

RESOLUTION NO. 2018-37

AUTHORIZING CONTRACT NO. 2017-142 WITH MILLSTONE MANAGEMENT GROUP, INC. TO PROVIDE THE OPPORTUNITY CORRIDOR EAST 105<sup>TH</sup> STREET TRANSIT WAITING ENVIRONMENT PROGRAM IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$396,000.00 (RTA DEVELOPMENT FUND, PROGRAMMING AND PLANNING DEPARTMENT BUDGET)

WHEREAS, the Authority is seeking the services of a qualified firm to furnish and install shelters and amenities at eight (8) bus stops along East 105<sup>th</sup> Street Opportunity Corridor; and

WHEREAS, the proposal of Millstone Management Group, Inc., located at 8251 Mayfield Road, Chesterland, Ohio 44026, to provide the Opportunity Corridor East 105<sup>th</sup> Transit Waiting Environment Program, was received on December 8, 2017; and

WHEREAS, after negotiations, Millstone Management Group, Inc. offered to provide the Opportunity Corridor East 105<sup>th</sup> Transit Waiting Environment Program for a total contract amount not to exceed \$396,000.00; and

WHEREAS, the CEO, General Manager/Secretary-Treasurer deems the offer of Millstone Management Group, Inc., as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Millstone Management Group, Inc. to provide the Opportunity Corridor East 105<sup>th</sup> Transit Waiting Environment Program be and the same is hereby accepted.

Section 2. That the CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Millstone Management Group, Inc. to provide the Opportunity Corridor East 105<sup>th</sup> Transit Waiting Environment Program.

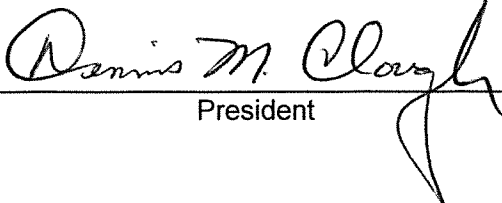
Section 3. This procurement shall be payable through the RTA Development Fund, Programming and Planning Department budget, including but not limited to 100% Local Funds, for a total contract amount not to exceed \$396,000.00. All costs for this project, to a maximum of \$420,000.00, will be reimbursed by ODOT.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding and compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-076; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Millstone Management Group, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 15, 2018

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer




<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> OPPORTUNITY CORRIDOR EAST 105 <sup>TH</sup> STREET TRANSIT WAITING ENVIRONMENT PROGRAM  <b>VENDOR:</b> MILLSTONE MANAGEMENT GROUP, INC.  <b>AMOUNT:</b> AMOUNT NTE \$396,000.00	<b>Resolution No.:</b> 2018-37
	<b>Date:</b> May 10, 2018
	<b>Initiator:</b> Programming and Planning
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to implement Transit Waiting Environment (TWE) enhancement projects at eight (8) specified bus stops along the East 105<sup>th</sup> Street Opportunity Corridor.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority is seeking to furnish and install shelters and amenities at eight (8) bus stops along Opportunity Corridor East 105<sup>th</sup> Street. The eight stops include the northbound and southbound stops at Cedar Avenue, Carnegie Avenue, Euclid Avenue, and Chester Avenue. The stops are being relocated as part of Section 1 of the Opportunity Corridor project and have been designed in coordination with the Thrive 105 Plan.  
  
 The TWE projects shall improve comfort while waiting for a bus, make transfers easier with informational signage, and enhance passenger amenities to include new shelters, seating, lighting, and other specified elements. The stop amenities will include scored concrete shelter pads, 7'x12' flat roof shelters with solar lighting, weather protection package, lean rail, additional benches, and trash cans. Site plans for the amenities have been prepared for each of the eight shelter locations. As part of the project coordinating benches will also be installed in the public right-of-way at GCRTA's adjacent stops at Eastbound Euclid at East 105<sup>th</sup> and Westbound Cedar at East 105<sup>th</sup>.
  
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal ("RFP") was posted on the GCRTA Procurement website and advertised in the local newspapers. Eight (8) interested parties downloaded the solicitation and two (2) proposals were received on December 8, 2017. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, the proposal of Millstone Management Group, Inc. to provide the Opportunity Corridor East 105<sup>th</sup> Transit Waiting Environment Program was determined to be the most advantageous to the Authority, price and all other factors considered. After negotiations, a total contract amount not to exceed \$396,000.00 was agreed upon.  
  
 A cost analysis has been performed, and the Procurement Department has determined the price to be fair and reasonable to the Authority.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement due to the lack of certified DBE firms.
  
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Program and Planning Department budget, including but not limited to 100% Local Funds, for a total contract amount not to exceed \$396,000.00. All costs for this project, to a maximum of \$420,000.00, will be reimbursed by ODOT.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would halt the Authority's ability to provide eight (8) bus stops and amenities to customers along the East 105<sup>th</sup> Street Opportunity Corridor.
- 8.0 **RECOMMENDATION:** It is recommended that the offer of Millstone Management Group, Inc. be accepted and the resolution passed authorizing the CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer