

RESOLUTION NO. 2017-59

AUTHORIZING CONTRACT NO. 2017-030 WITH OCCUCENTERS, INC., D.B.A. EAST SIDE OCCUPATIONAL HEALTH CENTER, FOR MEDICAL SERVICES AND SPECIMEN COLLECTION IN AN AMOUNT NOT TO EXCEED \$460,766.25 FOR THE BASE THREE YEARS AND AN AMOUNT NOT TO EXCEED \$153,588.75 FOR EACH OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$767,943.75 (GENERAL FUND, LABOR & EMPLOYEE RELATIONS-OCCUPATIONAL HEALTH DEPARTMENT BUDGET)

WHEREAS, the Authority is required to conduct medical examinations and drug and alcohol specimen testing to determine the medical fitness of applicants and employees in order to meet Department of Transportation and Federal Transit Administration regulations, and GCRTA policies; and

WHEREAS, the proposal of OccuCenters, Inc., d.b.a. East Side Occupational Health Center, located at 4450 St. Clair Avenue, Cleveland, Ohio 44103, to provide medical services and specimen collection in an amount not to exceed \$460,766.25 for the base three years and in an amount not to exceed \$153,588.75 for each of the two options years, for a total contract amount not to exceed \$767,943.75 was received on June 7, 2017; and

WHEREAS, the CEO, General Manager/Secretary-Treasurer deems the offer of OccuCenters, Inc., d.b.a. East Side Occupational Health Center, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of OccuCenters, Inc., d.b.a. East Side Occupational Health Center, as modified by negotiations, to provide medical services and specimen collection for a period of three years with two, one-year options, be and the same is hereby accepted.

Section 2. That the CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with OccuCenters, Inc., d.b.a. East Side Occupational Health Center, to provide medical services and specimen collection for a period of three years with two, one-year options subject to approval of the exercise of each option by the CEO, General Manager/Secretary-Treasurer.

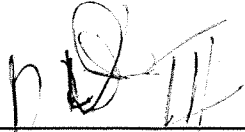
Section 3. That said contract shall be payable from the General Fund, Labor and Employee Relations-Occupational Health Department budget, in an amount not to exceed \$460,766.25 for the base three years and in an amount not to exceed \$153,588.75 for each of the two option years, for a total contract amount not to exceed \$767,943.75.


Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-076; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that OccuCenters, Inc., d.b.a. East Side Occupational Health Center, will attempt to exceed the 16% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 15, 2017

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> MEDICAL SERVICES AND SPECIMEN COLLECTON <b>VENDOR:</b> OCCUCENTERS INC., D.B.A. EAST SIDE OCCUPATIONAL HEALTH CENTER <b>AMOUNT:</b> AMOUNT NTE \$460,766.25 FOR BASE THREE YEARS AND AMOUNT NTE \$153,588.75 FOR EACH OPTION YEAR, FOR TOTAL CONTRACT AMOUNT NTE \$767,943.75.	<b>Resolution No.:</b> 2017-59
	<b>Date:</b> August 10, 2017
	<b>Initiator:</b> Labor and Employee Relations
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for medical services and specimen collection, as required, for a period of three years with two, one-year options.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This action will allow the Authority to determine the physical and medical fitness of all applicants and employees to safely perform their job duties. In addition, this action will allow the Authority to continue to screen applicants and employees, as required, and to meet Department of Transportation and Federal Transportation Administration regulations for drug and alcohol specimen collection.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (“RFP”) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Fourteen interested parties downloaded the solicitation and three proposals were received. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of OccuCenters, Inc., d.b.a. East Side Occupational Health Center, to provide medical services and specimen collection for a period of three years with two, one-year options, was selected as one of the most advantageous to the Authority. The not to exceed price of \$460,766.25 for the base three-year period is based on the anticipated usage of these services at the pre-determined, negotiated rates. OccuCenters, Inc., d.b.a. East Side Occupational Health Center, has successfully conducted these services for GCRTA since 1998. OccuCenters, Inc., d.b.a. East Side Occupational Health Center, was established in 1977. With forty years of experience, their clients include the City of Cleveland, Cuyahoga Metropolitan Housing Authority, Cleveland Job Corps and Cleveland Municipal School District.  
  
A cost analysis was performed and the Procurement Department has determined the negotiated rates of OccuCenters, Inc., d.b.a. East Side Occupational Health Center, to be fair and reasonable to the Authority
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 16% DBE goal was established for this procurement. OccuCenters, Inc. has committed to achieving the DBE participation goal through the utilization of Advantage Healthcare Inc. (Female-owned) in the amount of \$122,871.00 or 16%.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Labor and Employee Relations-Occupational Health Department budget, in an amount not to exceed \$460,766.25 for the base three years and in an amount not to exceed \$153,588.75 for each of the two option years, for a total contract amount not to exceed \$767,943.75. This is within the budgeted amount for these services.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will place the Authority at risk of being non-compliant to Federal regulations, as set forth by the Department of Transportation and Federal Transportation Administration.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Operations Committee at the August 1, 2017 meeting. It is recommended that the offer of OccuCenters, Inc., d.b.a. East Side Occupational Health Center, be accepted and the resolution passed authorizing the CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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CEO, General Manager/Secretary-Treasurer