

RESOLUTION NO. 2018-107

AUTHORIZING CONTRACT NO. 2018-107 WITH JARRETT WALKER AND ASSOCIATES, LLC TO PROVIDE A FRESH PERSPECTIVE ON GCRTA SERVICE BY CONDUCTING A TRANSIT SYSTEM REDESIGN STUDY, IN AN AMOUNT NOT TO EXCEED \$173,691.00 (GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has a need to obtain a consultant to provide a fresh perspective on GCRTA service by conducting a system redesign study that would include recommended route network changes, service modifications, and other transit service innovations that would be appropriate for Cuyahoga County in the near future (early 2020s) under various assumptions; and

WHEREAS, the proposal of Jarrett Walker and Associates, LLC, located at 1021 Southeast Caruthers Street, Portland, Oregon 97214 to provide a fresh perspective on GCRTA service was received on October 23, 2018; and

WHEREAS, after negotiations, the proposal of Jarrett Walker and Associates, LLC to provide a fresh perspective on GCRTA service, for a total contract amount not to exceed \$173,691.00, was determined to be the most advantageous to the Authority, cost and other factors considered; and

WHEREAS, the Interim CEO, General Manager/Secretary-Treasurer deems the negotiated offer of Jarrett Walker and Associates, LLC to provide a fresh perspective on GCRTA service to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Jarrett Walker and Associates, LLC, as negotiated, to provide a fresh perspective on GCRTA service by conducting a system redesign study that would include recommended route network changes, service modifications, and other transit service innovations that would be appropriate for Cuyahoga County in the near future (early 2020s) under various assumptions, is hereby accepted.

Section 2. That the Interim CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Jarrett Walker and Associates, Inc. to provide a fresh perspective on GCRTA service.

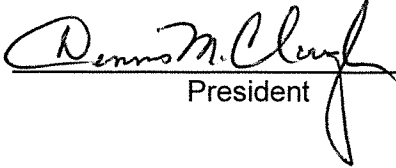
Section 3. That said contract shall be payable from the General Fund, Service Management Department budget, for a total contract amount not to exceed \$173,691.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-76; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Jarrett Walker and Associates, LLC will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 18, 2018



President

Attest: 

Interim CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FRESH PERSPECTIVE ON GCRTA SERVICE FOR TRANSIT SYSTEM REDESIGN STUDY VENDOR: JARRETT WALKER AND ASSOCIATES, LLC AMOUNT: NTE \$173,691.00	Resolution No.: 2018-107
	Date: December 13, 2018
	Initiator: Service Management
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide a fresh perspective on service by conducting a transit system redesign study for the Authority.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority is seeking the services of a consultant with extensive knowledge and experience in public transit innovation to conduct a transit system redesign study. The consultant will recommend route network changes, service modifications, and other transit service innovations that would be appropriate for Cuyahoga County in the near future (early 2020s) under various assumptions.

3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the procurement website and advertised in the local newspapers. Four (4) proposals were received in response to this solicitation on October 23, 2018. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of Jarrett Walker and Associates, LLC, to provide a fresh perspective on GCRTA service, was selected as the most advantageous to the Authority. This contract will be in an amount not to exceed \$173,691.00.

Jarrett Walker and Associates, LLC, located in Portland, Oregon, is a firm focused entirely on transit planning, transit network redesign, and policy, and has over 25 years in technical transit issues. They have led network designs, stakeholder outreach, and policy development efforts for large and small cities, suburbs, and rural areas throughout the world.

A cost analysis was performed and the Procurement Department has determined the negotiated price is fair and reasonable to the Authority.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This contract will be funded through the General Fund, Service Management Department budget, for a total contract amount not to exceed \$173,691.00. This total is approximately 1% below the estimate for this project.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will prevent the Authority from obtaining an outside and fresh perspective for route network changes, service modifications, and other transit service innovations.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the December 4, 2018 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer of Jarrett Walker and Associates, LLC, as negotiated, be accepted and the resolution passed authorizing the Interim CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



Interim CEO, General Manager/Secretary-Treasurer