

RESOLUTION NO. 2016-24

AUTHORIZING CONTRACT NO. 2016-030 WITH G & M TOWING & RECOVERY TO PROVIDE MOTOR VEHICLE TOWING AND FLAT TIRE REPLACEMENT SERVICES FOR THREE YEARS IN AN AMOUNT NOT TO EXCEED \$334,035.00 WITH TWO, ADDITIONAL ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$111,345.00 PER YEAR FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$556,725.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority has a recurring need for towing and flat tire services for its fleet of revenue and non-revenue vehicles and when necessary the towing of parking violators; and

WHEREAS, the bid of G & M Towing & Recovery, located at 3030 East 55th Street Cleveland, Ohio 44127, for the furnishing of towing and flat tire services for the Authority's revenue and non-revenue vehicles, as specified and as required, for a period of three years with an option for two, additional one-year options, was received on April 6, 2016 at unit prices resulting in an amount not to exceed \$334,035.00 for the base three years, and in an amount not to exceed \$111,345.00 per option year, resulting in a total contract amount not to exceed \$556,725.00; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of G & M Towing & Recovery to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of G & M Towing & Recovery for the furnishing of towing and flat tire services, as specified and as required, for a period of three years with two, additional one-year options, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with G & M Towing & Recovery for the furnishing of towing and flat tire services, as specified and as required, for a period of three years with two, additional one-year options, exercisable by the General Manager/Secretary-Treasurer.

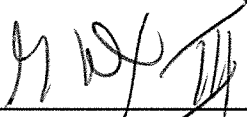
Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$334,035.00 for the base three years and in an amount not to exceed \$111,345.00 per option year, for a total contract amount not to exceed \$556,725.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-76; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

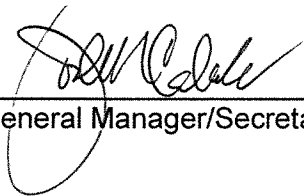
Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that G & M Towing & Recovery will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: April 26, 2016



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROCUREMENT OF MOTOR VEHICLE TOWING AND FLAT TIRE REPLACEMENT SERVICES FOR THREE YEARS WITH TWO, ADDITIONAL ONE-YEAR OPTIONS VENDOR: G & M TOWING & RECOVERY AMOUNT: IN AN AMOUNT NTE \$334,035.00 FOR A THREE-YEAR PERIOD WITH TWO, ADDITIONAL ONE-YEAR OPTIONS IN AN ANNUAL AMOUNT NTE \$111,345.00 FOR A TOTAL CONTRACT AMOUNT NTE \$556,725.00	Resolution No.: 2016-24
	Date: April 21, 2016
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for Motor Vehicle Towing and Flat Tire Replacement Services for revenue and non-revenue vehicles, as specified and as required, for a period of three years with two, additional one-year options.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has a recurring need for towing and flat tire services for its fleet of revenue and non-revenue vehicles and, when necessary, the towing of parking violators.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the GCRTA Procurement web site and advertised in the local newspapers. Eight potential vendors downloaded the solicitation. Bids were opened on April 6, 2016 and the Authority received two responsive bids from two responsible bidders as follows:

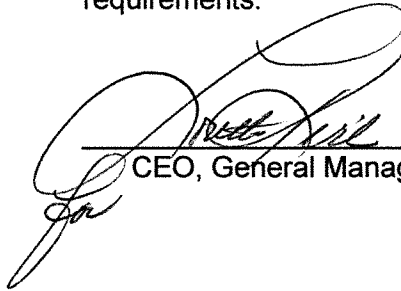
Bidder	Base 3 Year Total	Option Year 1	Option Year 2	Contract Total
G & M Towing	\$334,035.00	\$111,345.00	\$ 111,345.00	\$ 556,725.00
J. Ross Express	\$372,030.00	\$124,010.00	\$ 124,010.00	\$ 620,050.00

A price analysis has been performed and the Procurement Department has determined the price submitted by G & M Towing & Recovery to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$334,035.00 for a period of three years, and in an amount not to exceed \$111,345.00 for each option year, for a total contract amount not to exceed \$556,725.00. The bid price is 7.2% below the budget estimate.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer could potentially disrupt service and impact service quality.
- 8.0 RECOMMENDATION: It is recommended that the bid of G & M Towing & Recovery, be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer