

RESOLUTION NO. 2018-89

AUTHORIZING CONTRACT NO. 2018-074 WITH OHIO GRAPHCO, INC., DBA GRAPHCO TO PROVIDE A NEW PRINTING PRESS TO THE AUTHORITY WITH AN OPTION TO FINANCE AND PURCHASE AT AN AMOUNT NOT TO EXCEED \$713,239.46 (RTA CAPITAL FUND, SUPPORT SERVICES DEPARTMENT BUDGET)

WHEREAS, the Authority has the need to purchase a new printing press to replace the current printing press which is not operational; and

WHEREAS, the proposal of Ohio Graphco, Inc., dba Graphco ("Graphco"), located at 6563 Cochran Road, Solon, Ohio 44139, to provide a new printing press was received on July 6, 2018; and

WHEREAS, after negotiations, the proposal of Graphco to provide a new printing press, for a total price not to exceed \$713,239.46, was determined to be the most advantageous to the Authority, cost, financing and other factors considered; and

WHEREAS, the Interim CEO, General Manager/Secretary-Treasurer deems the negotiated offer of Graphco to be in the best interest of the Authority, price and all other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Ohio Graphco, Inc., dba Graphco ("Graphco"), as negotiated, to provide a new printing press to the Authority be and the same is hereby accepted.

Section 2. That the Interim CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Graphco to provide a new printing press to the Authority, and to execute documents necessary to secure the financing of this purchase.

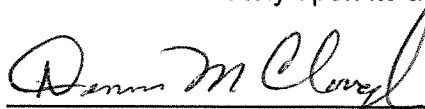
Section 3. That this procurement will be funded through the RTA Capital Fund, Support Services Department budget, in an amount not to exceed \$713,239.46.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-76; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Graphco will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 18, 2018



President

Attest: 

Interim CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: OPTION TO FINANCE AND PURCHASE NEW PRINTING PRESS VENDOR: OHIO GRAPHCO, INC., DBA GRAPHCO AMOUNT: NTE \$713,239.46	Resolution No.: 2018-89
	Date: September 13, 2018
	Initiator: Support Services Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the purchase of a new printing press for the Authority's Print Shop.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The Print Shop, within the Support Services Department, is responsible for providing high-tech duplicating and printing of GCRTA timetables, business cards, monthly publications, safety books, district defect cards and various other items as needed. The Print Shop currently has a 1997 Man Roland 305P 5-Color press machine that is not operational. Continued efforts to repair this machine have not produced a functional press, causing the Authority to seek outside printing services for its timetables. It has been determined that it is in the best interest of the Authority to stop seeking repairs and instead replace the unit.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the procurement website and advertised in the local newspapers, as required. Five interested parties downloaded the solicitation. Two proposals were received on July 6, 2018. A panel of Authority employees evaluated the proposals in accordance with established Procurement Policies and Procedures. After negotiations, the proposal of Ohio Graphco, Inc., dba Graphco ("Graphco"), to provide a new printing press in an amount not to exceed \$713,239.46, was determined to be the most advantageous to the Authority. This new printing press will meet all of the Authority's in-house printing needs. This procurement will be funded in an amount not to exceed \$713,239.46. Of this amount, \$142,000.00 will be paid directly to Ohio Graphco, Inc. dba, Graphco as a down payment. The amount of \$500,746.00 will be financed through Huntington Public Capital Corporation for a term not to exceed five years at a fixed interest rate of 3.47% resulting in a not to exceed amount of \$40,993.00 in interest charges over the five year term. Five years of maintenance is included in the contract at a total amount not to exceed \$29,500.46. Maintenance will be paid directly to Graphco annually and not subject to interest charges.

 A cost analysis was performed and the Procurement Department has determined the offer of Graphco to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be funded through the RTA Capital Fund, Support Services Department budget, in an amount not to exceed \$713,239.46. This purchase is less than 1% over the independent cost estimate of \$709,757.40.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay the purchase and result in added expenses due to the outsourcing of the Authority's printing needs.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the September 11, 2018 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Ohio Graphco, Inc., dba Graphco, as negotiated, be accepted and the resolution passed authorizing the Interim CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



Interim CEO, General Manager/Secretary-Treasurer