

RESOLUTION NO. 2014-54

AUTHORIZING CONTRACT NO. 2014-039 WITH BRINK'S, INC. TO PROVIDE REVENUE COLLECTION SERVICES (ARMORED CAR SERVICES) TO THE AUTHORITY, AS REQUIRED, FOR A PERIOD OF THREE YEARS IN AN AMOUNT NOT TO EXCEED \$1,300,206.51 WITH TWO ONE-YEAR OPTIONS IN AMOUNTS NOT TO EXCEED \$479,371.86 AND \$505,551.09 RESPECTIVELY FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$2,285,129.46 (GENERAL FUND, REVENUE DEPARTMENT BUDGET)

WHEREAS, the Authority requires the services of a revenue collection company; and

WHEREAS, the proposal of Brink's, Inc. located at 1422 Superior Avenue, Cleveland, Ohio 44114 to provide such service for a period of three years with two one-year options, was received April 29, 2014; and

WHEREAS, after negotiations, Brink's, Inc. offered to provide such service at rates resulting in a price for a three-year period, in an amount not to exceed \$1,300,206.51 with two one-year options in amounts not to exceed \$479,371.86 and \$505,551.09 respectively, for a total contract amount not to exceed \$2,285,129.46; and

WHEREAS, the General Manager/Secretary-Treasurer deems the negotiated offer of Brink's Inc. to be in the best interest of the Authority, price and other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Brink's, Inc. to provide revenue collections service, as required, for a period of three years, with two one-year options be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Brink's, Inc. to provide said service for a period of three years, with the right to exercise the two, one-year options.

Section 3. That said contract shall be payable from the General Fund, Revenue Department budget in an amount not to \$1,300,206.51 with two one-year options in amounts not to exceed \$479,371.86 and \$505,551.09 respectively, for a total contract amount not to exceed \$2,285,129.46.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2013-031; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Brink's, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this project.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 15, 2014



President

Attest: 

CEO, General Manager/Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: REVENUE COLLECTION SERVICES (ARMORED CAR SERVICES) FOR A THREE YEAR PERIOD, WITH TWO ONE-YEAR OPTIONS VENDOR: BRINK'S, INC. AMOUNT: AMOUNT NTE \$1,300,206.51 FOR THE BASE CONTRACT WITH TWO ONE-YEAR OPTIONS IN AMOUNTS NOT TO EXCEED \$479,371.86 AND \$505,551.09 RESPECTIVELY FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$2,285,129.46	Resolution No.: 2014-54
	Date: July 10, 2014
	Initiator: Revenue Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a three-year contract, with two (2) one-year options, to obtain revenue collections services, as required.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The Revenue Department is responsible for the coordination and control of the contractor for pick-up, delivery, processing and depositing of revenues collected at eight (8) locations throughout the Authority. This contract is necessary for the proper handling and audit tracking of this revenue.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Twenty (20) prospective proposers reviewed the solicitation and a single proposal was received. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, and after negotiations, the proposal of Brinks, Inc. to provide revenue collection services was selected as advantageous to the Authority.

 A cost analysis was performed and the Procurement Department has determined the price of Brink's, Inc. to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Revenue Department budget, in an amount not to exceed \$1,300,206.51 for the base contract, with two one-year options in amounts not to exceed \$479,371.86 and \$505,551.09 respectively for a total contract amount not to exceed \$2,285,129.46. This total is approximately 4% below the budgeted amount for this project.

- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will leave the Authority without critical revenue collection services causing delays in the daily collection of revenue.

- 8.0 **RECOMMENDATION:** This procurement was discussed at the July 1, 2014 Finance Committee meeting. It is recommended that the offer of Brink's, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer