

RESOLUTION NO. 2018-106

AUTHORIZING CONTRACT NO. 2018-090 WITH CINTAS CORPORATION NO. 2 TO PROVIDE RENTAL AND MAINTENANCE OF SHOP UNIFORMS, AS REQUIRED, IN AN AMOUNT NOT TO EXCEED \$551,987.28 FOR THE BASE THREE YEARS AND IN AN AMOUNT NOT TO EXCEED \$183,995.76 FOR EACH OPTION YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$919,978.80 (GENERAL FUND, VARIOUS DEPARTMENT BUDGETS)

WHEREAS, the Authority provides rental and maintenance of shop uniforms to bargaining and non-bargaining employees based upon job description; and

WHEREAS, the proposal of Cintas Corporation No. 2, located at 6800 Cintas Boulevard, Mason, OH 45040, for the rental and maintenance of shop uniforms, as required, was received on September 18, 2018 for a three year period with two one-year options; and

WHEREAS, after negotiations, the proposal of Cintas Corporation No. 2 for the rental and maintenance of shop uniforms, as required, was determined to be the most advantageous to the Authority, cost and other factors considered; and

WHEREAS, the Interim CEO, General Manager/Secretary-Treasurer deems the negotiated offer of Cintas Corporation No. 2 for the rental and maintenance of shop uniforms to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Cintas Corporation No. 2, as negotiated, for the rental and maintenance of shop uniforms, as required, is hereby accepted.

Section 2. That the Interim CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Cintas Corporation No. 2 for the rental and maintenance of shop uniforms, as required for three years, with authority to exercise two, one year options.

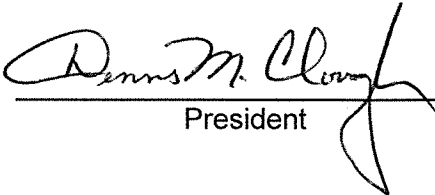
Section 3. That said contract shall be payable from the General Fund, Various Department budgets, in an amount not to exceed \$551,987.28 for the base three years and in an amount not to exceed \$183,995.76 for each option year, for a total contract amount not to exceed \$919,978.80 for the five year period.

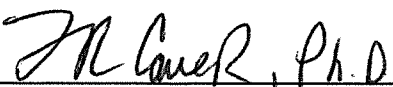
Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-76; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Cintas Corporation No. 2 will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 18, 2018

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
Interim CEO, General Manager/Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> RENTAL & MAINTENANCE OF SHOP UNIFORMS, AS REQUIRED <b>VENDOR:</b> CINTAS CORPORATION NO. 2 <b>AMOUNT:</b> NTE \$551,987.28 FOR THE BASE THREE YEARS WITH TWO ONE-YEAR OPTIONS NTE \$183,995.76 EACH FOR A TOTAL CONTRACT AMOUNT NTE \$919,978.80	<b>Resolution No.:</b> 2018-106
	<b>Date:</b> December 13, 2018
	<b>Initiator:</b> Fleet Management
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for rental and maintenance of shop uniforms and lockers for the bargaining and non-bargaining maintenance employees of the Authority for a period of three years with two one-year options.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority supplies uniform rental and maintenance, as required, for various bargaining and non-bargaining employees based on job description. Each employee receives 11 sets of uniforms (pants and shirts), of which 5 sets are laundered and maintained weekly.
  
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals (“RFP”) was posted on the Procurement section of the Authority website and advertised in the local newspapers. Two (2) proposals were received in response to this solicitation on September 18, 2018. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of Cintas Corporation No. 2, to provide uniform rental and maintenance, as required, was selected as the most advantageous to the Authority. This contract will be in an amount not to exceed \$551,987.28 for the base three years with two one-year options in an amount not to exceed \$183,995.76 each, for a total contract amount not to exceed \$919,978.80.  
  
 Cintas Corporation No. 2 which is headquartered in Mason, Ohio, operates more than 400 facilities in North America, including six manufacturing plants and eight distribution centers. Cintas Corporation has years of experience providing highly specialized products and services for over 900,000 customers. Other clients of Cintas Corporation include, among others, Central Ohio Transit Authority, Dayton Ohio RTA, City of Indianapolis, City of Cincinnati and the State of Ohio.  
  
 A cost analysis was performed and the Procurement Department has determined the negotiated price is fair and reasonable to the Authority.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
  
- 5.0 **POLICY IMPACT:** Does not apply.

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- 6.0 **ECONOMIC IMPACT:** This contract will be funded through the General Fund, Various Department budgets, in an amount not to exceed \$551,987.28 for the base three years and in an amount not to exceed \$183,995.76 for each option year, for a total contract amount not to exceed \$919,978.80 for the five year period. This amount is approximately 10% less than the estimate for this purchase.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will prevent the Authority from providing rental and maintenance of shop uniforms thus affecting the GCRTA's ability to maintain compliance with the union contract.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the December 4, 2018 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Cintas Corporation No. 2, as negotiated, be accepted and the resolution passed authorizing the Interim CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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Interim CEO, General Manager/Secretary-Treasurer