

RESOLUTION NO. 2016-106

AUTHORIZING CONTRACT NO. 2016-128 WITH VEHICLE MAINTENANCE PROGRAM, INC., FOR THE FURNISHING OF MOTOR COACH FILTERS, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$163,438.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority has recurring requirements for replacement of motor coach filters on coaches; and

WHEREAS, the bid of Vehicle Maintenance Program, Inc. (VMP), located at 3595 N. Dixie Bay # 7, Boca Raton, FL 33431, for the furnishing of various motor coach filters, as specified and as required, for a period of two (2) years was received on October 26, 2016 at unit prices resulting in a total contract amount not to exceed \$163,438.00; and

WHEREAS, the CEO, General Manager/Secretary-Treasurer deems the bid of VMP to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Vehicle Maintenance Program, Inc. (VMP) for the furnishing of motor coach filters be and the same is hereby accepted as the lowest responsive bid from a responsible bidder.

Section 2. That the CEO, General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with VMP for the furnishing of motor coach filters, as specified and as required, for a period of two (2) years.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$163,438.00 for a period of two (2) years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-076; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that VMP will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 20, 2016

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer

<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> FURNISHING OF MOTOR COACH FILTERS FOR A PERIOD OF TWO (2) YEARS  <b>VENDOR:</b> VEHICLE MAINTENANCE PROGRAM, INC.  <b>AMOUNT:</b> AMOUNT NOT TO EXCEED \$163,438.00	<b>Resolution No.:</b> 2016-106
	<b>Date:</b> December 15, 2016
	<b>Initiator:</b> Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of motor coach filters, as specified, on a requirement basis for a period of two (2) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has an ongoing need to replace air, fuel, transmission, engine oil and cooling system filters as part of normal scheduled maintenance.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the Procurement section of the Authority's web site and advertised in the local newspapers. Nine (9) bids were opened on October 26, 2016. This is a divisible bid with sixteen (16) line items; therefore, an individual comparison for each line item was made.

The bid of Vehicle Maintenance Program, Inc., has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder for the six (6) items indicated on Attachment A – Motor Coach Filters Bid Summary. The balance of the remaining ten (10) line items will be awarded to multiple vendors under small purchase contracts. A price analysis has been performed and the Procurement Department has determined the price of Vehicle Maintenance Program, Inc. to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$163,438.00. The bid price is approximately 2.4% above the budget estimate.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would require the Authority to buy lesser quantities at a higher price.
- 8.0 **RECOMMENDATION:** It is recommended that the offer of Vehicle Maintenance Program, Inc., be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENT: Attachment A - Motor Coach Filters Bid Summary

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

A handwritten signature in black ink, appearing to read "M. O. O.", is written over a horizontal line.

CEO, General Manager/Secretary-Treasurer

**Attachment A**

**Motor Coach Filters Bid Summary**

			<b>Est yearly</b>	<b>Unit</b>	<b>Unit</b>	<b>Extended</b>
<b>GCRTA Part #</b>	<b>Description</b>	<b>Bidder</b>	<b>Usage</b>	<b>Cost yr 1</b>	<b>Cost yr 2</b>	<b>Cost</b>
<b>Compliant Low Bidder in Bold</b>						
<b>81-34000</b>	<b>Oil Filter</b>	Truck Trailer Parts	6000	No Bid	No Bid	No Bid
		Kirk's Auto	6000	WRG P/N	WRG P/N	WRG P/N
		DW Diesel	6000	No Bid	No Bid	No Bid
		Gillig, LLC.	6000	11.64	13.74	152,340.00
		O'Reilly Auto Parts	6000	22.460	7187.20	WRG P/N
	<b>LFP2160 LUBERFINER</b>	<b>VEHICLE MAINTENANCE</b>	<b>6000</b>	<b>5.89</b>	<b>5.89</b>	<b>70,680.00</b>
		MCI	6000	12.15	12.55	148,200.00
		W.W. Williams Co., LLC.	6000	6.105	6.10	73,200.00
		Muncie	6000	7.81	8.04	95,100.00
<b>81-30000</b>	<b>Oil Filter</b>	Truck Trailer Parts	800	14.02	14.02	22,432.00
		Kirk's Auto	800	WRG P/N	WRG P/N	WRG P/N
		DW Diesel	800	15.06	15.06	24,096.00
		Gillig, LLC.	800	30.00	34.72	51,776.00
		O'Reilly Auto Parts	800	WRG P/N	WRG P/N	WRG P/N
	<b>LFP300XL LUBERFINER</b>	<b>VEHICLE MAINTENANCE</b>	<b>800</b>	<b>12.59</b>	<b>12.59</b>	<b>20,144.00</b>
		MCI	800	18.83	18.83	30,128.00
		W.W. Williams Co., LLC.	800	12.94	12.94	20,704.00
		Muncie	800	21.62	22.27	35,112.00
<b>87-34127</b>	<b>Air Filter</b>	Truck Trailer Parts	1200	34.92	34.92	83,808.00
		Kirk's Auto	1200	WRG P/N	WRG P/N	WRG P/N
		DW Diesel	1200	37.50	37.50	90,000.00
		Gillig, LLC.	1200	57.54	60.41	141,540.00
		O'Reilly Auto Parts	1200	WRG P/N	WRG P/N	WRG P/N
	<b>CA1599 FRAM</b>	<b>VEHICLE MAINTENANCE</b>	<b>1200</b>	<b>21.66</b>	<b>21.66</b>	<b>51,984.00</b>
		MCI	1200	No Bid	No Bid	No Bid
		W.W. Williams Co., LLC.	1200	22.79	22.79	54,696.00
		Muncie	1200	28.48	29.33	69,372.00
<b>87-49127</b>	<b>Air Filter</b>	Truck Trailer Parts	100	46.56	46.56	9,312.00
		Kirk's Auto	100	WRG P/N	WRG P/N	WRG P/N
		DW Diesel	100	50.00	50.00	10,000.00
		Gillig, LLC.	100	89.62	94.10	18,372.00
		O'Reilly Auto Parts	100	WRG P/N	WRG P/N	WRG P/N
	<b>LAF2100 LUBERFINER</b>	<b>VEHICLE MAINTENANCE</b>	<b>100</b>	<b>31.27</b>	<b>31.27</b>	<b>6,254.00</b>
		MCI	100	No Bid	No Bid	No Bid
		W.W. Williams Co., LLC.	100	32.49	32.49	6,498.00
		Muncie	100	40.15	41.35	8,150.00

**Attachment A**

**Motor Coach Filters Bid Summary**

			<b>Est yearly</b>	<b>Unit</b>	<b>Unit</b>	<b>Extended</b>
<b>GCRTA Part #</b>	<b>Description</b>	<b>Bidder</b>	<b>Usage</b>	<b>Cost yr 1</b>	<b>Cost yr 2</b>	<b>Cost</b>
<b>Compliant Low Bidder in Bold</b>						
<b>81-00950</b>	<b>Water Filter</b>	Truck Trailer Parts	1600	4.18	46.56	13,376.00
		Kirk's Auto	1600	WRG P/N	WRG P/N	WRG P/N
		DW Diesel	1600	4.49	4.49	14,368.00
		Gillig, LLC.	1600	5.98	6.57	20,080.00
		O'Reilly Auto Parts	1600	WRG P/N	WRG P/N	WRG P/N
	<b>LFW-4685 LUBERFINER</b>	<b>VEHICLE MAINTENANCE</b>	1600	<b>3.69</b>	<b>3.69</b>	<b>11,808.00</b>
		MCI	1600	4.58	4.58	14,656.00
		W.W. Williams Co., LLC.	1600	3.82	3.82	12,224.00
		Muncie	1600	4.30	4.43	13,968.00
<b>81-33950</b>	<b>Water Filter</b>	Truck Trailer Parts	300	5.29	5.29	3,174.00
		Kirk's Auto	300	WRG P/N	WRG P/N	WRG P/N
		DW Diesel	300	No Bid	No Bid	No Bid
		Gillig, LLC.	300	9.07	10.27	5,802.00
		O'Reilly Auto Parts	300	WRG P/N	WRG P/N	WRG P/N
	<b>LFW-4071 LUBERFINER</b>	<b>VEHICLE MAINTENANCE</b>	300	<b>4.28</b>	<b>4.28</b>	<b>2,568.00</b>
		MCI	300	5.13	5.13	3,078.00
		W.W. Williams Co., LLC.	300	4.40	4.40	2,640.00
		Muncie	300	5.72	5.89	3,483.00