

RESOLUTION NO. 2014-121

AUTHORIZING CONTRACT NO. 2014-168 WITH NORTHEAST LUBRICANTS, LTD., FOR THE FURNISHING OF HEAVY-DUTY FORMULATED ANTIFREEZE/COOLANT, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO YEARS IN AN AMOUNT NOT TO EXCEED \$278,476.40 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the replacement of antifreeze/coolant for the routine maintenance of all revenue and non-revenue vehicles; and

WHEREAS, the bid of Northeast Lubricants, Ltd., located at 4500 Renaissance Pkwy, Cleveland, Ohio 44128, for the furnishing of heavy-duty formulated antifreeze/coolant, as specified and as required, for a period of two (2) years, was received on November 20, 2014, at unit prices resulting in an amount not to exceed \$278,476.40 for a period of two years; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Northeast Lubricants, Ltd., to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northeast Lubricants, Ltd., for the furnishing of heavy-duty formulated antifreeze/coolant, as specified and as required, for a period of two years, be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer be and he is hereby authorized to enter into a contract with Northeast Lubricants, Ltd., for the furnishing of heavy-duty formulated antifreeze/coolant, as specified and as required, for a period of two years.

Section 3. That said contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$278,476.40 for a period of two years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years and compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2013-031; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.


Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northeast Lubricants, Ltd., will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: December 16, 2014



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF HEAVY-DUTY FORMULATED ANTIFREEZE/COOLANT, AS SPECIFIED AND AS REQUIRED VENDOR: NORTHEAST LUBRICANTS, LTD. AMOUNT: NOT TO EXCEED \$278,476.40 FOR TWO YEARS	Resolution No.: 2014-121
	Date: December 11, 2014
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of antifreeze/coolant, as specified and as required, for a period of two years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The antifreeze is required for the routine maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid was posted on the GCRTA Procurement web site and advertised in the local newspapers. Nine interested parties downloaded the bid package. Two bids were opened on November 20, 2014. The following is a summary of the bids received:


Bidders	Anti freeze	Anticipated Usage (gallons)	Unit Cost Per Gallon Year 1	Unit Cost Per Gallon Year 2	Year 1	Year 2
Northeast Lubricants	Bulk	26,000	\$4.10	\$4.71	\$106,600.00	\$122,460.00
	Drum	4,840	\$4.75	\$5.46	\$22,900.00	\$26,426.40
					\$129,500.00	\$148,886.40
Northeast Lubricant Total Bid					\$278,476.40	
Universal Oil	Bulk	26,000	\$7.72	\$8.47	\$200,720.00	\$220,220.00
	Drum	4,840	\$8.08	\$8.63	\$39,107.20	\$42,737.20
					\$239,827.20	\$262,957.20
Universal Oil Total Bid					\$502,784.40	

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Bid. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$278,476.40 as specified and as required, for a period of two years. The total bid price is 7% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would cause delays in the procurement of antifreeze and impact service quality.
- 8.0 RECOMMENDATION: It is recommended that the offer of Northeast Lubricants, Ltd. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer