine Oil; ISL	\$19.18	2,600	\$49,868.00
	AIR	\$53.97	200	\$10,794.00
	Water; Engine	\$ 4.72	1,800	\$ 8,496.00
	Water; Engine ISL-G	\$ 5.79	1,100	\$ 6,369.00
				\$182,937.00