

RESOLUTION NO. 2015-100

AMENDING CHAPTER 210, "DESIGNATION AND AMENDMENTS" OF THE  
POLICIES AND PROCEDURES OF THE BOARD OF TRUSTEES OF THE  
GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, over the years, many of the resolutions have been amended; and

WHEREAS, at the present time, the Authority deems it necessary to review, revise and update the codified policies and procedures; and

WHEREAS, the Authority has reviewed Chapter 210, Designations and Amendments and determined that certain portions of this chapter must be revised.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Section 210.01 is hereby amended to read as follows:

- (a) This volume consists of all general and permanent motions and resolutions of the Board of Trustees of the Greater Cleveland Regional Transit Authority, revised, codified, arranged, numbered and consolidated into component codes, titles, chapters and sections, and as such shall be known and designated and, as of October 20, 2015, may be cited as the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, 2015, (replacing the title "Policies and Procedures of the Board of Trustees of the Greater Cleveland Regional Transit Authority, 1989"), for which designation "Code" may be substituted. Code, title, chapter and section headings do not constitute any part of the law as contained in this Code.
- (b) All references to codes, titles, chapters and sections are to such components of this Code unless otherwise specified. Any component code may be referred to and cited by its name, such as the "Administration Code." Sections may be referred to and cited by the designation "section" followed by the number, such as "Section 210.01."

Section 2. That Section 210.02 is hereby amended to read as follows:

- (a) These Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority may be amended or supplemented at any time. Amendments will be made by motion or resolution of the Board that identifies the section of the Code to be amended. Supplements will be made by motion or resolution of the Board that enacts a new section of the Code.

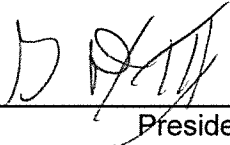
- (b) All amendments and supplements enacted as a part of this Code shall be integrated therewith by following the form of arrangement and plan set forth in the original Policies and Procedures of the Board of Trustees as follows: each Code shall be subdivided into titles and/or chapters, and each chapter shall be subdivided into sections, which shall be numbered in accordance with the decimal numbering system. The numbering of all sections shall be consecutive within each chapter commencing with the first section of Chapter 210, which shall be numbered 210.01, the first "2" signifying Code 2, and the two figures "10" before the decimal signifying the chapter within the Code, and the two figures "01" after the decimal signifying the first section in Chapter 210 of the Code.

Section 3. That Section 210.03 is hereby amended to read as follows:

No person shall change or amend, by additions or deletions, any part of these Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority; insert or delete pages or portions thereof; or alter or tamper with this Code in any manner whatsoever which will cause the legislation of the Authority to be misrepresented thereby.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: October 20, 2015

  
\_\_\_\_\_  
President

Attest:

  
\_\_\_\_\_  
CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION:  AMENDING CHAPTER 210, "DESIGNATION AND AMENDMENTS" OF THE POLICIES AND PROCEDURES OF THE BOARD OF TRUSTEES OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY	Resolution No.: 2015-100
	Date: October 15, 2015
	Initiator: Legal
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution will amend Chapter 210 of the Policies and Procedures of the Board of Trustees of the Greater Cleveland Regional Transit Authority.
- 2.0 DESCRIPTION/JUSTIFICATION: The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The code book has been updated periodically. It is now time for a comprehensive review and update so that the updated Code will conform to the current structure and operations of the Authority.  
  
 The revisions to Chapter 210 change the name of the codification of the Board's resolutions from "Policies and Procedures of the Board of Trustees of the Greater Cleveland Regional Transit Authority" to "Code of Rules and Regulations of the Greater Cleveland Regional Transit Authority." Revisions to this chapter will also designate that future resolutions amending the Code will refer to the Code section instead of the prior resolution. Resolutions establishing new policies will create new sections of the Code.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Adoption of the resolution will result in a clear, accurate and current policy.
- 6.0 ECONOMIC IMPACT: Does not apply.
- 7.0 ALTERNATIVES: Not adopt this resolution. Not adopting this resolution would result in Chapter 210 remaining out of date.
- 8.0 RECOMMENDATION: It is recommended that this resolution be adopted.
- 9.0 ATTACHMENTS: Redline copy of revisions to Chapter 210.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

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CEO, General Manager/Secretary-Treasurer

## PART TWO - ADMINISTRATION CODE

### TITLE ONE - General Provisions

- Chap. 210. Designation and Amendments.
- Chap. 212. Definitions and Interpretation.
- Chap. 214. Public Hearing Process.
- Chap. 216. Records Retention and Disposal.

### CHAPTER 210

#### Designation and Amendments

- 210.01 Designation; citation; headings.
- 210.02 Amendments and supplements.
- 210.03 Unauthorized changes.

### CROSS REFERENCES

~~Urban mass~~Public transportation - see 49 U.S.C.A. ~~1601-5301~~ et seq.  
~~Urban Mass~~Federal Transportation Administration,  
Department of Transportation - see 49 C.F.R. Ch. VI  
Regional transit authorities - see Ohio R.C. 306.30 et seq.  
Creation of regional transit authority - see Ohio R.C. 306.31,  
306.32  
Rules and regulations of Board of Trustees - see Ohio R.C. 306.34  
Authority to adopt, amend and repeal bylaws - see Ohio R.C.306.35(D)  
Dissolution of authority or modification in membership – see Ohio  
R.C. 306.54  
Penalty for violations of county transit system rules and regulations -  
see Ohio R.C. 306.99  
Effect of amendments - see ADM. 212.03

#### 210.01 DESIGNATION; CITATION; HEADINGS.

(a) This volume consists of all general and permanent motions and resolutions of the Board of Trustees of the Greater Cleveland Regional Transit Authority, revised, codified, arranged, numbered and consolidated into component codes, titles, chapters and sections, and as such shall be known and designated and, as of October 20, 2015, may be cited as the Policies and Procedures of the Board of Trustees Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, 2015, (replacing the title “Policies and Procedures of the Board of Trustees of the Greater Cleveland Regional Transit Authority, 1989”), for which designation “Code” ~~Policies and Procedures~~ may be substituted. Code, title, chapter and section headings do not constitute any part of the law as contained in ~~these Policies and Procedures~~ this Code.

(b) All references to codes, titles, chapters and sections are to such components of these Policies and Procedures ~~this Code~~ -unless otherwise specified. Any component code may be referred to and cited by its name, such as the "Administration Code." Sections may be referred to and cited by the designation "section" followed by the number, such as "Section 210.01." (Res. 2015-XXX. Passed XX-XX-15.)

#### 210.02 AMENDMENTS AND SUPPLEMENTS.

(a) ~~These Policies and Procedures~~ Codified Rules and Regulations of the Board of Trustees of the Greater Cleveland Regional Transit Authority may be amended or supplemented at any time. ~~When any amendment or supplement is adopted in such form as to indicate the intention of the Board of Trustees to make the same a part of these Policies and Procedures, such amendment or supplement shall be incorporated in, and deemed a part of, these Policies and Procedures, so that a reference to these Policies and Procedures shall be understood and construed as including these Policies and Procedures and any and all such amendments and supplements.~~ Amendments will be made by motion or resolution of the Board that identifies the section of the Code to be amended. Supplements will be made by motion or resolution of the Board that enacts a new section of the Code.

(b) All amendments and supplements enacted as a part of ~~these Policies and Procedures~~ this Code shall be integrated therewith by following the form of arrangement and plan set forth in the original Policies and Procedures of the Board of Trustees as follows: each Code shall be subdivided into titles and/or chapters, and each chapter shall be subdivided into sections, which shall be numbered in accordance with the decimal numbering system. The numbering of all sections shall be consecutive within each chapter commencing with the first section of Chapter 210, which shall be numbered 210.01, the first "2" signifying Code 2, and the two figures "10" before the decimal signifying the chapter within the Code, and the two figures "01" after the decimal signifying the first section in Chapter 210 of the Code. (Res. 2015-XXX. Passed XX-XX-15.)

#### 210.03 UNAUTHORIZED CHANGES.

No person shall change or amend, by additions or deletions, any part of these ~~Policies and Procedures of the Board of Trustees~~ Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority; insert or delete pages or portions thereof; or alter or tamper with ~~these Policies~~ this Code and ~~Procedures~~ in any manner whatsoever which will cause the legislation of the Authority to be misrepresented thereby. (Res. 2015-XXX. Passed XX-XX-15.)