

RESOLUTION NO. 2014-70

AUTHORIZING CONTRACT NO. 2014-127 TO PROVIDE INFORMATION TECHNOLOGY STAFF AUGMENTATION SERVICES THROUGH THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES, COOPERATIVE PURCHASING PROGRAM, AS NEEDED, IN AN AMOUNT NOT TO EXCEED \$400,000.00 (GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority needs to augment non-bargaining personnel within the Information Technology (IT) Department while efforts continue to fill vacancies with permanent hires; and

WHEREAS, such services are available through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program; and

WHEREAS, the State of Ohio Cooperative Purchasing Act provides political subdivisions within the State of Ohio with the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services, Office of State Purchasing, for the purchase of supplies, services, equipment and certain materials; and

WHEREAS, the IT Department has identified five (5) firms from the State of Ohio Cooperative Purchasing Program to provide IT staff augmentation services on an as needed basis. Those firms are CDI IT Solutions, Optimum Technology, The Green Tree Group, Quick Solutions and TEKSystems.

WHEREAS, Section 306.43(H)(4) of the Ohio Revised Code permits a Regional Transit Authority to participate in said program; and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution 1990-69; and

WHEREAS, the General Manager/Secretary-Treasurer has deemed it in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for obtaining IT Staff Augmentation Services and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. The IT Department has identified the following five (5) firms from the State of Ohio Cooperative Purchase Program to provide IT staff augmentation services on an as needed basis: CDI IT Solutions located at 1717 Arch Street Street, Philadelphia, PA 19103, Optimum Technology, Inc. located at 100 East Campus View Blvd., Columbus, Ohio 43235, The Greentree Group, Inc. located at 1360 Technology Courts, Beavercreek, Ohio 45430, Quick Solutions, Inc. located at 440 Polaris Parkway, Westerville, OH 43082 and TEKSystems, Inc. located at 4200 Surface Road, Columbus, Ohio 43228.

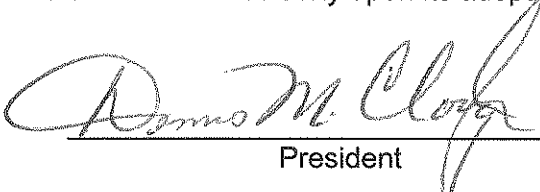
Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into contracts with any, and/or all of these five (5) firms under the State of Ohio Cooperative Purchase Program for IT staff augmentation services, on an as needed basis.

Section 3. That this procurement shall be payable from the General Fund, Information Technology Department budget, on an as needed basis, in an amount not to exceed \$400,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years, compliance by each contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2013-031; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: August 19, 2014



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: IT DEPARTMENT STAFF AUGMENTATION SERVICES VENDOR: VARIOUS VENDORS AMOUNT: NTE \$400,000.00	Resolution No.: 2014-70
	Date: August 14, 2014
	Initiator: Information Technology
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to use external resources to augment existing non-bargaining staff, as needed.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The IT Department proposes to augment its existing staff through the utilization of state personnel contracts. Hiring temporary staff to supplement the Department will better equip the IT Department in maintaining normal, day-to day break/fix items as well as assisting staff in priority IT initiatives set forth by the IT Steering Committee. Services that will be requested will include, but are not limited to, phone system replacement RFP development, rollout of Microsoft's Active Directory, Helpdesk services, and SQL Server Database architecture deployment, etc.

- 3.0 **PROCUREMENT BACKGROUND:** The Board of Trustees has authorized the General Manager/Secretary-Treasurer to utilize the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program by Resolution 1990-69. This allows the Authority to place orders against the negotiated State of Ohio contracts. The State of Ohio Cooperative Purchasing Program includes contracts for IT staff augmentation services. It is desirable to have more than one firm approved for use. After considerable research, the Authority has identified five (5) firms that can meet these needs: CDI IT Solutions located at 1717 Arch Street, Philadelphia, PA 19103 (STS# 534253), Optimum Technology, Inc. located at 100 East Campus View Blvd., Columbus, Ohio 43235 (STS# 534180), The Greentree Group, Inc. located at 1360 Technology Courts, Beavercreek, Ohio 45430 (STS# 534367, Quick Solutions, Inc. located at 440 Polaris Parkway, Westerville, OH 43082 (STS# 534175) and TEKSystems, Inc. located at 4200 Surface Road, Columbus, Ohio 43228 (STS# 534427). As service needs arise, IT will develop a defined specification for the service and each vendor will be requested to submit candidate resumes. When the candidate is selected, a purchase order will be executed for that specific vendor for that task/service. The total expenditure among these five (5) firms will be at a not to exceed amount of \$400,000.00.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing Program.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Information Technology Department budget, on an as needed basis, in an amount not to exceed \$400,000.00. This is the budgeted amount for this purchase.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would impact the ability of the IT Department to respond to critical systems' needs and to provide timely assistance to internal customers.
- 8.0 RECOMMENDATION: It is recommended that this resolution be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into various contracts.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer