

RESOLUTION NO. 2015-87

AUTHORIZING CONTRACT NO. 2015-105 WITH K & J SAFETY AND SECURITY CONSULTING SERVICES, INC. FOR PROJECT 15.70 CONSULTING SERVICES FOR SAFETY & SECURITY CERTIFICATION IN THE AMOUNT NOT TO EXCEED \$575,000.00 (RTA CAPITAL AND/OR RTA DEVELOPMENT FUND, ENGINEERING AND PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority deems it necessary to procure Consulting Services for Safety and Security Certification, as described under Project 15.70-Consulting Services for Safety & Security Certification; and

WHEREAS, the proposal of K & J Safety and Security Consulting Services, Inc. with offices located at 3257 Elcano Lane, Cantonment, Florida 32533 to perform said services was received on July 6, 2015 in response to a request for proposals; and

WHEREAS, after negotiations, an amount of five hundred seventy five thousand & 00/100 dollars (\$575,000.00) was agreed upon and K & J Safety and Security Consulting Services, Inc. was determined to be the most technically qualified firm offering to perform said services at mutually acceptable terms; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of K & J Safety and Security Consulting Services, Inc., as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of K & J Safety and Security Consulting Services, Inc., as negotiated, to perform said services under Project 15.70-Consulting Services for Safety & Security Certification, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with K & J Safety and Security Certification, Inc. for the performance of said services.


Section 3. That said contract shall be payable from the RTA Capital and/or RTA Development Fund, Engineering and Project Development budget, including but not limited to, 100% Local funds and FTA Capital Grants to be determined, in an amount not to exceed \$575,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2015-76; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects K & J Safety and Security Consulting Services, Inc. to exceed the 22% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 15, 2015



President

Attest:



CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: CONSULTING SERVICES FOR SAFETY AND SECURITY CERTIFICATION VENDOR: K & J SAFETY AND SECURITY CONSULTING SERVICES, INC. AMOUNT: \$575,000.00	Resolution No.: 2015-87
	Date: September 10, 2015
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE:** This action will allow the Authority to enter into a contract for Project 15.70- Consulting Services for Safety and Security Certification.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project will provide a consultant to conduct a Safety and Security Certification for the GCRTA Station Rehabilitation Program. Such certification will ensure that the projects are operationally safe for passengers, employees, emergency responders and the general public in order to comply with the GCRTA Safety and Security Certification Plan adopted in May 2007 and all applicable additions. The project components are as follows; Project Management Plan & Schedule, Phase I-Master Certification Items List, Phase II-Safety & Security Design Criteria and Phase III-Specific Station Certification.
- 3.0 **PROCUREMENT BACKGROUND:** A Request for Proposal was posted on the GCRTA procurement website and advertised in the local newspapers. Solicitations were downloaded from the web site by approximately thirteen (13) prospective proposers. One (1) technical proposal was received on July 6, 2015.

These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel selects the most technically qualified firms to interview, based on the written proposals received. Interviews are conducted and based on this process; the single most technically qualified firm is selected and asked to submit a cost proposal. The Authority then negotiates with that firm. Should the Authority determine that a mutual agreement cannot be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the single proposer and an acceptable agreement was reached.

A cost analysis was performed and the Procurement Department has determined the negotiated price with K & J Safety and Security Consulting Services, Inc. to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 22% DBE goal was established for this procurement. K & J Safety and Security Consulting Services, Inc. has committed to achieving the DBE participation goal through the utilization of Safety Controls Technology, Inc. (Female-owned) in the amount of \$127,930.00 or 22%.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, 100% Local funds and FTA Capital Grants to be determined, in an amount not to exceed \$575,000.00. This is the budget amount for this project. This amount is approximately 1.1% below the Engineer's Estimate of \$581,500.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will impact the Authority's ability to comply with its Safety and Security Certification Plan and provide safe operations for passengers.
- 8.0 RECOMMENDATION: This procurement was discussed by the Planning and Development Committee at their September 1, 2015 meeting. It is recommended that the offer of K & J Safety & Security Consulting Services, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer