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| <b>TITLE/DESCRIPTION:</b><br><b>CONTRACT:</b> PROJECT 17.50 - ON-CALL RAIL ENGINEERING SERVICES 2018<br><br><b>VENDOR:</b> WSP USA INC.<br><br><b>AMOUNT:</b> NOT TO EXCEED \$400,000 FOR 24 MONTH PERIOD | <b>Resolution No.:</b><br>2018-40                      |
|   | <b>Date:</b><br>May 10, 2018                           |
|   | <b>Initiator:</b><br>Engineering & Project Development |
| <b>ACTION REQUEST:</b><br><input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____             |  |

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for On-Call Rail Engineering Services for a period of 24 months.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires a professional engineering consultant(s) to complete on-call rail engineering services to prepare plans, specifications, cost estimates, construction duration estimates, construction support services and discrete engineering analyses for projects assigned by GCRTA's Engineering Project Manager. These projects will involve some or all of the following engineering design efforts: track, overhead catenary, signals and fiber optic communication systems. Projects could involve any of the Greater Cleveland Regional Transit Authority (GCRTA) rail lines, electrical substations or yards. Projects would principally involve repair and/or updating of various aspects of the rail line.

3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal ("RFP") was posted on the GCRTA Procurement web site and advertised in the local newspapers. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act Procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with WSP USA Inc., the first ranked firm and an acceptable price for hourly rates was reached. A cost analysis was performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

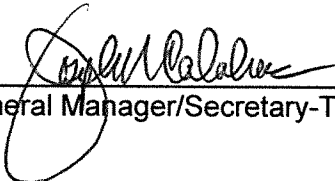
During the past five years, WSP USA Inc. has successfully completed numerous projects for the GCRTA, including Reconstruction of Tracks 8 and Track 7 Auxiliary Platform, On-Call Rail Engineering 2015 and E. 34<sup>th</sup> Street Station Design.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. WSP USA Inc. has committed to achieving the 15% DBE participation goal established for this procurement, which is equivalent to \$60,000.00 and has agreed to utilize the following certified DBE firms: NEAS (Asian-owned), Somat Engineering of Ohio (Asian-owned), and Denise's Flagging (African American female-owned). The utilization of a particular DBE firm will be a function of the specific nature of the on-call services ultimately required under the contract.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement shall be payable through the RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, Capital Grant OH-2016-055 in an amount of \$200,000.00, and Capital Grant OH-2018-001 in an amount of \$200,000.00, for a total contract amount not to exceed \$400,000.00 (\$320,000.00 in Federal funds which represent 80% of total cost).
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will create undue hardship on GCRTA's Engineering Department due to its existing workload, as well as the need for technical expertise outside of its knowledge base.
- 8.0 RECOMMENDATION: It is recommended that the offer of WSP USA Inc. be accepted and the resolution passed authorizing the CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer

RESOLUTION NO. 2018-40

AUTHORIZING CONTRACT NO. 2018-010 WITH WSP USA INC. FOR PROJECT 17.50 – ON-CALL RAIL ENGINEERING SERVICES 2018 IN AN AMOUNT NOT TO EXCEED \$400,000.00 FOR A PERIOD OF 24 MONTHS (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, The Authority requires on-call rail engineering services to prepare plans, specifications, cost estimates, construction duration estimates, construction support services and discrete engineering analyses; and

WHEREAS, the proposal of WSP USA Inc., with an office located at 1660 West 2<sup>nd</sup> Street, Suite 820, Cleveland, Ohio 44113, to perform said services was received on March 15, 2018, in response to a competitive solicitation; and

WHEREAS, WSP USA Inc. has agreed to perform the required services for the negotiated labor rates in an amount not to exceed \$400,000.00 for a period of 24 months; and

WHEREAS, the CEO, General Manager/Secretary-Treasurer deems the offer of WSP USA Inc. to be the most advantageous to the Authority, finds the negotiated hourly rates to be fair and reasonable for said services, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of WSP USA Inc. to provide various task order services under Project 17.50 – On-Call Rail Engineering Services 2018 be and the same is hereby accepted.

Section 2. That the CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with WSP USA Inc. for the performance of said services.

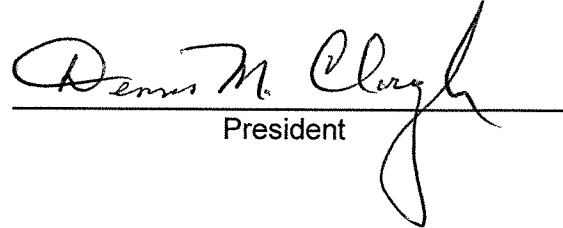
Section 3. That this procurement shall be payable through the RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, Capital Grant OH-2016-055 in an amount of \$200,000.00, and Capital Grant OH-2018-001 in an amount of \$200,000.00, for a total contract amount not to exceed \$400,000.00 (\$320,000.00 in Federal funds which represent 80% of total cost).

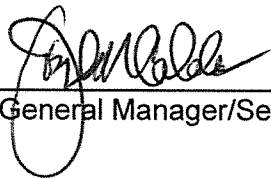
Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2015-76; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that WSP USA Inc. will attempt to exceed the 15% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 15, 2018

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer