

RESOLUTION NO. 2017-50

ADOPTING THE TAX BUDGET OF THE GREATER CLEVELAND  
REGIONAL TRANSIT AUTHORITY FOR THE FISCAL YEAR BEGINNING  
JANUARY 1, 2018 AND SUBMITTING THE SAME TO THE CUYAHOGA  
COUNTY FISCAL OFFICER

WHEREAS, a Tax Budget for the Greater Cleveland Regional Transit Authority (Authority) for the fiscal year beginning January 1, 2018, has been prepared for the purpose of providing an estimate of revenues to be received for such fiscal year, including all taxes, user fees, and other types of revenues, as well as, estimates of all expenditures and outlays for such fiscal year to be paid or met from the said revenue, all in conformance with sound financial practices; and

WHEREAS, said Tax Budget is presented with State assistance for 15 months, from October 2017 through December 2018, to compensate the Authority for the removal of the Medicaid MHC from the tax base. The funding is budgeted in the State's budget; and

WHEREAS, said Tax Budget has been made conveniently available for public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the Authority's Office of Management and Budget; and

WHEREAS, the Board of Trustees has held a public hearing on July 11, 2017 on said budget, of which public notice was given by publication in the Plain Dealer on June 27, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the Tax Budget of the Greater Cleveland Regional Transit Authority for the fiscal year beginning January 1, 2018, heretofore prepared and submitted to this Board of Trustees, copies of which are on file in the Office of Management and Budget, with any revisions to said tentative budget incorporated therein, is hereby adopted as the official Tax Budget of said Authority for the fiscal year beginning January 1, 2018.

Section 2. That the Executive Director of the Office of Management and Budget is hereby authorized and directed to transmit to the Cuyahoga County Fiscal Officer a certified copy of said budget and a copy of this resolution.

Section 3. That this resolution shall become effective immediately upon its adoption.

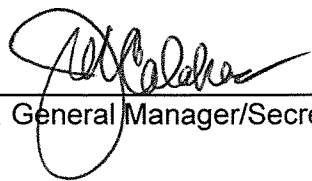
Attachments: 2018 Tax Budget Assumptions and Fund Statements.

Adopted: July 18, 2017



\_\_\_\_\_  
President

Attest:



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CEO, General Manager/Secretary-Treasurer

ATTACHMENT A

General Fund Balance Analysis

	2016	2017	2018 Tax	2019	2020	2021	2022
	Actual	Estimate	Budget	Plan	Plan	Plan	Plan
<b>Beginning Balance</b>	<b>16,822,906</b>	<b>33,046,193</b>	<b>31,077,400</b>	<b>23,773,590</b>	<b>-2,232,846</b>	<b>-29,428,190</b>	<b>-55,013,714</b>
<b>Revenue</b>							
Passenger Fares	46,279,344	46,872,000	48,500,000	50,100,000	50,350,500	50,602,253	50,855,264
Advertising & Concessions	2,860,267	1,552,000	2,095,000	2,162,000	2,230,000	2,297,000	2,364,000
Sales & Use Tax	218,749,851	215,589,551	203,201,446	204,217,453	205,238,540	206,264,733	207,296,057
State Aid for MCO Loss	0	5,060,417	20,068,166	0	0	0	0
Federal Operating Assistance - Various	0	0	0	0	0	0	0
Trolley Assistance	0	640,000	640,000	640,000	640,000	640,000	640,000
Investment Income	42,156	110,128	70,000	70,000	70,000	70,000	70,000
Other Revenue	1,888,060	1,450,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Reimbursed Expenditures	24,560,024	22,075,000	22,075,000	22,075,000	22,075,000	22,075,000	22,075,000
<b>Total Revenue</b>	<b>294,379,702</b>	<b>293,349,096</b>	<b>297,849,612</b>	<b>280,464,453</b>	<b>281,804,040</b>	<b>283,148,986</b>	<b>284,500,321</b>
<b>Total Resources</b>	<b>311,202,608</b>	<b>326,395,289</b>	<b>328,927,012</b>	<b>304,238,043</b>	<b>279,571,194</b>	<b>253,720,796</b>	<b>229,486,607</b>
<b>Operating Expenditures</b>							
Salaries and Overtime	134,370,739	139,132,363	145,723,494	149,449,004	149,897,351	150,347,043	150,798,084
Fringe Benefits	48,074,083	52,612,791	53,469,093	53,731,630	53,839,093	53,946,771	54,108,612
Diesel Fuel	8,600,211	7,027,154	6,528,000	6,200,000	6,000,000	6,000,000	6,000,000
Natural Gas	1,246,088	1,936,545	2,269,000	2,269,000	2,501,000	2,510,000	2,510,000
Other Expenditures	53,905,673	54,555,535	61,112,137	61,676,468	61,799,821	61,923,421	62,047,267
<b>Total Operating Expenditures</b>	<b>246,196,793</b>	<b>255,264,388</b>	<b>269,101,724</b>	<b>273,326,102</b>	<b>274,037,265</b>	<b>274,727,235</b>	<b>275,463,963</b>
Transfer to the Insurance Fund	500,000	2,400,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000
Transfer to the Pension Fund	100,000	75,000	75,000	65,000	65,000	60,000	60,000
Transfers to Capital							
Bond Retirement Fund	21,887,562	17,045,783	18,865,474	16,603,865	17,891,282	18,249,054	17,621,881
Capital Improvement Fund	9,472,060	11,329,803	15,011,224	14,375,923	14,905,837	13,598,221	14,426,089
<b>Total Transfers to Capital</b>	<b>31,359,622</b>	<b>28,375,586</b>	<b>33,876,698</b>	<b>30,979,788</b>	<b>32,797,119</b>	<b>31,847,275</b>	<b>32,047,970</b>
Transfers to Reserve Fund	0	9,202,915	0	0	0	0	0
<b>Total Expenditures</b>	<b>278,156,415</b>	<b>295,317,889</b>	<b>305,153,422</b>	<b>306,470,890</b>	<b>308,999,384</b>	<b>308,734,510</b>	<b>309,671,934</b>
Ending Balance	33,046,193	31,077,400	23,773,590	-2,232,846	-29,428,190	-55,013,714	-80,185,327
Reserved Funds	8,776,432	0	0	0	0	0	0
<b>Available Ending Balance</b>	<b>24,269,761</b>	<b>31,077,400</b>	<b>23,773,590</b>	<b>-2,232,847</b>	<b>-29,428,191</b>	<b>-55,013,715</b>	<b>-80,185,328</b>



ATTACHMENT C

Capital Improvement Fund Balance Analysis

	2016 Actual	2017 Estimate	2018 Tax Budget	2019 Plan	2020 Plan	2021 Plan	2022 Plan
<b>Beginning Balance</b>	44,613,977	33,111,619	22,671,892	33,632,774	12,143,355	21,984,349	11,290,728
<b>Revenue</b>							
Transfer from General Fund	9,472,060	11,329,803	15,011,224	14,375,923	14,905,837	13,598,221	14,426,089
Investment Income	286,670	388,092	270,000	260,000	260,000	260,000	260,000
Federal Capital Grants	47,732,909	47,732,909	59,345,000	62,790,000	71,285,500	42,250,000	46,475,000
State Capital Grants	110,699	110,699	1,384,658	1,384,658	1,384,658	1,384,658	1,384,658
Debt Service Proceeds	0	0	30,000,000	0	25,000,000	0	25,000,000
Other Revenue	0	0	0	0	0	0	0
<b>Total Revenue</b>	<b>57,602,338</b>	<b>59,561,503</b>	<b>106,010,882</b>	<b>78,810,581</b>	<b>112,835,995</b>	<b>57,492,879</b>	<b>87,545,747</b>
<b>Total Resources</b>	<b>102,216,315</b>	<b>92,673,122</b>	<b>128,682,774</b>	<b>112,443,355</b>	<b>124,979,349</b>	<b>79,477,228</b>	<b>98,836,475</b>
<b>Expenditures</b>							
Capital Outlay	69,104,696	70,001,230	95,050,000	100,300,000	102,995,000	68,186,500	68,700,000
Other Expenditures	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>69,104,696</b>	<b>70,001,230</b>	<b>95,050,000</b>	<b>100,300,000</b>	<b>102,995,000</b>	<b>68,186,500</b>	<b>68,700,000</b>
<b>Available Ending Balance</b>	<b>33,111,619</b>	<b>22,671,892</b>	<b>33,632,774</b>	<b>12,143,355</b>	<b>21,984,349</b>	<b>11,290,728</b>	<b>30,136,475</b>

ATTACHMENT D

RTA Development Fund Balance Analysis

	2016 Actual	2017 Estimate	2018 Tax Budget	2019 Plan	2020 Plan	2021 Plan	2022 Plan
<b>Beginning Balance</b>	42,499,967	30,037,486	20,661,377	31,575,290	10,074,203	19,968,616	9,277,529
<b>Revenue</b>							
Debt Service Proceeds	0	0	30,000,000	0	25,000,000	0	25,000,000
Transfer from RTA Capital Fund	5,334,255	8,334,255	11,234,255	10,684,255	11,684,255	10,434,255	10,684,255
Investment Income	260,886	347,258	250,000	240,000	240,000	240,000	240,000
Federal Capital Grants	47,732,909	47,732,909	59,345,000	62,790,000	71,285,500	42,250,000	46,475,000
State Capital Grants	110,699	110,699	1,384,658	1,384,658	1,384,658	1,384,658	1,384,658
Other Revenue	0	0	0	0	0	0	0
<b>Total Revenue</b>	53,438,749	56,525,121	102,213,913	75,098,913	109,594,413	54,308,913	83,783,913
<b>Total Resources</b>	95,938,716	86,562,607	122,875,290	106,674,203	119,668,616	74,277,529	93,061,442
<b>Expenditures</b>							
Capital Outlay	65,901,230	65,901,230	91,300,000	96,600,000	99,700,000	65,000,000	65,000,000
Other Expenditures	0	0	0	0	0	0	0
<b>Total Expenditures</b>	65,901,230	65,901,230	91,300,000	96,600,000	99,700,000	65,000,000	65,000,000
<b>Ending Balance</b>	30,037,486	20,661,377	31,575,290	10,074,203	19,968,616	9,277,529	28,061,442

ATTACHMENT E  
**RTA Capital Fund Balance Analysis**

	2016 Actual	2017 Estimate	2018 Tax Budget	2019 Plan	2020 Plan	2021 Plan	2022 Plan
<b>Beginning Balance</b>	2,114,010	3,074,133	2,010,515	2,057,484	2,069,152	2,015,733	2,013,199
<b>Revenue</b>							
Transfer from General Fund	9,472,060	11,329,803	15,011,224	14,375,923	14,905,837	13,598,221	14,426,089
Investment Income	25,784	40,834	20,000	20,000	20,000	20,000	20,000
Other Revenue	0	0	0	0	0	0	0
<b>Total Revenue</b>	9,497,844	11,370,637	15,031,224	14,395,923	14,925,837	13,618,221	14,446,089
<b>Total Resources</b>	11,611,854	14,444,770	17,041,739	16,453,407	16,994,988	15,633,954	16,459,289
<b>Expenditures</b>							
Asset Maintenance	1,020,521	1,900,000	2,000,000	1,900,000	1,530,000	1,471,500	1,900,000
Routine Capital	2,182,945	2,200,000	1,750,000	1,800,000	1,765,000	1,715,000	1,800,000
Transfer to RTA Development Fund	5,334,255	8,334,255	11,234,255	10,684,255	11,684,255	10,434,255	10,684,255
<b>Total Expenditures</b>	8,537,721	12,434,255	14,984,255	14,384,255	14,979,255	13,620,755	14,384,255
<b>Ending Balance</b>	3,074,133	2,010,515	2,057,484	2,069,152	2,015,733	2,013,199	2,075,034

ATTACHMENT F  
**Bond Retirement Fund Balance Analysis**

	2016 Actual	2017 Estimate	2018 Tax Budget	2019 Plan	2020 Plan	2021 Plan	2022 Plan
<b>Beginning Balance</b>	<b>2,273,404</b>	<b>2,112,464</b>	<b>2,258,527</b>	<b>1,997,611</b>	<b>2,167,934</b>	<b>2,160,510</b>	<b>2,149,317</b>
<b>Revenue</b>							
Transfer from General Fund	21,887,562	17,045,783	18,865,474	16,603,865	17,891,282	18,249,054	17,621,881
Investment Income	13,906	18,781	2,500	2,500	2,500	2,500	2,500
Other Revenue	5,262	0	0	0	0	0	0
<b>Total Revenue</b>	<b>21,906,730</b>	<b>17,064,564</b>	<b>18,867,974</b>	<b>16,606,365</b>	<b>17,893,782</b>	<b>18,251,554</b>	<b>17,624,381</b>
Reconciling Journal Entry	0	0	0	0	0	0	0
<b>Total Resources</b>	<b>24,180,134</b>	<b>19,177,028</b>	<b>21,126,501</b>	<b>18,603,976</b>	<b>20,061,716</b>	<b>20,412,064</b>	<b>19,773,698</b>
<b>Expenditures</b>							
Debt Service							
Principal	16,430,000	11,615,000	12,952,453	10,697,751	11,584,204	12,396,373	11,461,171
Interest	5,637,670	5,302,001	6,174,937	5,736,791	6,315,502	5,864,874	6,265,319
Other Expenditures	0	1,500	1,500	1,500	1,500	1,500	1,500
<b>Total Expenditures</b>	<b>22,067,670</b>	<b>16,918,501</b>	<b>19,128,890</b>	<b>16,436,042</b>	<b>17,901,206</b>	<b>18,262,747</b>	<b>17,727,990</b>
<b>Ending Balance</b>	<b>2,112,464</b>	<b>2,258,527</b>	<b>1,997,611</b>	<b>2,167,934</b>	<b>2,160,510</b>	<b>2,149,317</b>	<b>2,045,708</b>

ATTACHMENT G  
**Insurance Fund Balance Analysis**

	2016 Actual	2017 Estimate	2018 Tax Budget	2019 Plan	2020 Plan	2021 Plan	2022 Plan
<b>Beginning Balance</b>	6,734,850	5,263,076	5,054,196	5,062,016	5,054,836	5,062,656	5,055,476
<b>Revenue</b>							
Investment Income	62,584	48,500	35,000	35,000	35,000	35,000	35,000
Transfer from General Fund	500,000	2,400,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000
<b>Total Revenue</b>	<b>562,584</b>	<b>2,448,500</b>	<b>2,135,000</b>	<b>2,135,000</b>	<b>2,135,000</b>	<b>2,135,000</b>	<b>2,135,000</b>
<b>Total Resources</b>	<b>7,297,434</b>	<b>7,711,576</b>	<b>7,189,196</b>	<b>7,197,016</b>	<b>7,189,836</b>	<b>7,197,656</b>	<b>7,190,476</b>
<b>Expenditures</b>							
Claims and Premium Outlay	2,034,358	2,657,380	2,127,180	2,142,180	2,127,180	2,142,180	2,127,180
Other Expenditures	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>2,034,358</b>	<b>2,657,380</b>	<b>2,127,180</b>	<b>2,142,180</b>	<b>2,127,180</b>	<b>2,142,180</b>	<b>2,127,180</b>
<b>Ending Balance</b>	<b>5,263,076</b>	<b>5,054,196</b>	<b>5,062,016</b>	<b>5,054,836</b>	<b>5,062,656</b>	<b>5,055,476</b>	<b>5,063,296</b>



ATTACHMENT H

## Supplemental Pension Fund Balance Analysis

	2016 Actual	2017 Estimate	2018 Tax Budget	2019 Plan	2020 Plan	2021 Plan	2022 Plan
<b>Beginning Balance</b>	1,268,518	1,311,956	1,332,308	1,352,208	1,362,108	1,374,008	1,380,808
<b>Revenue</b>							
Investment Income	12,508	9,968	9,900	9,900	9,900	9,800	9,900
Transfer from General Fund	100,000	75,000	75,000	65,000	65,000	60,000	60,000
<b>Total Revenue</b>	112,508	84,968	84,900	74,900	74,900	69,800	69,900
<b>Total Resources</b>	1,381,026	1,396,924	1,417,208	1,427,108	1,437,008	1,443,808	1,450,708
<b>Expenditures</b>							
Benefit Payments	69,070	64,616	65,000	65,000	63,000	63,000	61,000
Other Expenditures	0	0	0	0	0	0	0
<b>Total Expenditures</b>	69,070	64,616	65,000	65,000	63,000	63,000	61,000
Reconciling Journal Entry	0	0	0	0	0	0	0
<b>Ending Balance</b>	1,311,956	1,332,308	1,352,208	1,362,108	1,374,008	1,380,808	1,389,708

ATTACHMENT I

Law Enforcement Fund Balance Analysis

	2016 Actual	2017 Estimate	2018 Tax Budget	2019 Plan	2020 Plan	2021 Plan	2022 Plan
<b>Beginning Balance</b>	257,133	109,110	140,511	163,114	163,144	163,174	163,204
<b>Revenue</b>							
Law Enforcement Revenue	0	96,420	0	0	0	0	0
Law Enforcement Training Revenue	22,180	27,500	0	0	0	0	0
Investment Income	37	29	30	30	30	30	30
Other Revenue	50,694	0	55,000	0	0	0	0
<b>Total Revenue</b>	<b>72,911</b>	<b>123,949</b>	<b>55,030</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>Total Resources</b>	<b>330,044</b>	<b>233,059</b>	<b>195,541</b>	<b>163,144</b>	<b>163,174</b>	<b>163,204</b>	<b>163,234</b>
<b>Expenditures</b>							
Capital & Related Items	198,754	59,830	0	0	0	0	0
Training	22,180	32,718	32,427	0	0	0	0
<b>Total Expenditures</b>	<b>220,934</b>	<b>92,548</b>	<b>32,427</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Reconciling Journal Entry	0	0	0	0	0	0	0
<b>Ending Balance</b>	<b>109,110</b>	<b>140,511</b>	<b>163,114</b>	<b>163,144</b>	<b>163,174</b>	<b>163,204</b>	<b>163,234</b>

ATTACHMENT J

Reserve Fund Balance Analysis

	2016	2017	2018 Tax	2019	2020	2021	2022
	Actual	Estimate	Budget	Plan	Plan	Plan	Plan
<b>Beginning Balance</b>	0	0	9,253,366	9,303,366	9,353,366	9,404,366	9,455,366
<b>Revenue</b>							
Investment Income	0	50,451	50,000	50,000	51,000	51,000	51,000
Transfer from General Fund	0	9,202,915	0	0	0	0	0
<b>Total Revenue</b>	0	9,253,366	50,000	50,000	51,000	51,000	51,000
<b>Total Resources</b>	0	9,253,366	9,303,366	9,353,366	9,404,366	9,455,366	9,506,366
<b>Expenditures</b>							
Transfer to Comp. Absences (General Fund)	0	0	0	0	0	0	0
Transfer to Fuel (General Fund)	0	0	0	0	0	0	0
Transfer to Hospitalization (General Fund)	0	0	0	0	0	0	0
Transfer to Rolling Stock (Capital Imp. Fund)	0	0	0	0	0	0	0
Transfer to 27th Pay Period (2024)	0	0	0	0	0	0	0
<b>Total Expenditures</b>	0	0	0	0	0	0	0
<b>Ending Balance</b>	0	9,253,366	9,303,366	9,353,366	9,404,366	9,455,366	9,506,366

ATTACHMENT K

All Funds Balance Analysis

	2016 Actual	2017 Estimate	2018 Tax Budget	2019 Plan	2020 Plan	2021 Plan	2022 Plan
<b>Beginning Balance</b>	<b>71,970,788</b>	<b>74,954,418</b>	<b>71,788,200</b>	<b>75,284,678</b>	<b>28,011,896</b>	<b>10,720,873</b>	<b>-25,518,815</b>
<b>Revenue</b>							
Passenger Fares	46,279,344	46,872,000	48,500,000	50,100,000	50,350,500	50,602,253	50,855,264
Sales & Use Tax	218,749,851	220,649,968	223,269,612	204,217,453	205,238,540	206,264,733	207,296,057
Federal	47,732,909	47,732,909	59,345,000	62,790,000	71,285,500	42,250,000	46,475,000
State	110,699	110,699	1,384,658	1,384,658	1,384,658	1,384,658	1,384,658
Investment Income	417,861	625,949	437,430	427,430	428,430	428,330	428,430
Other Revenue	29,386,487	25,840,920	26,065,000	26,077,000	26,145,000	26,212,000	26,279,000
Debt Service Proceeds	0	0	30,000,000	0	25,000,000	0	25,000,000
<b>Total Revenue</b>	<b>342,677,151</b>	<b>341,832,445</b>	<b>389,001,700</b>	<b>344,996,541</b>	<b>379,832,628</b>	<b>327,141,974</b>	<b>357,718,409</b>
<b>Total Resources</b>	<b>414,647,939</b>	<b>416,786,863</b>	<b>460,789,900</b>	<b>420,281,220</b>	<b>407,844,524</b>	<b>337,862,847</b>	<b>332,199,593</b>
<b>Expenditures</b>							
Personnel Services	182,444,822	191,745,154	199,192,587	203,180,634	203,736,444	204,293,815	204,906,696
Diesel Fuel	8,600,211	7,027,154	6,528,000	6,200,000	6,000,000	6,000,000	6,000,000
Natural Gas	1,246,088	1,936,545	2,269,000	2,269,000	2,501,000	2,510,000	2,510,000
Other Expenditures	56,230,035	57,371,579	63,338,244	63,885,148	63,991,501	64,130,101	64,236,947
Capital Outlay	69,104,696	70,001,230	95,050,000	100,300,000	102,995,000	68,186,500	68,700,000
Debt Service	22,067,670	16,917,001	19,127,390	16,434,542	17,899,706	18,261,247	17,726,490
<b>Total Expenditures</b>	<b>339,693,521</b>	<b>344,998,663</b>	<b>385,505,221</b>	<b>392,269,324</b>	<b>397,123,651</b>	<b>363,381,662</b>	<b>364,080,133</b>
<b>Available Ending Balance</b>	<b>74,954,418</b>	<b>71,788,200</b>	<b>75,284,678</b>	<b>28,011,896</b>	<b>10,720,873</b>	<b>-25,518,815</b>	<b>-31,880,540</b>



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

TITLE/DESCRIPTION:  ADOPTING GCRTA TAX BUDGET FOR THE 2018 FISCAL YEAR	Resolution No.: 2017- 50
	Date: July 13, 2017
	Initiator: Office of Management & Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Authority to adopt the Tax Budget of the GCRTA for the fiscal year beginning January 1, 2018 and submit the same to the Cuyahoga County Fiscal Officer.
- 2.0 DESCRIPTION/JUSTIFICATION: This action is taken as a matter of recommended policy for reasons cited below in part 8.0.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Although the GCRTA is not legally required to prepare a Tax Budget, it is done as a measure of sound fiscal policy. To not adopt the Tax Budget would demonstrate a lower level of financial responsibility.
- 6.0 ECONOMIC IMPACT: This establishes the estimates of revenue for the year and defines in very broad terms the limits of expenditures anticipated. The 2018 Tax Budget is presented with State assistance for 15 months, from October 2017 through December 2018, due to the removal of the Medicaid MHC from the tax base. This funding is in the State's budget.
- 7.0 ALTERNATIVES: Do not adopt and file the 2018 Tax Budget as chosen by the Finance Committee.
- 8.0 RECOMMENDATION: This budget was reviewed by the Finance Committee on July 11, 2017 and recommended for approval by the Board of Trustees. It is recommended that the 2018 Tax Budget be adopted and filed for several reasons. The report demonstrates timely budgeting and appropriation procedures. It is an element of financial stability that may bolster the Authority's credit rating. It also fosters communication and is a good preliminary budget exercise.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer