

RESOLUTION NO. 2017-36

AUTHORIZING CONTRACT NO. 2017-021 WITH RELY SUPPLY, LLC, FOR THE FURNISHING OF ENGINE OIL, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$201,240.50 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of engine oil for the Authority's vehicles; and

WHEREAS, the bid of Rely Supply, LLC, located at 237 Baxter Avenue, Cincinnati, Ohio 45220 for the furnishing of engine oil, as specified and as required, for a period of one (1) year was received on April 28, 2017, at unit prices resulting in a total contract amount not to exceed \$201,240.50; and

WHEREAS, the CEO, General Manager/Secretary-Treasurer deems the bid of Rely Supply, LLC, to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Rely Supply, LLC, for the furnishing of engine oil, as specified and as required, for a period of one (1) year be and the same is hereby accepted.

Section 2. That the CEO, General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Rely Supply, LLC, for the furnishing of engine oil, as specified and as required, for a period of one (1) year.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$201,240.50.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-076; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Rely Supply, LLC, will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 20, 2017

  
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President

Attest:   
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CEO, General Manager/Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: ONE YEAR REQUIREMENTS CONTRACT FOR ENGINE OIL</b>  <b>VENDOR: RELY SUPPLY, LLC</b>  <b>AMOUNT: AMOUNT NOT TO EXCEED \$201,240.50</b>	<b>Resolution No.:</b> 2017-36
	<b>Date:</b> June 15, 2017
	<b>Initiator:</b> Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of engine oil, as specified and as required, for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for engine oil is necessary for the maintenance of the Authority's revenue vehicles with diesel and CNG fueled engines.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid ("IFB") was posted on the Procurement section of the Authority's web site and advertised in the local newspapers. Twenty interested parties downloaded the solicitation. Four bids were received and three bids were found to be responsive bids from responsible bidders. The following is a summary of those three bids:

GCRTA Part No.	Estimated Usage	Rely Supply, LLC	Petroliance, LLC dba PetroChoice	Northeast Lubricant
SAE 15W-40 61-185-Bulk	32,000 gals	\$4.74	\$4.95	\$5.18
SAE 15W-40 61-185A-Drum	275 gals	\$5.29	\$5.45	\$6.18
CNG 61-194 Bulk	9,000 gals	\$5.17	\$6.14	\$5.97
CNG 61-194A Drum	275 gals	\$5.73	\$6.64	\$6.97
<b>Total</b>		<b>\$201,240.50</b>	<b>\$216,984.75</b>	<b>\$223,106.25</b>

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid of Rely Supply, LLC has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$201,240.50. The bid price is approximately 8% below the budget estimate.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would impact the Authority's ability to maintain its vehicles.
- 8.0 **RECOMMENDATION:** It is recommended that the offer of Rely Supply, LLC, be accepted and the resolution passed authorizing the CEO, General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO, General Manager/Secretary-Treasurer