

RESOLUTION NO. 2017-88

AUTHORIZING CONTRACT NO. 2017-75 WITH VF IMAGEWEAR, INC. FOR THE FURNISHING OF OPERATOR AND SUPERVISOR UNIFORM SERVICES FOR A PERIOD OF THREE YEARS, IN AN AMOUNT NOT TO EXCEED \$1,500,000.00 WITH TWO, ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$500,000.00 PER YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$2,500,000.00 (GENERAL FUND, VARIOUS DEPARTMENT BUDGETS)

WHEREAS, the Authority requires that operators, supervisors and customer service representatives maintain a professional image and wear GCRTA approved uniform items; and

WHEREAS, the proposal of VF Imagewear, Inc. located at 545 Marriott Drive, Nashville, TN 37214, for the furnishing of Operator and Supervisor Uniform Services for a period of three years with two, one-year options was received on August 15, 2017; and

WHEREAS, the Authority has a current total of 1,200 employees eligible for a maximum annual clothing allowance of \$450.00 under the Amalgamated Transit Union (ATU) contract with the Authority, for an estimated contract amount not to exceed \$1,500,000.00 for the base three years and in an estimated amount not to exceed \$500,000.00 per option year, for a total estimated contract amount not to exceed \$2,500,000.00 for the five year period; and

WHEREAS, the CEO, General Manager/Secretary-Treasurer deems the proposal from VF Imagewear, Inc. to furnish Operator and Supervisor Uniform Services to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of VF Imagewear, Inc. for the furnishing of Operator and Supervisor Uniforms Services for a period of three years with two, one-year options be and the same is hereby accepted.

Section 2. That the CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with VF Imagewear, Inc. for said services for a period of three years with authority to exercise both option years.

Section 3. That said contract shall be payable from the General Fund, and Various Department budgets, in an estimated amount not to exceed \$1,500,000.00 for the base three years, with two, one-year options in an estimated amount not to exceed \$500,000.00 per year, for a total estimated contract amount not to exceed \$2,500,000.00 for the five year period, based upon a current total of 1,200 eligible employees. The reimbursable clothing allowance of \$450.00 per operator and/or supervisor and \$250.00 per customer service representative is set per the ATU agreement.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years, compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-076; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that VF Imagewear, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: October 24, 2017



President

Attest: 

CEO, General Manager/Secretary-Treasurer



<p>TITLE/DESCRIPTION: CONTRACT: OPERATOR UNIFORM SERVICES VENDOR: VF IMAGEWEAR, INC. AMOUNT: NTE \$1,500,000 FOR THREE YEARS WITH TWO, ONE YEAR OPTIONS NTE \$500,000 EACH PER YEAR FOR TOTAL CONTRACT AMOUNT NTE \$2,500,000</p>	<p>Resolution No.: 2017-88</p> <hr/> <p>Date: October 19, 2017</p> <hr/> <p>Initiator: Labor and Employee Relations</p>
<p>ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____</p>	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of uniform services for the Authority’s Coach, Paratransit and Rail Operators, Service Quality Supervisors, Dispatchers and Customer Service Representatives, as required under the ATU contract, for a period of three years with two, one-year options.

- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract is needed for the furnishing of uniforms for the Authority’s Operators, Supervisors and Customer Service Representatives. These 1,200 employees are required to wear approved uniform items during the performance of their job duties. The Operators and Supervisors are currently entitled to a clothing allowance of \$450.00 per person per year. Customer Service Representatives receive a \$250.00 clothing allowance. This service shall include, but is not limited to, providing all uniform items and alterations, if necessary; maintaining a store location convenient for all Operators and Supervisors; and record keeping and billings to support GCRTA’s audit needs and monitoring of the employee uniform allowances.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (“RFP”) was posted on the GCRTA Procurement website and advertised in the local newspapers. Eight interested parties downloaded the solicitation package. Two proposals were received on August 15, 2017. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures and after negotiations, the proposal of VF Imagewear, Inc. was selected as the most advantageous to the Authority and its employees. VF Imagewear, Inc. is headquartered in Nashville, TN and currently provides uniform services to GCRTA, the US Department of Homeland Security: Transportation Security Administration (TSA), N.Y.C. Fire Department, WestJet Airlines (Alberta, CA), among many others. VF Imagewear, Inc. will partner with Schwarz Uniforms to provide the local service required by GCRTA, including ordering, pick up and sizing. Schwarz Uniforms is located at 4711 State Road, Cleveland, Ohio. They will offer employees extended service hours, including Saturdays in addition to assisting with the uniform ordering process. Schwarz Uniforms currently provides uniform services to GCRTA, the Cleveland Police Department, the Cleveland Fire Department and Cuyahoga County Corrections, among others.

A price analysis was performed and the Procurement Department determined the proposed prices to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: The procurement shall be funded from the General Fund, and Various Department budgets, in an estimated amount not to exceed \$1,500,000.00 for the base three years with two, one-year options in an amount not to exceed \$500,000.00 for each option year, for a total contract amount not to exceed \$2,500,000.00 for the five year period, based upon a current total of 1,200 eligible employees. The reimbursable clothing allowance of \$450.00 per operator and/or supervisor and \$250.00 per customer service representative is set per the ATU agreement.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this award would prevent operators, supervisors and customer service representatives from obtaining proper uniform items and maintaining a professional appearance.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees Operations Committee at its October 3, 2017 meeting. It is recommended that the proposal from VF Imagewear, Inc. be accepted and the resolution passed authorizing the CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer