

RESOLUTION NO. 2015-111

AUTHORIZING CONTRACT NO. 2015-170 WITH MEHERRIN FERTILIZER, INC. FOR THE FURNISHING OF CHEMICAL ICE MELT, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO YEARS, IN AN AMOUNT NOT TO EXCEED \$157,300.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of chemical ice melt to facilitate the melting of snow and ice; and

WHEREAS, the bid of Meherrin Fertilizer, Inc. located at 4001 Hwy 301 S, Suite 108, Four Oaks, NC, 27524, for the furnishing of chemical ice melt, as specified and as required, for a period of two years, was received on November 12, 2015, at unit prices resulting in an amount not to exceed \$157,300.00; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Meherrin Fertilizer, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Meherrin Fertilizer, Inc. for the furnishing of chemical ice melt, as specified and as required, for a period of two years, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Meherrin Fertilizer, Inc. for the furnishing of chemical ice melt, as specified and as required, for a period of two years.

Section 3. This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$157,300.00 for a period of two years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-076; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Meherrin Fertilizer, Inc. will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 15, 2015



President

Attest:



CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: FURNISHING OF CHEMICAL ICE MELT, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO YEARS VENDOR: MEHERRIN FERTILIZER, INC. AMOUNT: TOTAL AMOUNT NOT TO EXCEED \$157,300.00	Resolution No.: 2015-111
	Date: December 10, 2015
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for the furnishing of chemical ice melt, as specified and as required, for a period of two years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This is a recurring procurement for ice melt to be used to facilitate the melting of ice and snow from the Authority's platforms, steps and sidewalks.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Four responsive and responsible bids were received on November 12, 2015. The following is a summary of the bids:

	Anticipated Annual Usage	Price Yr 1 Per 50 lb. Bag	Price Yr 2 Per 50 lb. Bag	Total Contract Award
Meherrin Fertilizer, Inc.	13,000 Bags	6.05 \$78,650.00	\$6.05 \$78,650.00	\$157,300.00
Sovereign Industries, Inc.	13,000 Bags	\$6.38 \$82,940.00	\$6.48 \$84,240.00	\$167,180.00
Envirotech Services, Inc.	13,000 Bags	\$7.25 \$94,250.00	\$7.61 \$98,930.00	\$193,180.00
Dart Seasonal Products, Inc.	13,000 Bags	\$7.88 \$102,440.00	\$7.88 \$102,440.00	\$204,880.00

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$157,300.00 for a period of two years. The price is 56% below the budget estimate.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer could potentially disrupt service and impact service quality.
- 8.0 **RECOMMENDATION:** It is recommended that the offer of Meherrin Fertilizer, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer