

RESOLUTION NO. 2014-23

AUTHORIZING CONTRACT NO. 2014-007 WITH ANCHOR CLEANING CONTRACTORS, INC. FOR RAPID STATION CLEANING AND WASHING SERVICES AT GCRTA FACILITIES, AS SPECIFIED, FOR A PERIOD OF THREE YEARS, IN AN AMOUNT NOT TO EXCEED \$375,060.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Authority requires the services of a professional cleaning company for the continued maintenance of the Authority's rapid stations and buildings on a semi-annual basis for the contract period beginning April, 2014 and ending March, 2017; and

WHEREAS, the bid of Anchor Cleaning Contractors, Inc., located at 1966 West 52nd Street, Cleveland, Ohio 44102, for Rapid Station Cleaning and Washing of the Authority's facilities for a period of three years, was received on March 7, 2014, in an amount not to exceed \$375,060.00; and

WHEREAS, the General Manager/Secretary-Treasurer deems the bid of Anchor Cleaning Contractors, Inc. to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Anchor Cleaning Contractors, Inc. for Rapid Station Cleaning and Washing Services, as specified, for a period of three years be and the same is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Anchor Cleaning Contractors, Inc. to provide said services, as specified, for a period of three years.

Section 3. That said contract shall be payable from the General Fund, Rail District Department budget, in an amount not to exceed \$375,060.00 for a period of three years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years; compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution No. 2013-031; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Anchor Cleaning Contractors, Inc. will attempt to exceed the 20% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 18, 2014



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: RAPID STATION CLEANING SERVICES VENDOR: ANCHOR CLEANING CONTRACTORS, INC. AMOUNT: \$375,060.00 FOR A THREE YEAR PERIOD	Resolution No.: 2014-23
	Date: March 13, 2014
	Initiator: Rail District
ACTION REQUEST: <input checked="" type="checkbox"/> Approval Review/Comment Information Only Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for Rapid Station, and Exterior Building Cleaning and Washing for a period of three years, as specified.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project covers approximately eighteen major GCRTA facilities that require semi-annual exterior structure cleaning including window washing. Stations included are West 25th Street-Ohio City, Superior, West Park, Louis Stokes Station at Windermere, West Blvd-Cudell, West 3rd Street, North Coast, Settler's Landing, East Bank Flats, Triskett, West 117th & Madison, West 65th Street, East 55th Street, Puritas, Gateway Walkway, Buckeye/Woodhill, Airport Tunnel, and Cedar-University Circle. This contract enables the Authority to keep the interiors and windows of GCRTA facilities clean, which benefits both the customers and employees of the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the procurement web site and advertised in the local newspapers. Twenty-one potential bidders downloaded the bid package. Bids were opened on March 7, 2014. Three responsive bids were received as follows:

Bidder	Total Bid
Anchor Cleaning Contractors, Inc.	\$375,060.00
H2O Mobile Pressure Washing, Inc.	\$402,600.00
Cardinal Window Cleaning	\$450,000.00

The Basis of Award is the lowest responsive and responsible bid for the Total Bid. Anchor Cleaning Contractors, Inc. was determined to be a responsible bidder. A price analysis has been performed and the Procurement Department has determined that the price is fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 20% DBE Goal was established for this procurement. Anchor Cleaning Contractors, Inc. has committed to achieving the required DBE participation goal through the utilization of QKP Services (African American) in the amount of \$75,012 or 20%.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Rail District Department budget at a total price not to exceed \$375,060.00 for a period of three years. This price is 17% below the estimate for this service.
- 7.0 **ALTERNATIVES:** Reject the bid. Rejection of this bid will delay the scheduling of the cleaning as identified by GCRTA facilities personnel and adversely impact the public image of the Authority and the comfort of its customers.
- 8.0 **RECOMMENDATION:** It is recommended that the bid of Anchor Cleaning Contractors, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO/General Manager/Secretary-Treasurer