RESOLUTION NO. 2015-101

AMENDING CHAPTER 240, "EXECUTIVE MANAGEMENT TEAM" OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, over the years, many of the resolutions have been amended; and

WHEREAS, at the present time, the Authority deems it necessary to review, revise and update the codified policies and procedures; and

WHEREAS, the Authority has reviewed Chapter 240, Executive Management Team and determined that certain portions of this chapter must be revised to bring it into alignment with the current makeup of the Authority's executive management team.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Section 240.01 is hereby amended to read as follows:

(a) There is hereby established an Executive Management Team to conduct the operational and financial affairs of the Authority, to be composed of the following members:

Chief Executive Officer ("CEO"), General Manager/Secretary-Treasurer

Deputy General Manager - Operations

Deputy General Manager - Finance and Administration

Deputy General Manager - Engineering & Project Management

Deputy General Manager - Legal Affairs

Deputy General Manager – Human Resources

Executive Director of Internal Audit

Executive Director of the Office of Management & Budget

Executive Director of the Office of Marketing & Communications

Executive Director of Information Technology

(b) The CEO, General Manager/Secretary-Treasurer is hereby authorized to add to, or delete from, the membership set forth in subsection (a) hereof, as and when he or she sees fit to do so.

Section 2. That this resolution shall become effective immediately upon its adoption.

Adopted: October 20, 2015

President

Attest:

CEO, General Manager/Secretary-Treasurer

Form 100-326 07-03-97



Greater Cleveland Regional Transit Authority STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION:	Resolution No.: 2015-101
AMENDING CHAPTER 240, "EXECUTIVE MANAGEMENT TEAM" OF THE CODIFIED RULES AND REGULATIONS OF THE	Date:
	October 15, 2015
GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY	Initiator:
	Legal
ACTION REQUEST:	
☑ Approval ☐ Review/Comment ☐ Information Only ☐ Other	

- 1.0 PURPOSE/SCOPE: This resolution will amend Chapter 240 of the Codified Rules and Regulations ("Code") of the Greater Cleveland Regional Transit Authority.
- 2.0 DESCRIPTION/JUSTIFICATION: The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The code book has been updated periodically. It is now time for a comprehensive review and update so that the updated Code will conform to the current structure and operations of the Authority.

The revisions to Chapter 240.01 bring it into alignment with the current makeup of the Authority's executive management team.

- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Adoption of the resolution will result in a clear, accurate and current policy.
- 6.0 ECONOMIC IMPACT: Does not apply.
- 7.0 ALTERNATIVES: Not adopt this resolution. Not adopting this resolution would result in Chapter 240 remaining out of date.
- 8.0 RECOMMENDATION: It is recommended that this resolution be adopted.
- 9.0 ATTACHMENTS: Redline copy of revisions to Chapter 240.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

CEO, General Manager/Secretary-Treasurer

TITLE FOUR - Management

Chap. 240. Executive Management Team.

Chap. 242. General Manager/Secretary-Treasurer.

Chap. 244. Deputy General Manager. (Repealed)

Chap. 246. Assistant Secretary-Treasurer.

CHAPTER 240 Executive Management Team

240.01 Establishment; composition.

CROSS REFERENCES

<u>Urban massPublic</u> transportation - see 49 U.S.C.A. <u>1601</u> <u>5301</u> et seq.

Project management oversight - see 49 U.S.C.A. 16195327

Urban Mass Transportation Federal Transit Administration,

Department of Transportation - see 49 C.F.R. Ch. VI

Secretary-Treasurer - see Ohio R.C. 306.33

Duties of Secretary-Treasurer; bond, deposit and disbursement of funds

- see Ohio R.C. 306.42

240.01 ESTABLISHMENT: COMPOSITION.

(a) There is hereby established an Executive Management Team to conduct the operational and financial affairs of the Authority, to be composed of the following members:

Chief Executive Officer ("CEO"), General Manager/Secretary-Treasurer

Deputy General Manager - Operations

Deputy General Manager - Finance and Administration

Deputy General Manager - Development Engineering & Project Management

Deputy General Manager - Legal Affairs

<u>Deputy General Manager – Human Resources</u>

Executive Director of Internal Audit

Executive Director of the Office of Organization Planning and

Development Management & Budget-

Executive Director of the Office of Small Business and Employment Opportunity

Executive Director of the Office of External Affairs Marketing &

Communications

Executive Director of the Euclid Corridor Improvement Project

Executive Director of Information Technology

(b) The <u>CEO</u>. General Manager/Secretary-Treasurer is hereby authorized to add to, or delete from, the membership set forth in subsection (a) hereof, as and when he or she sees fit to do so.

(Res. 1999-147. Passed 10-26-99. Res. 2015-XXX. Passed XX-XX-15.)