

RESOLUTION NO. 2015-86

AUTHORIZING CONTRACT NO. 2015-095 WITH CLINICAL REFERENCE LABORATORY TO PROVIDE LABORATORY DRUG TESTING SERVICES, AS REQUIRED, FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$102,000.00, WITH TWO ADDITIONAL ONE-YEAR OPTIONS IN AN AMOUNT NOT TO EXCEED \$40,000.00 FOR EACH OPTION YEAR, FOR A TOTAL CONTRACT NOT TO EXCEED \$182,000.00 (GENERAL FUND, HUMAN RESOURCES DEPARTMENT BUDGET)

WHEREAS, the Authority is required to conduct drug testing of employees and all applicants in order to meet regulations established by the Department of Transportation and Federal Transit Administration, as well as, GCRTA's policies; and

WHEREAS, the proposal of Clinical Reference Laboratory located at 8433 Quivira Road, Lenexa, KS 66215 for the furnishing of laboratory drug testing services was received on June 9, 2015; and

WHEREAS, a fixed fee schedule, as required, in an amount not to exceed \$102,000.00 for the base three-year period with two, one-year options in an amount not to exceed \$40,000.00 per option year for a total contract amount not to exceed \$182,000.00 was agreed upon; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of Clinical Reference Laboratory to be the most advantageous to the Authority, price and all other factors considered, and recommends acceptance hereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the proposal submitted by Clinical Reference Laboratory, to provide Laboratory Drug Testing Services to the Authority for a base period of three years with two, one-year options, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Clinical Reference Laboratory to furnish drug testing services for a period of three years with two, one-year options exercisable by the General Manager/Secretary-Treasurer.

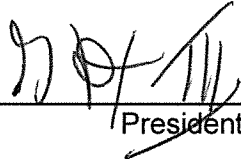
Section 3. That this procurement shall be payable from the General Fund, Human Resources Department budget, in an amount not to exceed \$102,000.00 for a period of three years with two one-year options in an amount not to exceed \$40,000.00 for each option year, for a total contract amount not to exceed \$182,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding and compliance by each contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2015-76; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

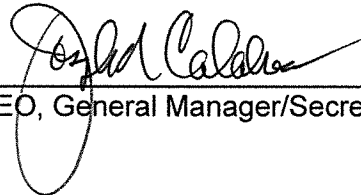
Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Clinical Reference Laboratory will attempt to exceed the 0% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: September 15, 2015



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROVIDE LABORATORY DRUG TESTING SERVICES, AS REQUIRED, FOR A PERIOD OF THREE YEARS WITH TWO, ONE-YEAR OPTIONS VENDOR: CLINICAL REFERENCE LABORATORY AMOUNT: AMOUNT NTE \$102,000.00 FOR BASE THREE YEARS WITH TWO, ONE-YEAR OPTIONS IN AN AMOUNT NTE \$40,000.00 PER YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$182,000.00 (GENERAL FUND, HUMAN RESOURCES DEPARTMENT BUDGET)	Resolution No.: 2015-86
	Date: September 10, 2015
	Initiator: Human Resources Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide laboratory drug testing services for a period of three years with two additional one-year options for renewal.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This action will continue to allow the Authority to screen applicants and employees, as required, and to meet Federal guidelines for random drug testing.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals was posted on the GCRTA website and advertised in the local newspapers, as required. On June 9, 2015, two proposals were received. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, the proposal of Clinical Reference Laboratory was determined to be in the Authority's best interest for furnishing laboratory drug testing services.

A cost analysis has been performed by the Procurement Department and the proposal of Clinical Reference Laboratory has been determined to be fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** This procurement will permit the Authority to continue to screen applicants and employees, as required, and meet Federal guidelines for random drug testing. This action is consistent with GCRTA's Substance Abuse Policy for Safety Sensitive Employees.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Human Resources Department budget, in an amount not to exceed \$102,000.00 for a period of three years with two additional one-year options, in an amount not to exceed \$40,000.00 for each option year, resulting in a total contract amount not to exceed \$182,000.00. This pricing is the budgeted amount for the project.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would put the Authority at risk of being non-compliant with the Federal regulations, as set forth by the Department of Transportation, for drug testing in the workplace.

8.0 RECOMMENDATION: This contract was discussed by the Finance Committee at their September 1, 2015 meeting. It is recommended that the offer of Clinical Reference Laboratory be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer