

RESOLUTION NO. 2014-15

AUTHORIZING CONTRACT NO. 2013-193 WITH HILL INTERNATIONAL INC., FOR ON-CALL CONSTRUCTION INSPECTION SERVICES FOR THIRTY-SIX (36) MONTHS IN AN AMOUNT NOT TO EXCEED \$750,000.00 (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has the need to contract with a firm to provide construction inspection services that can be quickly assigned as projects are identified on an on-call basis; and

WHEREAS, the proposal of Hill International, Inc., with offices located at 9100 South Hills Boulevard, Suite 230, Broadview Heights, Ohio 44147, to perform said services was received on December 18, 2013, in response to a competitive solicitation; and

WHEREAS, Hill International has agreed to perform the required services at negotiated labor rates to be used in subsequent task orders at a total price not to exceed \$750,000.00 for a period of thirty-six (36) months; and

WHEREAS, the General Manager/Secretary-Treasurer deems Hill International, Inc. to be the most qualified firm to provide said services and finds the negotiated hourly rates to be fair and reasonable for those services and, therefore, recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Hill International, Inc. to provide various task order services for On-Call Construction Inspection Services for a period of thirty-six (36) months be and is hereby accepted.

Section 2. That the General Manager/Secretary-Treasurer of the Authority be and he is hereby authorized to enter into a contract with Hill International, Inc. for the performance of said services.


Section 3. That said contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to FTA grants to be determined and 100% Local funds in an amount not to exceed \$750,000.00 for a period of thirty-six (36) months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon appropriation of funds for future years; compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees in Resolution 2013-031; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Hill International, Inc. will exceed the 25% minimum DBE goal assigned to this project.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 4, 2014

  
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President

Attest:   
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CEO/General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b> CONTRACT: ON-CALL CONSTRUCTION INSPECTION SERVICES FOR A PERIOD OF THIRTY-SIX (36) MONTHS  VENDOR: HILL INTERNATIONAL, INC.  AMOUNT: NTE \$750,000.00 FOR THE THREE-YEAR PERIOD	Resolution No.: 2014-15
	Date: February 13, 2014
	Initiator: Engineering & Project Development
<b>ACTION REQUEST:</b> Approval      Review/Comment      Information Only      Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for On-Call Construction Inspection Services for a thirty-six (36) months period.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires an On-Call Construction Inspection Consultant that can be quickly assigned as projects are identified. The On-Call Construction Inspection Consultant will assist the Authority's on site Construction Managers through daily reports noting progress related to approved construction schedules and deficiencies. Services of the consultant will be requested and funded on a task order basis, including, but not limited to, task orders on projects such as Little Italy-University Circle Station, Lee Van Aken Station, Brookpark Station, Red Line Track-Kinsman to Cedar University, and Outside Agencies Construction. These task orders will provide inspection services.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the procurement website and advertised in the local newspapers. Six (6) proposals were received in response to this solicitation on December 18, 2013.

These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this procedure, the Authority's evaluation panel selects the most technically qualified firms to interview, based on the written proposals received. Interviews are conducted and based on this process, the single most technically qualified firm is selected and asked to submit a cost proposal. The Authority then negotiates with that firm. Should the Authority determine that a mutual agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the first ranked firm and an acceptable agreement was reached with Hill International, Inc.

A cost analysis was performed and the Procurement Department has determined the negotiated price with Hill International, Inc. to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 25% DBE Goal was established for this procurement. Hill International, Inc. has committed to meeting the DBE goal through the utilization of G. Stephens, Inc. (African American) in the amount of \$187,500 or 25%.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, FTA grants to be determined and 100% Local funds in an amount not to exceed \$750,000.00 for a period of thirty-six (36) months.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will negatively affect the Authority's ability to schedule and contain cost and number of projects.
- 8.0 RECOMMENDATION: This procurement was discussed at the February 18, 2014 Planning and Development Committee meeting. It is recommended that the offer of Hill International, Inc. be accepted and the resolution passed authorizing the General Manager/Secretary-Treasurer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
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CEO/General Manager/Secretary-Treasurer