

RESOLUTION NO. 2015-21

AUTHORIZING CONTRACT NO. 2014-191 WITH KS ASSOCIATES, INC. FOR PROJECT 16.12 – ON-CALL SURVEYING SERVICES – PHASE 4 IN AN AMOUNT NOT TO EXCEED \$200,000.00 FOR A PERIOD OF 24 MONTHS (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, The Authority requires surveying services for determining land areas, monumenting of property boundaries, platting and layout of lands and sub-divisions thereof, including topography, utilities, alignment of grades of streets, buildings, transit rails, transit crossings, the preparation of maps, record plats, field note records and property descriptions; and

WHEREAS, the proposal of KS Associates, Inc., with an office located at 260 Burns Road, Suite 100, Elyria, Ohio 44035 to perform said services was received on January 22, 2015, in response to a competitive solicitation; and

WHEREAS, KS Associates, Inc. has agreed to perform the required services for the negotiated labor rates in an amount not to exceed \$200,000.00 for a period of 24 months; and

WHEREAS, the General Manager/Secretary-Treasurer deems the offer of KS Associates, Inc. to be the most advantageous to the Authority, finds the negotiated hourly rates to be fair and reasonable for said services, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of KS Associates, Inc. to provide various task order services under Project 16.12 – On-Call Surveying Services – Phase 4 be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with KS Associates, Inc. for the performance of said services.

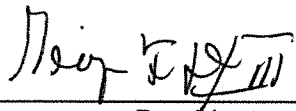
Section 3. That said contact shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and FTA Grants to be determined, in an amount not to exceed \$200,000.00 for a period of 24 months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2013-31; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that KS Associates, Inc. will attempt to exceed the 15% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 24, 2015



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 16.12 - ON-CALL SURVEYING SERVICES – PHASE 4 VENDOR: KS ASSOCIATES, INC AMOUNT: \$200,000 FOR 24 MONTH PERIOD	Resolution No.: 2015-21
	Date: March 19, 2015
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for On-Call Surveying Services for a period of 24 months.

- 2.0 **DESCRIPTION/JUSTIFICATION:** This project is to obtain professional services performed for the purposes of determining land areas, the monumenting of property boundaries, the platting and layout of lands and subdivisions thereof, including the topography, utilities, the alignment and grades of streets, buildings, other property improvements and features, transit rails, transit crossings, the preparation of maps, record plats, field note records and property descriptions representing such surveys on an as-needed basis for several potential tasks.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the GCRTA Procurement web site and advertised in the local newspapers. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act Procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the first ranked firm and an acceptable price was reached.

 KS Associates, Inc. has successfully completed projects for the Greater Cleveland RTA, Norfolk Southern Railroad, Northeast Ohio Regional Sewer District, Cleveland-Cuyahoga County Port Authority, and Ohio Department of Transportation among others.

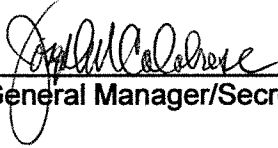
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 15% DBE goal was established for this procurement. The prime contractor KS Associates, Inc. is a RTA certified DBE (Female-owned) firm. KS Associates will perform approximately 85% or \$170,000 of this contract with its own forces. Additionally, the prime contractor will utilize Denise's Flagging and Construction (Female-owned) firm in the amount of \$10,000 or 5% for a total DBE participation of \$180,000 or 90%.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% Local funds and FTA Grants to be determined, in an amount not to exceed \$200,000.00 for a period of 24 months. This is the budgeted amount for this project.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will create undue hardship on GCRTA's Engineering Department due to their existing workload.
- 8.0 RECOMMENDATION: This procurement was discussed at the March 3, 2015 Planning and Development Committee meeting. It is recommended that the offer of KS Associates, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer