

RESOLUTION NO. 2015-3

AUTHORIZING CONTRACT NO. 2014-174 WITH NORTHEAST LUBRICANTS, LTD. FOR THE FURNISHING OF ENGINE OIL, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$291,872.75 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of engine oil for lubrication in the Authority's vehicles; and

WHEREAS, the bid of Northeast Lubricants, LTD., located at 4500 Renaissance Parkway, Cleveland, Ohio 44128 for the furnishing of engine oil, as specified and as required, for a period of one (1) year was received on December 11, 2014, at unit prices resulting in an amount not to exceed \$291,872.75; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Northeast Lubricants, LTD to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northeast Lubricants, LTD. for the furnishing of engine oil, as specified and as required, for a period of one (1) year be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Northeast Lubricants, LTD. for the furnishing of engine oil, as specified and as required, for a period of one (1) year.

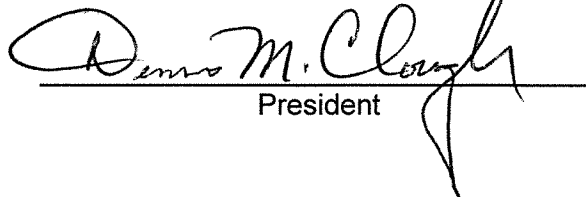
Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$291,872.75.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2013-031; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northeast Lubricants, LTD. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 20, 2015



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: ONE YEAR REQUIREMENTS CONTRACT FOR ENGINE OIL VENDOR: NORTHEAST LUBRICANTS LTD. AMOUNT: AMOUNT NOT TO EXCEED \$291,872.75	Resolution No.: 2015-3
	Date: January 15, 2015
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of engine oil, as specified and as required, for a period of one (1) year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for engine oil is necessary for the maintenance of the Authority's revenue vehicles with diesel fueled engines.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Four (4) interested parties downloaded the solicitation. The following is a summary of the (3) bids received:

GCRTA Part No.	Estimated Usage	Northeast Lubricants	K-2 Petroleum	D-A Lubricants
SAE 15W-40 61-185-Bulk	42,000 gals	\$6.30	\$6.39	\$6.57
SAE 15W-40 61-185A-Drum	275 gals	\$7.10	\$6.99	\$7.97
CNG 61-194 Bulk	3,400 gals	\$6.83	\$6.99	\$6.76
CNG 61-194A Drum	275 gals	\$7.63	\$7.59	\$8.16
Total		\$291,872.75	\$296,155.50	\$303,359.75

The Basis of Award is the lowest responsive and responsible bid for the Total Base Bid/Lump Sum Price. The bid of Northeast Lubricants has been determined to be the lowest responsive bid. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$291,872.75. The bid price is 17% below the budget estimate.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would require the Authority to buy lesser quantities at a higher price.
- 8.0 **RECOMMENDATION:** It is recommended that the offer of Northeast Lubricants, Ltd. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer