

RESOLUTION NO. 2018-52

AUTHORIZING CONTRACT NO. 2018-028 WITH NORTHEAST LUBRICANTS LTD, FOR THE FURNISHING OF ANTIFREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$306,880.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of antifreeze for the routine maintenance of all revenue and non-revenue vehicles; and

WHEREAS, the bid of Northeast Lubricants Ltd., located at 4500 Renaissance Parkway, Cleveland, Ohio 44128 for the furnishing of antifreeze, as specified and as required, for a period of two (2) years was received on April 11, 2018 at unit prices resulting in a total contract amount not to exceed \$306,880.00; and

WHEREAS, the CEO, General Manager/Secretary-Treasurer deems the bid of Northeast Lubricants Ltd. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northeast Lubricants Ltd. for the furnishing of antifreeze, as specified and as required, for a period of two (2) years be and the same is hereby accepted.

Section 2. That the CEO, General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Northeast Lubricants Ltd. for the furnishing of antifreeze, as specified and as required, for a period of two (2) years.


Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$306,880.00 for a period of two years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-076; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northeast Lubricants Ltd. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.


Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 19, 2018



President

Attest:



CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF ANTI-FREEZE, AS SPECIFIED & AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS VENDOR: NORTHEAST LUBRICANTS, LTD. AMOUNT: AMOUNT NOT TO EXCEED \$306,880.00	Resolution No.: 2018-52
	Date: June 14, 2018
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of antifreeze, as specified and as required, for a period of two (2) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for antifreeze is necessary for the maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid ("IFB") was posted on the GCRTA Procurement web site and advertised in the local newspapers. Thirteen (13) interested parties downloaded the solicitation. Three (3) responsive bids were received on April 11, 2018. The bid of Northeast Lubricants Ltd. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder:

Companies	Anti-Freeze	Anticipated Usage (gallons)	Unit Cost Per Gallon Year 1 & 2	Year 1 & Year 2
Northeast Lubricants	Bulk	28,000	\$4.55 Year 1	\$127,400.00
			\$4.65 Year 2	\$130,200.00
	Drum	4,400	\$5.55 Year 1	\$ 24,420.00
			\$5.65 Year 2	\$ 24,860.00
Total Cost				\$306,880.00
Petro Choice	Bulk	28,000	\$4.69 Year 1	\$131,320.00
			\$4.97 Year 2	\$139,160.00
	Drum	4,400	\$4.69 Year 1	\$ 20,636.00
			\$4.94 Year 2	\$ 21,736.00
Total Cost				\$312,852.00
Safety Kleen	Bulk	28,000	\$6.45 Year 1	\$180,600.00
			\$6.77 Year 2	\$189,560.00
	Drum	4,400	\$6.45 Year 1	\$ 28,380.00
			\$6.78 Year 2	\$ 29,832.00
Total Cost				\$428,372.00

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$306,880.00 for the two year period. The bid price is approximately 4.8% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would require the Authority to buy lesser quantities at a higher price.
- 8.0 RECOMMENDATION: It is recommended that the offer of Northeast Lubricants Ltd. be accepted and the resolution passed authorizing the CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer